



CEMC Meeting Minutes
Friday, September 12, 2014
10:30 AM - 12 PM | Room 1687

LPC Mission Statement:

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.



LPC Focus Goals

- ❖ Equity
- ❖ Excellence
- ❖ Completion

LPC Planning Priorities

- ❖ Support for the curriculum process
- ❖ Technology utilization with an emphasis on staff development
- ❖ Success and persistence through the Basic Skills sequence
- ❖ Accreditation

Voting Members:

Quorum:

Name	Position / Department	Present	Name	Position / Department	Present
Debbie Fields	Faculty, STEMPS		Tom Orf	Faculty, ALSS	X
LaVaughn Hart	Faculty, STEMPS	X	Diana Rodriguez	VP, Student Services	X
Don Miller	Dean, ALSS	X	Lisa Weaver	Faculty, BSBA	X
Dyan Miller	Dean, BSBA	X	Janice Noble	VP, Academic Services	X

Non-voting Members:

Name	Position / Department
Lisa Everett (<i>present</i>)	Dean, STEMPS
Andrea Migliaccio (<i>present</i>)	Scheduler, Academic Services
Barbara Morrissey (<i>present</i>)	Dean, Student Services
Sylvia Rodriguez	Dean, Enrollment Services
Barry Russell	President, LPC
Rajinder Samra	Director, Institutional Research & Planning
Carolyn Scott	Executive Assistant, Academic Services

Other(s) present:

Jason Craighead

Minutes

Called to order at 10:40

Agenda approved

Minutes of May 9, 2014 and notes from pre-semester CEMC meeting of Aug 13, 2014 were approved.

Update on FTEF/FTES

As of 9/11/14	LPC	Chabot
FTES	3,237.25	4,363.72
FTEF	186.74	274.22
WSCH/FTEF	536.00	489.00
FTES/FTEF	17.34	15.91
Fill Rate	88.96%	83.47%
Short of Base	(58.53)	(69.12)
Short of Target	(148.59)	(198.52)

Discussion of Fall 14/Spring 15 additional courses

Review of data on classes added for fall. Discussion of the need to increase offerings in order to maximize enrollments and meet student needs. Finalized list of courses to be added to Fall 14 (late start/fast track). Deans will review staffing and provide final information to Andrea by Tuesday, 9/16.

Developed and prioritized list of course to be added in Spring 15. Goal is to get as many of the additional courses into the schedule that is being developed now. After review, the consensus was reached to add courses prioritized as 1s and 2s into schedule. LaVaughn is to meet with Dr. Russell to discuss possibility of also adding in courses prioritized as 3s. Deans will reviewing prioritized lists; there may be some minor tweaks based on available of faculty and discussions with discipline faculty.

Intercollegiate Sports

Jason Craighead and Dyan Miller informed the committee that the Kinesiology department is considering the addition of Women's Water Polo to the roster of intercollegiate sports offered at LPC. They are not looking at an increase in FTEF but may be shifting some FTEF within the department. The goal is to have the program onboard by Fall 15. There was also some discussion of the ongoing negotiations on coaching compensation. Concern was expressed about the need for more input to the process from LPC coaching faculty.

15/16 Discipline plans

At our next meeting, we need to discuss the FTEF allocations that will be used when developing 15/16 discipline plans. With all the changes in discipline plans due to increases in FTEF and the need to make FTES goals, some disciplines have received additional FTEF for 14/15. This FTEF was on time only and we need to determine how the additional FTEF will be allocated for 15/16. Also, we need input from DEMC soon on the FTES targets and the associated FTEF allocation for 15/16. LaVaughn will discuss the urgency of this with the Chancellor prior to the Oct 3 DEMC meeting.

Minute-notes prepared by LaVaughn Hart