



PROFESSIONAL DEVELOPMENT

May 14, 2018 / 2:30 – 4:30 pm / Room 2410

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.
- ❖ Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals.

Meeting Name

Members Present (voting):

David Powers - MSEPS
Gabriela Discua – Student Services
Bill Eddy – Classified
Carolyn Scott – Classified
Tim Druley - Classified

Ana Del Aguila - ECD

Members Present (non-voting):

Howard Blumenfeld – Chair, MSEPS

Members Absent:

Elena Cole – A & H
Ernest Jones – CATSS
Gina Webster - BHAWK
Roanna Bennie – Interim President

Meeting Guests:

Angella VenJohn (Guided Pathways)
Cathy Gould (District IT)
David Rodriguez (IRP)

Meeting Minutes

1. **Call to Order:** 2:33 pm; quorum established

2. **Review and Approval of Agenda, updated:**

MOTION: M/S/A

3. **Review and Approval of Minutes: April, 2018**

MOTION: M/S/A

4. **Public Comments** (*this time is reserved for members of the public to address the Professional Development Committee. In accordance with the Brown Act, the PCD cannot act on these items*). NONE.

5. **Old Business**

5.1 FLEX day dates 2018-19 (Howard):

Howard met with Roanna and set the dates for FLEX: Fall is Oct. 23 and Spring is March 19.

6. **New Business**

6.1 FLEX day survey results (David Rodriguez):

He presented the data from the Spring FLEX. Attendance is up; participation in workshops is also up. The rate on participation is based on turning in evaluation forms. The highest attendance was 40. Although we had more workshops, more of them were being attended. David contrasted workshops from 2017.

Workshop evaluation results: 45% full-time, 35% part time 18% classified, 2% administration. Positive responses to content, good presentation, learnings, and wanting more information.

6.2 Guided Pathways – October Keynote Speaker (Angella VenJohn):

The first task for Guided Pathways is looking at data (completion rates, etc.). This was shared at the last FLEX day. For the future, it would be positive to have someone with Guided Pathways experience make a presentation: how does it look like in other places? What components (“pillars”) will we be designing? The cost of the speaker is built into the GP plan as PDC does not have their budget set for next year.

6.3 Fall FLEX day Proposals (Howard): MOTION TO APPROVE: moved/seconded/approved

Four proposals:

- Middle College “Open House”(Amy Brown)
- “Tactivities” for Active Learning (Ashley McHale)
- AR Sandbox (Carol Edson)
- Welding Demonstrations (Scott Miner)

6.4 Flow of Conference Paperwork (Howard):

Howard and Rifka have met, and will continue to meet, with Natasha Long in the Business Office to streamline the process. Faculty would fill out forms as a “packet” – district form and PDC – then turn into their dean. After the “flow” is confirmed Howard will post the new flow and forms on the PDC website.

6.5 Conference Approvals (Howard): MOTION TO APPROVE: moved/seconded/approved

- Toby Bielawski – Poetry Conference (up to \$500)
- Kali Rippel – Online Academy (up to \$199)

6.4 Pathways to Wellness and CLIMB (Carolyn Scott):

CLIMB is Classified Leadership in Mentorship Building This is a mentoring program for all faculty/staff. Matches will be made according to interest, and meetings determined by the participants (once a month?). Hopefully this will start next Fall. The Chancellor approves of this plan. Carolyn requests that this program be “housed” at PDC and will appear on the agenda.

“Pathways to Wellness” addresses stress reduction. They have identified locations for labyrinth walks at both campuses. This is also endorsed by the Chancellor. There is NIKE Art Fund money is left over to apply to this project. This has been submitted to the Master Plan committee.

7.0 Informational Items:

7.1 Variable FLEX Part 2 Due to Rifka May 15 (Howard):

He has made the report.

7.2 Budget Update: Some funds left in the account; Rifka will send Howard ideas for supplies. The conference funding level will remain at \$500 if sufficient funding is available once we know what our budget is. Otherwise, adjustments will need to be made.

7.3 New Faculty Orientation (Howard):

The last meeting covered enrollment issues. There are 10-15 new faculty for the Summer session, which will cover the “first year experience.”

7.4 Basic Skills Transformations Grant (Elena):

Planning September joint math and English departments meeting to discuss FIGS and POPS.

7.5 Reading Apprenticeship (Elena):

Wrapping up for the year; offering Reading Apprenticeship training online and in person in the Fall.

7.6 The Teaching Institute (Elena):

One will be held next Fall and Spring.

7.7 Working Together (Howard):

Setting a meeting to discuss Fall plans.

7.8 Ernie Jones Retirement – his party is this Friday.

8.0 Good of the Order: Tim: the district has a trainer; Chabot is requesting training for Banner.

9.0 Adjournment: 3:38 pm

MOTION TO ADJOURN: moved/seconded/approved

10.0 Fall Meeting: September 10, 2018