CLPCCD Facilities Committee

Open meeting and core representatives use a consensus decision-making process informed by the Guiding Principles of the IPBM process. Keeps and posts minutes on the web. This committee will meet monthly initially and then as appropriate.

Charge:

1. Make recommendations to the CLPCCD Planning and Budget Committee for district-wide support for facilities initiatives at the Colleges and the allocation of resources beyond those outlined in the Budget Allocation Model (BAM).

   a. Understand the District's Climate Action Plan and recommend funding of initiatives in support of district-wide sustainability goals.

2. Facilitates the coordination, alignment, and integration of colleges' facility planning with district-wide facility planning and resource allocation.

   a. Review facilities planning, maintenance and custodial operations for alignment with district and college educational missions, goals and community expectations as described in college educational and facilities master plans in support of student learning programs and services.

   b. Coordinate and integrate college educational planning with district-wide facilities planning and resource allocation.

   c. Review the District's updated five year capital plan as approved by the CLPCCD Board of Trustees and submitted to the State Chancellor's Office for local and state funding.

   d. Recommend maintenance and operations/custodial level of effort for funding to the District Planning and Budget Committee.

   e. Review the District's updated scheduled maintenance plan as approved by the CLPCCD Board of Trustees and submitted to the State Chancellor's Office for local and state funding.

   f. Review the Capital Projects Progress Report for scope, schedule, budget and progress and the success and efficacy of projects recently completed.

   g. Assess the use, efficacy and functionality of the maintenance work order system.

   h. Understand the facilities inventory/capacity load and condition assessment submitted to the State Chancellor's Office.

   i. Based upon the five year capital plan, recommend sources of new funding.

   j. Review college prioritized requests for capital projects funding (i.e., for new or renovated buildings and infrastructure).

   k. Discuss and make recommendations pertaining to the District's sustainability goals as it relates to District's buildings, infrastructure, and maintenance.

3. Coordinate compliance to accreditation standards related to facilities.

4. Regularly assess committee processes and use assessment results for continuous improvement.

Chairs (3): The Committee shall be chaired by one Administrator, one Faculty and one Classified representative. Co-chairs will be elected at the first meeting of the committee, with attention given to the equal representation at all sites. The district co-chair is a facilitator and a non-voting member, unless there is a tie, and serves as a liaison to other district-wide committees.

Core Representatives:

Administration (6):	Appointed by President, Administrator, Chabot (2)
	Appointed by President, Administrator, Las Positas (2)
	Appointed by the Chancellor, Administrator, At Large (2)
Shared Governance Committee or designee (4):	Appointed by President, Chabot (2) Appointed by President, Las Positas (2)
Faculty (2):	Appointed by the Academic Senates.
Faculty Association (2):	Appointed by the Faculty Association.
Classified Staff (3):	Appointed by the Classified Senates.
Classified Union (1):	Appointed by the Classified Union, SEIU Local 1021.
Students (2):	Appointed by the Associated Students.

Key Performance Indicators:

- **Health and Safety** — The District/College physical space is safe and provides a healthy and comfortable environment for students, staff and the community.
- **Access** — Campuses are in compliance with state and federal laws for accessibility to persons with physical disabilities.
- **Program Capacity** — Program spaces are planned to provide sufficient size and space to serve existing and projected students and meet state guidelines.
- **Program Functionality** — Program spaces are built to appropriate specifications, and contain critical technological infrastructure required to serve the physical and pedagogic needs of the program(s).
- **Flexibility** — Facilities can be used for multiple purposes, or can be repurposed in future years, if needed.
- **Condition of Built Environment** — Appearance, type and condition of buildings and infrastructure are conducive to attracting and retaining students and staff.
- **Sustainability** — In accordance with Board policy, facilities are built to achieve LEED certification where possible and facilities are ecologically friendly and maintenance and managerial procedures align with these goals.
- **Security** — College environment is safe and secure for students, staff and the community.
- **Quality** — Facilities are designed, constructed and maintained with a higher education institutional level of quality and comply with all applicable state and local codes.
- **Procedural Effectiveness** — College and district-level procedures for project development, design and construction management meet the needs of the users.

● **Satisfaction of Completed Work** — Construction and renovation projects are performed in a manner that meets established programming and design criteria as well as user needs.

Regularly Reviewed Information Items:

- Five Year Capital Plan
- Annual Space Inventory and Capacity Load Report
- Facilities Condition Assessments
- Schedule Maintenance Plan
- Capital Project Progress Report
- Work Order History Report
- Scope of Project Funding Available
- High Priority Construction & Renovation Needs
- Maintenance Services and Priorities

Reporting/Recommending Responsibilities:

Primary – CLPCCD Planning and Budget Committee (PBC)

Other –
● Chancellor
● Board of Trustees