

## Full-Time Faculty Position Request Form 2015 - 2016

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This form is used by departments and programs to request new or unfilled faculty positions relying on Program Review and/or other justifications. Submit one form for each position requested. For multiple positions, indicate priority of request (e.g., Subject Position 1, Subject Position 2, etc.). Forms are due to Division Deans by September 11, 2015.

Position Requested:

Contact Person:

Discipline/Division:  Starting Term: Fall  Spring

This form requires the use of Enrollment Management Tool data, which can be found at the following link: <http://www.laspositascollege.edu/researchandplanning/FacultyPrioritization.php> (If you have any questions about the data, please contact Rajinder Samra 925-424-1027 or [rsamra@laspositascollege.edu](mailto:rsamra@laspositascollege.edu)) or your Dean. The data will be verified by the Dean. Do not attach data spreadsheets.

### CRITERIA

1. Number of Full-Time Faculty currently in Discipline:   
 If requesting more than one position, add 1 to this number for each subsequent position requested.

2. Percentage of FTEF taught by full-time faculty as load for the past six semesters, and projected for one year assuming a successful hire. (If requesting more than one position, see Rajinder Samra to determine the projected numbers).

Fall 2012	Spring 2013	Fall 2013	Spring 2014	Fall 2014	Spring 2015	<u>Projected</u>	Fall 2016	Spring 2017
<input type="text" value="50"/>	<input type="text" value="59.6"/>	<input type="text" value="59.6"/>	<input type="text" value="61.1"/>	<input type="text" value="50.8"/>	<input type="text" value="55.4"/>		<input type="text"/>	<input type="text"/>

3. a. For Instructional Faculty: WSCH per FTEF for the past six semesters (use data from link above):

Fall 2012	Spring 2013	Fall 2013	Spring 2014	Fall 2014	Spring 2015
<input type="text" value="442.6"/>	<input type="text" value="308.3"/>	<input type="text" value="377.1"/>	<input type="text" value="405.8"/>	<input type="text" value="354.6"/>	<input type="text" value="304.1"/>

b. For non-instructional faculty (librarians and counselors): Student/Faculty ratio for the past six semesters, and projected for one year assuming a successful hire. Divide headcount by number of full-time faculty. For example: 8000 students divided by 3 full-time faculty. 1:2.666

(If requesting more than one position, see Rajinder Samra to determine the projected numbers).

Fall 2012	Spring 2013	Fall 2013	Spring 2014	Fall 2014	Spring 2015	<u>Projected</u>	Fall 2016	Spring 2017
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="text"/>

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4. Check if position is a: Replacement  or New

If replacement: What is the position code? (see Dean)

Name of the person being replaced:

Length of time position(s) unfilled:

5. Program Characteristics:

- a. List the courses taught and/or work performed in the discipline.  
(Be brief and specific. Use your Program Review to complete this section.)

The new faculty member would be expected to teach face to face, online or hybrid courses in horticulture, Viticulture and or Enology such as introduction to horticulture, horticulture management and operations, landscape and turf grass management, plant media and nutrition. California native and dry landscape, introduction Viticulture & enology winery.

- b. Total number of primary sections as identified in data taught in the discipline in each of the last six semesters (use data from link above):

Fall 2012	Spring 2013	Fall 2013	Spring 2014	Fall 2014	Spring 2015
<input type="text" value="6"/>	<input type="text" value="6"/>	<input type="text" value="6"/>	<input type="text" value="7"/>	<input type="text" value="7"/>	<input type="text" value="6"/>

- c. Student enrollments in the classes taught or number of students served in each of the last six semesters (use data from link above):

Fall 2012	Spring 2013	Fall 2013	Spring 2014	Fall 2014	Spring 2015
<input type="text" value="20.1"/>	<input type="text" value="14.6"/>	<input type="text" value="17.4"/>	<input type="text" value="16.0"/>	<input type="text" value="17.3"/>	<input type="text" value="12.5"/>

- d. List special characteristics of the discipline such as: (Be brief and specific. Use your Program Review to complete this section.)

- Mandated class size limits due to state, contract, and accreditation standards.
- Facilities
- Number of courses out of the total number of courses in the discipline that meet General Education Requirements
- Number of courses out of the total number of courses offered that are required as part of an AA/AS degree, certificate or transfer
- Discipline provides basic skills courses
- Discipline provides mandated and specialized services to students
- Other

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-We need to add classes (especially in Horticulture). Currently, students pursuing an A.S. or Certificate in Horticulture, take 4 to 6 years to finish the program, due to insufficient course offerings.  
-We do not currently have a full-time instructor for many of our Horticulture classes.  
-100% of the Hort. courses to be offered, count towards A.S. degree in Horticulture or the Certificate of Achievement in Horticulture.  
-We are a highly diverse and equipment oriented division that needs additional faculty and expertise to serve existing programs and to develop new programs in response to future trends.

6. Describe how courses and/or services in this discipline impact other disciplines and programs. (Be brief and specific. Use your Program Review to complete this section.)

-Many Horticulture courses, such as Urban Forestry and California Native and Dry Landscape, are useful in collaboration with Environmental Studies Programs. Other courses, such as Fall Plant Materials, and Spring Plant Materials, are useful in collaboration with Botany courses.  
-Most Horticulture classes include landscape improvement projects, which improve the campus landscape and environment, such as the LPC California Native Plant Garden and Trail.

7. If this is the first full-time position in the discipline, discuss: (Be brief and specific. Use your Program Review to complete this section.)

- a. Justification for the position.
- b. Projected start-up costs for equipment, facilities, and support staff for the first three years.
- c. Projected enrollment growth for the next three years, starting with the first semester of the projected faculty hire.

N/A

8. What are the impacts on students, the discipline and the college of NOT filling this faculty position? What are the programs/courses/services that have not been or cannot be offered due to the vacancy? (Be brief and specific. Use your Program Review to complete this section.)

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-If left unfilled, it will be difficult to impossible to offer the number of Horticulture courses necessary to maintain the program. If students become further disillusioned with the amount of time necessary to complete the program, they will be motivated to seek their education at other colleges. The result would be declining enrollment, and eventual death of the Horticulture Program.

-Currently we are offering only 2 Horticulture courses per semester. Their needs to be at least 4 courses per semester, for all required courses to be offered within a 2 year period.

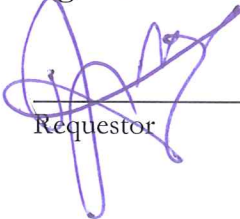
-The state recommends that at least 75% of classes be taught by full-time faculty (Education Code Section 87482.6). For Horticulture/Viticulture combined, the current percentage is about 57%. In the case of Horticulture, the current percentage is 0%.

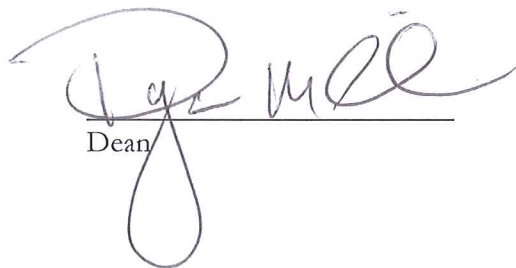
-The Horticulture/Viticulture facilities will likely continue to deteriorate without more consistent faculty oversight.

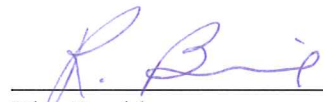
9. Any additional information that addresses justification of the position. If multiple positions are being requested, this is an opportunity to differentiate the justifications for additional positions.

Horticulture, Viticulture, and Enology are diverse subject areas. Although there is some overlapping skills and knowledge areas, it is difficult to find only one faculty member who has the requisite skills and knowledge to teach all the classes in this program.

Signatures:

  
Requestor

  
Dean

  
Vice President