

## Full-Time Faculty Position Request Form 2018 - 2019

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This form is used by departments and programs to request new or unfilled faculty positions relying on Program Review and/or other justifications. Submit one form for each position requested. For multiple positions, indicate priority of request (e.g., Subject Position 1, Subject Position 2, etc.). Forms are due to Division Deans by September 15, 2017.

Position Requested:

Contact Person:

Discipline/Division:  Starting Term: Fall  Spring

This form requires the use Enrollment Management Tool data, which can be found at the following link: <http://www.laspositascollege.edu/researchandplanning/FacultyPrioritization.php> (If you have any questions about the data, please contact Rajinder Samra 925-424-1027 or [rsamra@laspositascollege.edu](mailto:rsamra@laspositascollege.edu)) or your Dean. The data will be verified by the Dean. Do not attach data spreadsheets.

Check if position is a: Replacement  or New

If replacement: What is the position code? (see Dean)   
 Name of the person being replaced:   
 Length of time position(s) unfilled:

### CRITERIA

1. Number of Full-Time Faculty currently in Discipline:   
 If requesting more than one position, add 1 to this number for each subsequent position requested.
2. Percentage of FTEF taught by full-time faculty as load for the past six semesters, and projected for one year assuming a successful hire. (Use data from link above. If requesting more than one position, see Rajinder Samra to determine the projected numbers.)

| Fall 2014                         | Spring 2015                       | Fall 2015                         | Spring 2016                       | Fall 2016                         | Spring 2017                       | <u>Projected</u>                    | Fall 2018                         | Spring 2019                       |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-------------------------------------|-----------------------------------|-----------------------------------|
| <input type="text" value="45.8"/> | <input type="text" value="44.7"/> | <input type="text" value="41.0"/> | <input type="text" value="43.1"/> | <input type="text" value="52.7"/> | <input type="text" value="57.9"/> | <input checked="" type="checkbox"/> | <input type="text" value="66.8"/> | <input type="text" value="70.2"/> |

3. a. For Instructional Faculty: WSCH per FTEF for the past six semesters (use data from link above):

| Fall 2014                          | Spring 2015                        | Fall 2015                          | Spring 2016                        | Fall 2016                          | Spring 2017                        |
|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| <input type="text" value="689.3"/> | <input type="text" value="636.8"/> | <input type="text" value="646.9"/> | <input type="text" value="636.0"/> | <input type="text" value="668.1"/> | <input type="text" value="614.7"/> |

## Full-Time Faculty Position Request Form 2018 - 2019

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b. For non-instructional faculty (librarians and counselors): Student/Faculty ratio for the past six semesters, and projected for one year assuming a successful hire. Divide headcount by number of full-time faculty. For example: 8000 students divided by 3 full-time faculty. 1:2666

(If requesting more than one position, see Rajinder Samra to determine the projected numbers).

| Fall 2014 | Spring 2015 | Fall 2015 | Spring 2016 | Fall 2016 | Spring 2017 |  | <u>Projected</u><br>Fall 2018 | Spring 2019 |
|-----------|-------------|-----------|-------------|-----------|-------------|--|-------------------------------|-------------|
|           |             |           |             |           |             |  |                               |             |

#### 4. Program Characteristics:

- a. List the courses taught and/or work performed in the discipline.  
(Be brief and specific. Use your Program Review to complete this section.)

The psychology department offers a variety of courses that help students prepare to transfer and/or earn the AA-T degree in psychology. Additionally, many students take psychology courses to fulfill general education requirements. We offer many of our courses both face-to-face and online. Some of the courses we offer include General Psychology, Research Methods, Brain, Mind, and Behavior, Abnormal Psychology, Introduction to Social Psychology, Lifespan Psychology, and Psychology of Human Sexuality. The new faculty member would be expected to teach any of the courses listed above.

Additionally, the psychology department runs an active speaker series and an active psychology club.

- b. Total number of primary sections as identified in data taught in the discipline in each of the last six semesters (use data from link above):

| Fall 2014 | Spring 2015 | Fall 2015 | Spring 2016 | Fall 2016 | Spring 2017 |
|-----------|-------------|-----------|-------------|-----------|-------------|
| 31        | 27          | 34        | 31          | 36        | 34          |

## Full-Time Faculty Position Request Form 2018 - 2019

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c. Student enrollments in the classes taught or number of students served in each of the last six semesters (use data from link above):

| Fall 2014 | Spring 2015 | Fall 2015 | Spring 2016 | Fall 2016 | Spring 2017 |
|-----------|-------------|-----------|-------------|-----------|-------------|
| 148       | 118         | 149       | 135         | 163       | 143         |

d. List special characteristics of the discipline such as: (Be brief and specific. Use your Program Review to complete this section.)

- Mandated class size limits due to state, contract, and accreditation standards.
- Facilities
- Number of courses out of the total number of courses in the discipline that meet General Education Requirements
- Number of courses out of the total number of courses offered that are required as part of an AA/AS degree, certificate or transfer
- Discipline provides basic skills courses
- Discipline provides mandated and specialized services to students
- Other

The psychology department offers 11 courses, all of which are transferable and all of which meet General Education requirements. All of the courses offered can be applied toward the AA-T degree in psychology. PSYC 1 and PSYC 25 are required for the degree, and students can choose among our other courses to be applied to the degree (PSYC 3, 4, 6, 10, 12, 13, 15, 17, and 21--please note that PSYC 17 and 21 are new courses that will be ready to be offered in Fall 2018).

The psychology department has a very active role in supporting students. The psychology club/Psi Beta national honor society hosts renowned speakers and educational events. Students completing the Research Methods course (PSYC 25) present research at the Annual Undergraduate Science Symposium and at the annual convention of the Western Psychological Association. Additionally, the psychology department has partnered with Student Health and Wellness services to develop a behavioral health program. Currently, the program includes a weekly peer support group (Chill & Chat), and a workshop series.

## Full-Time Faculty Position Request Form 2018 - 2019

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5. Describe how courses and/or services in this discipline impact other disciplines and programs. (Be brief and specific. Use your Program Review to complete this section.)

Because the psychology program is designed to meet a wide range of student needs and interests, students enrolled in psychology courses are typically enrolled in other courses across the curriculum. A large number of students enroll in psychology courses, especially General Psychology (PSYC 1) to meet general education requirements. Several of our courses are specifically related to other disciplines. Lifespan Psychology (PSYC 12) is a prerequisite for most nursing schools, as well as other medical training programs (e.g., respiratory therapy, physician assistant, EMT, etc.). Abnormal Child Psychology (PSYC 15), is an elective for students in the Early Childhood Development program, and those students find the course content beneficial in their work with young children.

## Full-Time Faculty Position Request Form 2018 - 2019

---

6. If this is the first full-time position in the discipline, discuss: (Be brief and specific. Use your Program Review to complete this section.)

- b. Justification for the position.
- c. Projected start-up costs for equipment, facilities, and support staff for the first three years.
- d. Projected enrollment growth for the next three years, starting with the first semester of the projected faculty hire.

7. What are the impacts on students, the discipline and the college of NOT filling this faculty position? What are the programs/courses/services that have not been or cannot be offered due to the vacancy? (Be brief and specific. Use your Program Review to complete this section.)

By not filling this position, we would need to identify more part-time faculty to teach our expanding curriculum. We currently employ 7 part-time faculty, many of whom are teaching the maximum load allowed for part-time faculty.

Ernie Jones currently teaches the majority of our sections of Brain, Mind, and Behavior (PSYC 4). Teaching this course requires specialized knowledge of the brain, and it might be especially difficult to fill this void with our current faculty members.

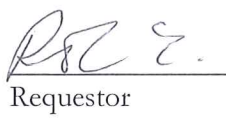
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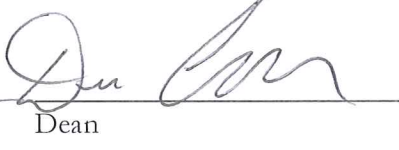
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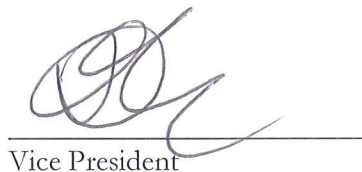
8. Any additional information that addresses justification of the position. If multiple positions are being requested, this is an opportunity to differentiate the justifications for additional positions.

Over the past few semesters, the psychology department has had the opportunity to add more course sections to the schedule. As a result, we have had to hire more part-time faculty members. It has become increasingly difficult to find qualified people to hire. Being able to hire a replacement full-time faculty member to fill Ernie Jones's position will allow for more stability for the students and will make it so that we do not have to hire as many new part-time faculty members.

Signatures:

  
Requestor

  
Dean

  
Vice President

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Full-Time Faculty Request Form 2016-17: FHPC Revisions May 3, 2012, Sept. 18, 2012, April 30, 2013, December 4, 2015; Presented to Academic Senate-January 27, 2016

