



Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Facilities & Sustainability Cmte

Members Present (voting):

Scott Miner, (non-voting)
William Garcia, VP Student Services
Nan Ho, Dean
Amir Law for J. Giacomazzi, Faculty
Dave Wagner, Faculty
Michael Peterson, Faculty
Frances Hui, Faculty
Todd Steffan, Classified
Zainab Dogar, ASLPC
Walt Blevins (non-voting)

Members Absent:

Diane Brady, VP Admin Services
Don Miller, Iterim VP, Acad Services
Jared Howard, Faculty
Richard Duchscherer, Classified
Steve Gunderson, Classified
James Weston, Classified
William Eddy, Classified
Jen Sarkany, ASLPC
Matt Garcia, ASLPC
Doug Horner (non-voting)

Guests:

David Estrada
Steve Smith

1. **Call to Order @ 2:45 p.m.** by Scott Miner.

2. **Review and Approval of Agenda**

Nan Ho moved to add "Emergency Repair Fund" to agenda. It was noted that this was an item for the Resource Allocation Committee not the Facilities & Sustainability Committee. Michael Peterson moved to approve agenda; James Weston seconded; unanimous.

3. **Review and Approval of Minutes**

Michael Peterson moved to approve minutes, Nan Ho seconded; Frances Hui abstained.

4. **Committee Charge**

The committee agreed to the following changes (noted in red) to the Committee Charge:

To elicit broad perspectives and advice regarding facility and sustainability needs of the College in order to serve the greater community by:

-**Reviewing Providing input and reviewing** plans for utilization, maintenance, construction or renovation of facilities in concert with the District.

-Encouraging progress towards more sustainable use of energy, water, paper, open space and other resources by promoting reduced consumption, reuse, recycling, and composting of these resources.

- **Providing input, reviewing**, and encouraging transportation and campus access strategies that encourage use of public transportation, ride-sharing, bicycle, and pedestrian access.

The Committee will provide an advisory linkage to the President on all matters pertaining to Facilities and Sustainability in the implementation of Strategic Goals, the President's Climate Commitment, the Climate Action Plan, the Facilities Master Plan, and the Scheduled Maintenance Plan.

William Garcia moved to approve said changes to the Committee Charge; Todd Steffan seconded; unanimous.

5. **Committee Membership/Chair**

Nan Ho moved to add an Administrator to the Voting Members of the committee. James Weston seconded. Frances Hui, Michael Peterson, and Dave Wagner abstained. Motion passed. Scott Miner agreed to

remain as Committee Chair, a 2-year assignment. Committee members thank him for serving last year.

6. Committee Calendar

The Committee discussed the possibility of meeting on another date and time because the VP of Academic Services and the President were not able to attend the Facilities & Sustainability Committee meeting on the 3rd Monday of each month. The committee reviewed the Master Calendar of Committee Meetings and determined that there was not an alternative date. The committee will continue to meet every 3rd Monday of each month with the exception of January and February, 2018. The committee will meet on January 22, 2018 and February 26, 2018.

7. Construction Update

David Estrada provided the construction update. Building 1000 is on-going. Framing of the interior and the structural steel is complete. Contractors are working on the punch list as well as framing HVAC. Ventilation system is on-going. About 60% completion on project. Contractor thinking they will hit the March, 2018 timeframe with substantial turnover in May, 2018. Occupancy is still targeted for Fall, 2018.

The battery technology project is one month late. The battery had to be tested at the manufacturer's site in Oregon. Testing is going well, looking for UL stamp on the system. This is a new system, there are only 2-3 other places in the state to try this technology. The concrete slab will be poured Friday or Monday. David expects the battery to be on site by mid-September with a target to bring it on-line shortly thereafter. Next step would be to bring PG&E online, allow us to turn switch on. He expects to exceed the original design by 15-20 percent. The location of the battery is right across from the M&O offices next to the athletic field.

David reported that he hopes to start work on a new chiller in December. It is still under design. The additional chiller will add capacity for the cooling system for the utility plant.

David also reported work being done on upgrades to lighting, specifically interior lighting. The lighting and lighting controls section of California Title 24 clarifies the mandatory requirements and standards for cost effective technology. One concern is that we don't want to give up local control of lighting.

David reported that we are operating the elevator in building 1800 in fire mode. M&O has staff running it. They have identified a plan to

repair the elevator which will be a complete refurbishment of the equipment. It is anticipated that the elevator will be down for about 5 days, 2 of those during the weekend for repairs.

Finally, David reported that upgrades are being done on paving, cracks are being sealed before the winter, and final work has been done on building 700.

8. Measure A Update

a. Facilities Master Plan

David Estrada reported that the District went through the solicitation process for the 2018 Facilities Master Plan. MIG has been selected as the FMP architect. They will start about a month after the contract is signed. MIG will be responsible for gathering data from each of the different groups and synthesizing it. He stressed everyone will have an opportunity to provide input. It is not known at this time the cost of the 2018 FMP. Walt reported that MIG is the same firm that did the Educational Master Plan about 1-1/2 years ago. Scott reminded the committee that they are not tasked with developing the plans, nor does the committee oversee the plans. This committee advises, which is stated in the Committee's Charge.

b. Draft List of Assumptions

The committee reviewed the "Draft List of Assumptions for Measure A Work" that was presented by Interim President Roanna Bennie at College Day on August 15, 2017.

Committee members had specific comments on Assumption number 3. The committee agreed that the phrase "there is no going back" should be changed to "there will be limitations on going back." Limitations will be influenced by items such as infrastructure and costs. The committee discussed the need for flexibility. Nan Ho reminded the committee that parking is the students' number one priority.

Committee members also had specific comments on Assumption number 5. David Estrada emphasized that the 2018 FMP will be a "stand-alone" and "living" document. While projects from the 2012 FMP that have already been approved by the Board will go forth, other projects from the 2012 FMP will not automatically be included in the 2018 FMP. If there are projects that are still priorities, make sure they get carried forward into the 2018 FMP. The expectation is that in addition to the 2018 FMP, the District

will go through the FMP process again in another six years as long as there are still Measure A funds.

Scott reminded the committee that Roanna asked for feedback on the document. The committee members agreed to take the draft document back to their division meetings for discussion and bring feedback to the September Facilities & Sustainability Committee meeting

9. Good of the Order

William reported that the Livermore Valley Transit Authority (Wheels) signed up for a second year of transit pass system allowing faculty, staff, and students to ride for free. Thanks were given to Scott Miner and the ASLPC leaders for donating student activity time and money to assist and promote this tremendous benefit. Scott reminded the committee that Wheels can be used to ride anywhere in the Tri-Valley not just to and from the college. Further, more students are riding it this year than the same time last year with an estimated 4-6,000 riders per month. ACE train is offering discounted rates to students for this year only.

10. Adjournment @ 3:55 p.m.

Next Meeting: October 16, 2017