Planning Priority Report to IPEC 2017-18

Establish regular and ongoing processes to implement best practices to meet ACCJC standards.

Solutions/Steps	Stakeholders	Review	Done
1. Build a Standards Integration document for committees and offices that identifies the connection between the Standards and their work	Campus community Committee Chairs and members specifically	yes	Done
• An integration document was built for all of the ACCJC Standards and where they connect to our institutional work • A second document was built for just the mid-term report for the (cross-walked new) ACCJC Standards and the Team Recommendations to Improve Effectiveness and the ISER Improvement Plans			
2. Draft a plan for the roll-out of the work and implement a minimum of the first phase and collect feedback	Identified committees and offices for the Mid-Term Report	Yes	partial
• The first phase of the roll-out are those Committees with Mid-Term Report topics related to Standards. • When presenting all Standards for those select committees, it was too much content and so we moved to just those Standards related to the Improvement Plans;			
3. Train Committees (Chairs?) and lead office staff on the use and reporting of the Standards	Identified committees and offices	Not all	begun
• At this time there were no office staff to train, but an additional group was formed from the original ISER Improvement Plans for Facilities • The first few committees did receive email instructions on how to begin introducing the ACCJC Standards • More training is necessary			
4. Establish standardized regular processes, modes, and locations for collecting and storing evidence	Institutional Research, TLC, Webmaster	yes	begun
• Evaluation of software is being done for document storage; happening at the District level; moving slowly • Standard process for collecting evidence is happening for the short-run for the Mid-Term Report	Webmaster, Steering Committee		

5. A. Familiarize the campus with the new streamlined language of the Standards and report out on work.	Campus Community	yes	Yes and needs to be ongoing
- Introduced new ACCJC Standards language at College Day and reviewed at Town Meeting - Reporting out is an ongoing task			
6. Adjust the charge of committees and sub-committees to accommodate the work toward meeting and exceeding the ACCJC Standards and move through the change-approval process	Chairs	partial	Early stages
- SLO Committee, Curriculum Committee and College Council are considering new language - New language is being considered for the Guidelines in the Shared Governance Handbook			
10. Plan the timeline and recruit the Expanded Steering Committee for the Mid-Term Report; seek approval	College Council	yes	Done
Prepared and to be presented at College Council for approval on April 26, 2018			
11. Work with Chabot College and District leadership on the Standards that include District aspects of accreditation	District leadership Chabot College VPs	yes	Early stages
There was a first meeting with District leadership and the colleges' ACCJC leads			