



Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Facilities & Sustainability Cmte

Members Present (voting):

Scott Miner, (non-voting)
Diane Brady, VP Admin Services
Nan Ho, Dean
Michael Peterson, Faculty
James Giacomazzi, Faculty
Frances Hui, Faculty
Jared Howard, Faculty
Dave Wagner, Faculty
William Eddy, Classified
Todd Steffan, Classified
James Weston, Classified
Zainab Dogar, ASLPC

Members Absent:

William Garcia, VP Student Services
David Johnson, Interim VP, Acad Serv.
(Vacant), Administrator
Steve Gunderson, Classified
Vacant, Classified

Non Voting Members/Guests:

David Estrada (non-voting)

1. Call to Order @ 2:35 p.m. by Scott Miner.

2. Review and Approval of Agenda

James Giacomazzi; James Weston; unanimous.

3. Review and Approval of Minutes (March 19, 2018)

Michael Peterson; James Giacomazzi; unanimous.

4. 2020-2024 Five Year Construction Plan

Zahra Noorivaziri, the District Facilities and Construction Specialist, provided an update on the 2020-2024 Five Year Construction Plan. A copy of the plan can be found on the committee web site. The deadline for submitting the plan to the State Chancellor's Office is June 30, 2018. Zahra indicated that the numbers for building 1000 are not included in the plan because it is not yet occupied. She will report those numbers in October and remove the numbers for building 900 because it is due to be demolished in June, 2018.

5. Team Room Modifications for Athletics

James Giacomazzi discussed the current condition of the 4 team rooms in building 2500. He also showed photos of the team rooms, which can be found on the committee web site. The KIN staff have discussed and are in support of making cosmetic-type changes (not structural changes) to the rooms in an effort primarily to 1) make those areas year-round teaching spaces for the coaches and 2) make them more attractive to potential recruits. The KIN staff would like to remove the existing benches and metal lockers (many of which don't work and do not have spare parts) and install wood lockers containing benches to provide more teaching space. In addition, audio/visual equipment and a wall white board is being considered for teaching. James showed photos of other college team rooms, including some that are in our conference. James motioned to have the committee support the idea of making the team rooms year-round teaching spaces via enhancements discussed. Todd Steffan seconded; unanimous. Nan Ho suggested checking with the LPC Foundation for donations and Scott thought there might be local sport companies willing to donate. It was questioned whether other staff could approach F&S asking for support for their projects. Nan indicated that Walt Blevins will be sending out protocol for small projects and deferred maintenance which would provide the college with a way to prioritize the projects. Diane Brady indicated she would bring this up to Exec Facilities.

6. Middle College Office Location

Scott indicated that the Middle College Office will be relocated to the small conference room (2411U) in Building 2400 on a trial basis.

7. Building 1000 Signage

Scott indicated that Building 1000 has a giant sign that says “Classroom Building” and questioned whether all classroom buildings are going to have a big sign that says “Classroom Building.” Zahra indicated that the District is working on updating standards which should be complete by June 30, 2018. Current standards can be found on the District Facilities web site. It has been difficult to get everyone to agree on naming and numbering conventions. It was questioned whether we want to spend bond money putting signs on the side of buildings. It was also noted that the building number “1000” located on the south side of the building appears to be blocked by the tree in front of the building. The committee discussed the need to renumber all LPC buildings. It was noted that it will be difficult to renumber all buildings due to modifications that would need to be made to 25Live, Banner, AMAG, etc. The committee agreed to wait until the FMP was completed before discussing this further.

8. Nike Art Committee Update: B2500 Walls w/Mural Decals

Bill Eddy provided a bit of history on the Nike funds. Nike refers to the Nike Missile Site not the athletic company. When the District sold the land, the money was divided between LPC and CC to use on art projects. Part of the funds were used on large wall decals in building 2500. Those decals have begun to tear and fall off the wall and the decals are not representative of the sports offered at LPC. It reflects negative on LPC and our Athletic programs. The person that installed the decals will not fix them without being paid. The committee agreed that the decals should be removed with the exception of the two next to the locker rooms. Diane indicated she will discuss this with the Executive Admin committee and Bill will submit a work order for their removal once he hears from Diane. The question was asked as to how much money is left in the LPC Nike account. This item will be included on May’s agenda.

9. Construction Update

David Estrada indicated that “Building 1000 is 95% complete, floor grinding done, electrical light installation, classroom delivery going on. Lot of painting touchups, internal glass blasting, coming down to the wire. Should deliver on May 25. Change orders coming in. Got all purchase agreements for furniture.” Diane indicated that equipment for the Anthropology Lab has not been finalized yet. A grand opening will be identified and will involve the Chancellor, the Board Members, etc., and would probably occur on Convocation Day or College Day.

10. District Facilities Committee Update

Nan Ho provided a brief update on the District Facilities Committee. She also indicated that a consultant will be hired in about a month to update the Climate Action Plan.

11. Review F&S: Governance Committee

The committee began reviewing the committee Governance Worksheet and the Committee Charge. It was questioned who this committee should report to – College Council or the President and whether someone on this committee should be a member of the District Facilities Committee (IPBM). It was suggested that something about the Facility Master Plan be included in the Committee Charge. It was

also suggested that the meeting time be changed for the 2018-19 academic year in order for more members to attend. The Governance Committee agenda item will be placed on May's agenda.

12. Good of the Order

Kevin Wood will not be returning to the Facilities & Sustainability Committee. The draft Security Master Plan has been given to Roanna Bennie, Interim President, and Diane Brady, Vice President, Administrative Services. The draft SMP is expected to go to Board in May.

MIG will be presenting the Facility Master Plan Visioning & Scenarios to the President, VPs, Deans, and Managers on April 25. There will be three different times on May 10 for MIG to present to the college community. MIG is scheduled to present the Visioning & Scenarios to the F&S Committee on May 25.

13. Adjournment @ 4:30 p.m.