



# INSTITUTIONAL PLANNING AND EFFECTIVENESS COMMITTEE MEETING MINUTES

## LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

## 17-18 LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

## Voting Members

### Faculty

Karin Spirn, A&H - **Present**  
Jason Craighead, BHAWK  
Ruchira Majumdar, MSEPS - **Present**  
Scott Miner, CTE - **Present**  
Michelle Zapata, Student Services - **Present**

### Classified Professionals

David Rodríguez - **Present**  
Bill Eddy - **Present**  
Heidi Ulrech - **Present**  
Frances DeNisco -

### Students

Tatiana Hernandez - **Present**  
Treasure Bonningo - **Present**

### Administrators

Rajinder Samra, Director of Institutional Research and Planning (Co-Chair) - **Present**  
William Garcia, V.P. Student Services - **Present**  
Roanna Bennie, Interim President - **Present**  
Diane Brady, V.P. Administrative Services -  
David Johnson, Interim V.P. of Academic Services

### Other(s) present:

John Ruys  
Alisha Perdue, SAA President's Office (Minutes)

Thursday, May 10, 2018 | 2:30 pm to 4:30 p.m. | Room 1687

## Meeting Minutes

### 1. **Welcome**

Rajinder Samra opened the meeting at 2:30 p.m.

### 2. **Review and Approval of Agenda**

The agenda was approved as presented. Ulrech/Rodriguez.

### 3. **Review and Approval of Minutes**

The minutes were approved as presented. Ulrech/Rodriguez. One abstention.

### 4. **Tutorial Services Planning Priority Graduation**

Ms. Sprin said that during the IPEC report at Academic Senate, the senators did not feel that the planning priority was ready to graduate. They felt the hiring of a new tutorial supervisor and AB705 were both reasons to continue with this priority.

Scott M. expressed concern about CTE tutoring. This area is part of the planning priority and has not been addressed.

Motion to continue the Tutoring planning priority for another year (Heidi, Karin). Motion passes.

VP Garcia mentioned that he would support continuing it, but he would no longer be overseeing it since tutorial is moving to academic services. It should move to the VP of academic services.

### 5. **ACCJC Midterm Report – Data Trends**

Mr. Samra said there are three requirements for the midterm report. A recommendation to approve institutional effectiveness; data needs to be reported and analyzed. Annual report data form shown. Mr. Samra reviews metrics form: course completion, degree completion, certificate completion, transfer completions, student learning outcomes assessment, and licensures pass rate job placement rate (rates for LPC shown fall 2012-2017 of the same). Stretch results are discussed. The "aspirational goal" is 105%. It is mentioned that stretch goals need to be somewhat attainable. Ms. Spirn says the stretch goal doesn't make sense for success. President Bennie asks what range that is desirable. Mr. Samra said that discussion needs to happen as a campus and IPEC can discuss more about it in the fall. Job placement rates are difficult to obtain. Is this just a job or is it a job in the field they studied? The district does annual fiscal report data.

### 6. **Proposed CA Community Colleges Funding Formula**

50 FTES 25 OUTCOMES 25 LOW INCOME. CEO group that made a recommendation for formula with a one year hold harmless, 7 year total implementation or 75 FTES, 25 LOW INCOME/OUTCOMES with a 2 year

## INSTITUTIONAL PLANNING EFFECTIVENESS COMMITTEE

---

*Thursday, May 10, 2018 | 2:30 pm to 4:30 p.m. | Room 1687*

hold harmless, 5 year phase in. Implementation of equitable success metrics table shown is going to match formula. Chancellor's recommendation is 60/40 enrollment/low income and outcomes, 2 year held harmless, no phase in. It is said there is a disconnect between the Chancellor and the CEO group. Full Chancellor recommendation shown and quickly gone over.

7. **College Council Updates**

Mr. Samra leads discussion about membership. Structure and shared governance chart shown. IPEC will report to college council instead of the college president. How does this effect membership of IPEC? Ms. Spirn suggested committee membership changes for IPEC.

8. **IPEC Charge and Membership**

Membership and charge shown and discussed. Changes to membership: will the division rep double as a non-voting member? Increase classified representation as well? May want to contact and add CEMC chair--Mr. Samra will speak to Lavaughn Hart. Charge: planning priorities may also be informed by... variety of external sources. The discussion will be brought back in fall for a vote.

9. **Good of the Order**

Mr. Samra was thanked by the committee for being the chair.

10. **Adjournment** – 4:25 p.m.

Next meeting: September 13, 2018