

LAS POSITAS COLLEGE
College Enrollment Management Committee
Minutes of Special Meeting
August 13, 2013

Attending: Dr. Everett (voting); Mr. Garoupa; Ms. Hart (chair, voting); Dr. Lease; Ms. Migliaccio; Dr. Noble; Ms. D. Rodriguez (voting); Mr. Samra; Ms. Scott.

Absent: Dr. Ankoviak (voting); Ms. Miller (voting); Ms. S. Rodriguez

1. Call to order: 3:06 p.m. by Chair, Ms. Hart; Room 1687

Ms. Hart stated the reason for this special meeting is because there will be a special DEMC meeting this week on Convocation Day to talk about the potential addition of FTEF allocation needed in order to make our goals for next year. We should have some ideas thought through from our college before we show up there.

2. Update on Fall 13/Spring 14 enrollments: Rajinder Samra

Mr. Samra presented information on his projection of FTES. There are a number of variables that can influence the projection. A few are mentioned here: number of FTEF allocated, course offerings, economy and employment rates, number of recent high school grads. Mr. Samra presented a couple of models using past data to project Fall 2013 and Spring 2014. He projects 3258 FTES for Fall 2013 and 3332 FTES for Spring 2014. Annual projection would be 6974 FTES which includes 384 for Summer. (Our current target is 6655 for 2013-14). Ms. Hart stated that what we put in last summer should not influence this year's (number). When we did our increase for last spring, we did most of that FTEF increase in summer with the plan that if we needed to we would back it down. That FTEF should not count against this year (but it might). That increase should be backed out of summer when they take a look at our numbers. (Discussion ensued)

3. Possible increase in FTEF allocation

Ms. Hart provided two handouts: Current allocation of FTEF 2013-14 (DEMC approved 2/1/13) and a draft allocation of FTEF 2013-14 (from Dave Fouquet 6/28/13). The allocation approved by DEMC show a scenario of 1% growth. But now we are looking at 1.57% growth. That would put our target at 16353 instead of 16202. Our new allocation would be 392.5. That would be an additional 3.6 FTEF (392.5 - 388.9). Our FTES target would now be 6717.8. (Discussion ensued)

4. Meeting dates for Fall 13

The meeting on September 13 shall be at District from 12:30 - 2 p.m. Ms. Scott will reserve a room. All other meetings in Fall shall be scheduled for the second and fourth Fridays from 10:30 a.m. - 12:00 p.m. Ms. Scott will reserve a room, preferable a classroom in the 2400 building.

Ms. Hart stated that after the DEMC meeting an email notice will be sent out to members of the CEMC as to what the final number is so we know if we need to make different plans. But for now we are looking at 3.6 FTEF (increase) so think about your areas.

Adjournment: 4:37 p.m.

Next Meeting: Friday, September 13 at 12:30 p.m. at District