

Full-Time Faculty Position Request Form 2015 - 2016

This form is used by departments and programs to request new or unfilled faculty positions relying on Program Review and/or other justifications. Submit one form for each position requested. For multiple positions, indicate priority of request (e.g., Subject Position 1, Subject Position 2, etc.). Forms are due to Division Deans by September 11, 2015.

Position Requested:

Contact Person:

Discipline/Division: Starting Term: Fall Spring

This form requires the use of Enrollment Management Tool data, which can be found at the following link: <http://www.laspositascollege.edu/researchandplanning/FacultyPrioritization.php> (If you have any questions about the data, please contact Rajinder Samra 925-424-1027 or rsamra@laspositascollege.edu) or your Dean. The data will be verified by the Dean. Do not attach data spreadsheets.

CRITERIA

1. Number of Full-Time Faculty currently in Discipline:
 If requesting more than one position, add 1 to this number for each subsequent position requested.

2. Percentage of FTEF taught by full-time faculty as load for the past six semesters, and projected for one year assuming a successful hire. (If requesting more than one position, see Rajinder Samra to determine the projected numbers).

Fall 2012	Spring 2013	Fall 2013	Spring 2014	Fall 2014	Spring 2015		<u>Projected</u> Fall 2016	Spring 2017
<input style="width: 50px;" type="text" value="50"/>	<input style="width: 50px;" type="text" value="40"/>	<input style="width: 50px;" type="text" value="50"/>	<input style="width: 50px;" type="text" value="40"/>	<input style="width: 50px;" type="text" value="0"/>	<input style="width: 50px;" type="text" value="0"/>		<input style="width: 50px;" type="text" value="100"/>	<input style="width: 50px;" type="text" value="100"/>

3. a. For Instructional Faculty: WSCH per FTEF for the past six semesters (use data from link above):

Fall 2012	Spring 2013	Fall 2013	Spring 2014	Fall 2014	Spring 2015
<input style="width: 50px;" type="text" value="648.8"/>	<input style="width: 50px;" type="text" value="603"/>	<input style="width: 50px;" type="text" value="617.5"/>	<input style="width: 50px;" type="text" value="501"/>	<input style="width: 50px;" type="text" value="610"/>	<input style="width: 50px;" type="text" value="660"/>

b. For non-instructional faculty (librarians and counselors): Student/Faculty ratio for the past six semesters, and projected for one year assuming a successful hire. Divide headcount by number of full-time faculty. For example: 8000 students divided by 3 full-time faculty.

(If requesting more than one position, see Rajinder Samra to determine the projected numbers).

Fall 2012	Spring 2013	Fall 2013	Spring 2014	Fall 2014	Spring 2015		<u>Projected</u> Fall 2016	Spring 2017
<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>		<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>

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4. Check if position is a: Replacement or New

If replacement: What is the position code? (see Dean)

Name of the person being replaced:

Length of time position(s) unfilled:

5. Program Characteristics:

- a. List the courses taught and/or work performed in the discipline.
(Be brief and specific. Use your Program Review to complete this section.)

Curriculum and Planning. Completion of curriculum for ARHS AA/ADT. Teach all Art History courses (currently Intro to Art, Art History: Ancient, Art History: Renaissance to Modern, Museum and Gallery Techniques), in development in Curricunet

- b. Total number of primary sections as identified in data taught in the discipline in each of the last six semesters (use data from link above):

Fall 2012	Spring 2013	Fall 2013	Spring 2014	Fall 2014	Spring 2015
<input type="text" value="4"/>	<input type="text" value="5"/>	<input type="text" value="4"/>	<input type="text" value="5"/>	<input type="text" value="4"/>	<input type="text" value="4"/>

- c. FTES in the classes taught or number of students served in each of the last six semesters (use data from link above):

Fall 2012	Spring 2013	Fall 2013	Spring 2014	Fall 2014	Spring 2015
<input type="text" value="17"/>	<input type="text" value="20"/>	<input type="text" value="16"/>	<input type="text" value="16"/>	<input type="text" value="16"/>	<input type="text" value="17"/>

- d. List special characteristics of the discipline such as: (Be brief and specific. Use your Program Review to complete this section.)

- Mandated class size limits due to state, contract, and accreditation standards.
- Facilities
- Number of courses out of the total number of courses in the discipline that meet General Education Requirements
- Number of courses out of the total number of courses offered that are required as part of an AA/AS degree, certificate or transfer
- Discipline provides basic skills courses
- Discipline provides mandated and specialized services to students
- Other

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Class caps standard 44. 2 courses are GE courses. 11 courses needed for the AA in Art: Emphasis Painting. All four currently approved courses are CSU, UC transferable, IGETC (Museum class is only CSU transferable).

6. Describe how courses and/or services in this discipline impact other disciplines and programs. (Be brief and specific. Use your Program Review to complete this section.)

Services in this discipline tie directly into the Art program with co-curricular requirements for the AA Degree and new ADT. Curriculum relates directly to courses in Humanities, History, Art, Photography and Visual Communications, but do not impact the disciplines.

7. If this is the first full-time position in the discipline, discuss: (Be brief and specific. Use your Program Review to complete this section.)

- a. Justification for the position.
- b. Projected start-up costs for equipment, facilities, and support staff for the first three years.
- c. Projected enrollment growth for the next three years, starting with the first semester of the projected faculty hire.

a. Position is a high-yield/FTES generating program linked heavily to GE and Transferability.
b. no projected start up costs, facilities or staff support beyond the normal for hiring a new full-time person.
c. enrollment growth - enrollments are currently maxed out in the program. If alloted the additional FTEF to grow the program, it could potentially double in number of sections per semester within a short span of time.

8. What are the impacts on students, the discipline and the college of NOT filling this faculty position? What are the programs/courses/services that have not been or cannot be offered due to the vacancy? (Be brief and specific. Use your Program Review to complete this section.)

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Without a full-time faculty member to lead the program, multiple courses have not been completed in the curriculum process. Work on the AA and four new courses has begun but is incomplete because there is no full-time person shepherding the process and completing the curriculum. Overall, it is detrimental to the college and the arts programming, especially in terms of growth and/or expansion of the arts if this position continues unfilled.

9. Any additional information that addresses justification of the position. If multiple positions are being requested, this is an opportunity to differentiate the justifications for additional positions.

A similar position in the field of Art is being requested as a replacement for Bill Paskewitz. Justifications for that position are contained in that position request.


Signatures:



Requestor



Dean



Vice President