



Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Facilities & Sustainability Cmte

Members Present (voting):

Scott Miner, (non-voting)
Diane Brady, VP Admin Services
Amir Law for Nan Ho, Dean
James Giacomazzi, Faculty
Dave Wagner, Faculty
Michael Peterson, Faculty
Frances Hui, Faculty
Jared Howard, Faculty
Todd Steffan, Classified

Members Absent:

William Garcia, VP Student Services
Don Miller, Interim VP, Acad Services
TBD, Administrator
Richard Duchscherer, Classified
Steve Gunderson, Classified
James Weston, Classified
William Eddy, Classified
Zainab Dogar, ASLPC
Doug Horner (non-voting)
Walt Blevins (non-voting)

Guests:

David Estrada, Brian Hagopian

1. **Call to Order @ 2:35 p.m.** by Scott Miner.

2. **Review and Approval of Agenda**

James Weston moved to approve agenda; Frances Hui seconded; unanimous.

3. **Review and Approval of Minutes**

Michael Peterson moved to approve minutes, Todd Steffan seconded; unanimous.

4. **Construction Update**

David Estrada provided the construction update.

The City of Livermore completed their work on the culvert. They will return next year with a more aggressive plan.

Battery Technology: Ship date will be in October. Coming with a new converter for power. Expect to be up and running in November and will monitor for whole year.

Prop 39: Bruce Rich is working on upgrades for electrical and CC. David has not seen the design but anticipates that it will be six buildings. Some upgrades will be going on during the school year. Plans to have something this week or next from Bruce.

Chiller: Work continues on new chiller to provide more capacity for air conditioning during hotter days. Anticipate work to be done in the winter. Will add control valves to building 1600 during the winter break.

Electrical Charge Stations: Should be up and running. Lot H still in progress. Contract has been signed.

Academic Building 1000: 60% staged. Framing on interior. Working on installing stairs. Coordinating with rest of framing and mechanical. May, 2018 delivery date. Early March, 2018 start on punch list.

Still trying to close out building 700 and the Theater. Adjusting door for sound.

Still working on paving assessment. Bringing on traffic engineer to evaluate the loop, specifically to look at the kind of traffic we actually have. This will be a complete study including bus load and traffic load. Assessment and repairs are ongoing for paving and cracks.

Building 100 Portables: Need feedback on intended use of portables – offices or classrooms? Early discussions stated that portables would potentially be used for offices. There will be a considerable cost to convert them to offices, plus a considerable cost to move the portables should they need to be moved -- \$40-50k just to lift them. David suggests that LPC keep them for classroom use. Lease term expires in May. Diane indicated that at one of the Exec Facilities Committee meetings with the President, VP's, and Doug Horner, Doug suggested we buy them instead of leasing them but it was unclear how far Doug had gone down that path. We anticipate that the portables will be needed when work starts on building 2100. Diane mentioned that when building 1000 is complete, the area in the parking lot currently being used by Balfour Beatty may be used for portables as well. David indicated that we will not have a preliminary facilities master plan before a decision needs to be made on the portables. He also said that if the college can sign a long-term lease before the current lease expires, we will save a lot of money. This is an open item and David will follow up on it.

B. 1800 Elevator: Diane indicated that at the beginning of the fall semester, M&O stationed a person at the elevator and ran it in fire mode. At the same time, they tried to identify how many people really needed to use the elevator and the times it was needed. There is a whole rebuild process that needs to be done on the elevator and due to the cost, it needs to go through the District. It will take several months to complete. M&O is running the elevator on an as-needed basis. Ridership is low. M&O will probably do upgrade over the winter break.

5. Measure A: Draft List of Assumptions

Scott displayed the “Draft List of Assumptions for Measure A Work” and reminded the committee they were asked at the August meeting to take the document back to the divisions. Scott indicated that he thought Interim President Roanna Bennie wanted the committee to approve the document as guiding principles to moving forward.

Diane reviewed assumption number 6 and emphasized that LPC will determine what goes into the buildings and what the priorities are. Further, this programming has not been done yet.

Diane also reviewed assumption number 4 and emphasized that there will be multiple input points. We need to make sure we have constant opportunities to provide input. It's an on-going, ever-changing process. The product from last year's surveys, town meetings, etc., is not the final list.

Scott indicated that the FMP consultants have been chosen, they will be hired, and they will be coming to these meetings. We need to tell them what is important to our campus. The process will take a year.

Scott requested the committee take the Draft List of Assumptions to their division for review. He requested that the committee members bring a final (not draft) list of assumptions back to the October committee meeting.

6. Facilities Master Planning Process Discussion

Scott referred the committee to the “Facilities Summary Documents Fall 2017” located on the Facilities and Sustainability Committee web site. Roanna is asking the divisions to submit a one-page document titled “Measure A – Program Needs from Survey.” An example from MSEPS as well as a template can be found on the web site. Amir indicated that the purpose of the one-page document is to summarize all previous conversations, not to prioritize the projects. It’s a tool to allow us to move forward. The committee discussed how to approach the “Campus Wide” area on the Facilities Summary Documents and whether someone should be tasked with creating another list or using the list the committee created last year. The committee also questioned what would be on this list that wouldn’t be on one of the other area’s lists. Diane indicated that she would tentatively look into volunteering to put together the Campus Wide list. The deadline for each area to have their list complete is not known. Scott suggested the committee review the lists at the October meeting to see where each area is at.

7. Public Art on Campus

Dave Wagner reminded the committee that last semester a student came to him wanting to do a mural project on campus. Dave realized there was no real strategy for approving/dis-approving requests. To get an approval process in place, Dave recommends a 2-stage process. The first stage would be to propose a location for the art on campus which a group would review. The second stage would be to approve the art work which another group would review. Dave emphasized that this 2-stage process does not necessarily approve where the proposals come from. There are a multitude of ways that proposals can be submitted. A vetting process is needed. Scott asked Dave to draft a process to bring back to the committee for review. It was noted that the committee should revisit temporary art versus permanent art at some point.

8. Campus Map – Updates/Upgrades

Scott indicated that William Garcia (absent from meeting) requested upgrades/refreshes/suggestions to the campus map. Diane Brady

indicated that there are a couple of mistakes that need to be corrected and Sheri can make those small corrections. Larger modifications may be required that Sheri cannot perform. The company that created the original campus map is out of business. Major changes may need to wait until we get the new Facility Master Plan. Dave Wagner indicated that if we can get the original files, Peter may be able to make changes in Adobe Illustrator. Committee members agreed that the current version of the map is very lacking.

9. Car Show

Brian Hagopian indicated that he was contacted by Good Guys about partnering with LPC for a monthly car show on campus, including having bands, food vendors, etc. Good Guys would hire security, pay for advertising for the college, pay for advertising for the auto department, make donations to the auto department, and make donations to the children's hospital in Oakland. Scott indicated that the student government loves the idea and wants to start the conversation. Scott asked whether this was something the college would like to entertain? Todd Steffan indicated that it would be a good time to partner with groups. It would not necessarily be a fundraiser, but it would be good exposure for veterans. The question was asked about whether we would give Good Guys the parking lot for free or whether they would have to go through the rental process. Diane Brady indicated this would have to go through the District Office as well. No alcohol would be allowed and they would need liability insurance. It was mentioned that the impact/schedule for other campus events, including theater, athletic, and other rentals, would have to be considered. Sheri questioned whether this fell under the committee's charge. Brian indicated that he was not asking for anything from the committee on this agenda item and it was only an informational item.

10. Good of the Order

Todd Steffan indicated that he needs posts to mount banners and asked whether there are any plans to put a lighted marquee-like sign at the Campus Hill Entrance. David Estrada suggested including that in the Facility Master Plan.

11. Adjournment @ 4:21 p.m.

Next Meeting: October 16, 2017