



**LPC Mission Statement**

Las Positas College is an inclusive learning- centered institution providing educational opportunities and support for completion of students’ transfer, degree, basic skills, career-technical, and retraining goals.

**Charge of the Committee**

- ❖ Studies, reviews, and recommends regulations and procedures relating to the physical safety (to include environmental and physical hazards) of staff and students.

**Meeting Name**

Chair: Supervisor of Campus Safety,  
Sean Prather (non voting) not present

Director of Student Health Center: Tricia Gonsman, MSN FNP-C

**Members Present**

**Faculty**

David Everett  
Sebastian Wong  
Megan Swanson-Garoupa  
Terry Johnson

**Classified Professionals**

Michael Sugi  
Frankie Danner  
Gary Wilkes

**Student representation**

**Administrators**

Diane Brady  
Jim Yoke

**M&O Representative**

**Other(s) present**

# HEALTH AND SAFETY COMMITTEE

May13, 2019 | 12:30 p.m. to 2:00 p.m. |Room 1687

**Meeting Minutes**

1. Call to order-Sean opened the meeting at 12:40 p.m. –quorum met

2. Review of the agenda  
Approval of meeting agenda motion made by Megan and second by Patricia

3. Review of the minutes

The minutes from the meeting held on March. 11, 2019 and April 8, 2019 were approved, motion made by Sebastian and second by Patricia, abstention by David and Meghan

4. Campus Safety reports

1. Sean reviewed the campus safety reporting statistics for the month of April 2019.

incident	total	
Code of conduct	1	
Medical	2	

The statistics were low because of the spring break

5. Health Center Reports

Walk ins	BHS	Medical Visits	Triage
101	119	110	9

Patricia reported that there is a waitlist for behavioral health services.  
Free HIV/ HEP C testing available for students  
Patricia asked if extra credit could be provided to students that attended the LGBTQ event

6. There was a fire drill performed on Tuesday it lasted 9 minutes, the system worked great. The audible sirens and lights were all activated.
  - Once the system is updated per the new security masterplan the call boxes will be retrofitted as well
  - Last Friday was the first time Las Positas College has practice a lock down drill. Overall, as a whole, we saw people doing what they should be doing and that is securing themselves inside. We did see some people outside that were not sure what to do. It could have been because it was announced that this was a drill that those individuals opted not to participate we are not sure.
  - Another issue that was noted during the drill is that the audible messages was not accurate in certain parts of the campus
  - The question was asked how do we get the students to participate
7. Reviewed the charge of the committee

❖ Meeting adjourned 1:39pm