



## **Meeting Minutes**

### **LPC Mission Statement**

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

### **LPC Planning Priorities**

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

### **Facilities & Sustainability Cmte**

#### **Members Present (voting):**

Scott Miner, (non-voting)  
William Garcia, VP Student Services  
Nan Ho, Dean  
Steve Smith, Administrator  
Dave Wagner, Faculty  
Michael Peterson, Faculty  
Frances Hui, Faculty  
Jared Howard, Faculty  
Richard Duchscherer, Classified  
William Eddy, Classified  
James Weston, Classified  
Todd Steffan, Classified

#### **Members Absent:**

Diane Brady, VP Admin Services  
Don Miller, Interim VP, Acad Services  
James Giacomazzi, Faculty  
Steve Gunderson, Classified  
Zainab Dogar, ASLPC

#### **Non Voting Members/Guests:**

David Estrada (non-voting)  
Walt Blevins (non-voting)  
Mike Ansell

**1. Call to Order @ 2:43 p.m. by Scott Miner.**

**2. Review and Approval of Agenda**

Michael Peterson moved to approve agenda; William Garcia seconded; unanimous.

**3. Review and Approval of Minutes**

James Weston moved to approve minutes, Todd Steffan seconded; Nan Ho and Rich Duchscherer abstained.

**4. Construction Update**

David Estrada provided the construction update. The battery technology is still in place for a November Delivery. Bruce Rich went public on a bidding process for prop. 39 lighting for Chabot and LPC. Buildings at LPC include 1600, 1800, 1900, 2400, and 2500. Work continues on the chiller project. David has not seen the plans but they should be forthcoming. The Academic Building 1000 is 63% complete. He reported that it's still early March for the contractor. The punch list will be started. Looking to close out 700 and building 4000. Checks are being cut for change orders. David indicated that Fehrs and Peers (F&P), a traffic engineering consultant, has been hired. This is the same firm that is partnered with MIG for the Facility Master Plan. F&P has been hired under a separate contract to address the CEQA requirements which is to evaluate the two entrances to the college. They will be collecting traffic data and providing a recommendation. Addressing the CEQA requirements should have been done as part of Measure B. This committee will have an opportunity to comment on the recommendations from F&P. David next gave an update on the portable classrooms. Our original lease agreement gave us a reduction of 40% per unit. The purchase price for each portable is \$50-60k. The lease price per unit is \$30k for five years of use. David indicated that we are looking at extending our current agreement for another 2 year or 5 year period. At the end of the agreement, we can expect the portables to be in bad condition. There is a separate fee for dropping in or pulling out the portables. It is not cost effective to change the portables from classrooms to offices. They will continue to be used as classrooms. The District has sold \$160 million of bonds for Measure A. The District is scheduling a kickoff meeting with MIG, the FMP architect. That will determine when the LPC kickoff meeting will be held. David reported that the FMP will be an 18-month process.

**5. Safety Hardware/Post Lockdown Follow-through**

Scott reviewed the "Shelter in Place Update" e-mail sent by Interim President Roanna Bennie. Three work groups have been identified to

address immediate concerns. The first is the Everbridge Phone Messaging Group. This group is working from the District to ensure that the right folks are in the right groups to be getting messages. The second group is the Key Group which has been formed from our campus constituencies to work toward short-term solutions to our locking situation. Walt Blevins will be heading up that group. The third group is the Communication Protocol Group which will be headed up by the District Office. David Estrada confirmed that the new building will be equipped with Columbine locks which will allow rooms to be locked from the inside.

**6. Measure A: Draft List of Assumptions**

Scott asked the committee if there was any feedback on the List of Assumptions or if the committee was ready to approve it. Committee members expressed concern over the statement “The 2018 FMP will supersede previous plans.” Although the ballot includes a list of wide-ranging projects and improvements, it specifically references the 2012 Facility Master Plan. The committee feels that the District’s legal office should review the ballot language to confirm that our 2018 FMP and Measure A priorities already identified are in line with the ballot and will not conflict with what the voters approved. The committee decided to wait for clarification from the District before approving the Draft List of Assumptions. David Estrada indicated he will take the request for legal review back to the District.

**7. EMP Summary Sheets**

Scott reminded the committee to continue working with the constituent groups to update FMP Summary Sheets. Given the deadline for program reviews, some of that information may be viable to incorporate into the summary sheets.

**8. Campus Map – Updates/Upgrades**

William Garcia gave an overview of the recent changes made to the campus map and why the changes were made. The updated campus map can be found on the web site and in the Spring 2018 schedule.

**9. Electric Car Chargers**

All electrical charge stations are up and running with the exception of lot H. These should be running by December. It was suggested that signs be placed on the chargers that are not working. It was questioned whether there was a cost for using the chargers and whether anyone can use them or whether they were only for students and staff. Currently there is no charge and anyone can use them. The District Office is trying to collect usage data on the chargers.

**10. Public Art on Campus**

Scott displayed a diagram he created indicating the identification, selection, and installation processes for art on campus. The diagram can be found on the Facilities and Sustainability Committee web site. The diagram is modeled similar to the process used by the Alameda County Arts Commission. The committee thought the process was well thought out and agreed to discuss it again at the November meeting.

**11. Trees – Replacement of Dead or Dying**

Scott indicated that he noticed several dead or dying trees near the walkway between buildings 2100 and 2400 and reached out to Tom Fuller in an e-mail. Scott spoke with Walt Blevins who indicated that he has funding to replace those trees. Walt indicated that he believes the compaction process around those trees was rough on the roots and the trees.

**12. Facilities Rental/Car Show**

Scott reported that the request to allow Good Guys to have a monthly car show on the campus was brought up at College Council with positive feedback. He indicated that Good Guys will move forward with the Facilities Rental Office, Brian Hagopian, and the Veterans Office. This does not replace the Good Guys show held at the Alameda County Fair Grounds.

**13. Good of the Order****14. Adjournment @ 3:46 p.m.**

**Next Meeting: November 20, 2017**