



PROFESSIONAL DEVELOPMENT

OCTOBER 8, 2018 | 2:30 – 4:30 pm | Room 2410

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.
- ❖ Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals.

Meeting Name

Members Present (voting):

Howard Blumenfeld – Chair, STEM
David Powers – STEM
Lyndale Garner - SLPC
Tim Druley – Classified/TLC
Carolyn Scott – Classified
Elena Cole – A & H
Gina Webster - BHAWK

Members Absent

Bill Eddy - Classified
Gabriela Discua – Student Services
Amanda Ingold - Classified
Roanna Bennie – Administrator

1. Call to order (Howard)

The meeting was called to order at 2:33 PM. A quorum was present.

2. Review and approval of agenda (Howard)

MOTION: M/S/A

3. Review and approval of minutes: September 10, 2018 (Howard)

MOTION: M/S/A

4. Public comments (*this time is reserved for members of the public to address the Professional Development Committee. In accordance with the Brown Act, the PDC cannot act on these items*).

No public comments

5. Old Business (Howard)

5.1 Fall 2018 FLEX Keynote Speaker(s) – Guided Pathways

- 9 - 9:50 a.m. Interactive Session.
- Morning Session
- Workgroups in Afternoon Sessions.

5.2 Conference Funding Issues and Concerns

- *Part-timers need 2 years teaching here and be teaching at a 40% workload to receive conference money.*
- *Susan Lloyd raised the issue that, due to the nature of her discipline, she can't achieve a 40 % workload – so the rule is inequitable.*
- *Howard told Roanna that the PDC supports equitable funding for part-time faculty (and staff). Roanna expressed concerns that, due to funding limitations, part-timers shouldn't receive the same funding as full-timers.*
- *At Academic Senate, Howard expressed concerns that administrators then also cut their own conference budgets. Administrators don't have the same limits at all.*

- *Howard has communicated with Roanna by email and she wants an Academic Senate recommendation. The Senate wants the PDC's input. Roanna has asked for a projected amount to support part-time professional development.*
- *The PDC should research the matter:*
 - *What is Chabot's budget?*
 - *What do other college's do?*
 - *Would part-timers be asking for money at a variety of colleges?*
- *Howard provided numbers to the PDC for number of faculty who might ask for PD funding.*
- *Accreditation Standard III.A.14 identifies the need for PD funding.*
- *Roanna's idea: maybe provide a rationing of money based on percentage teaching? Howard's concern: Would the part-timer have to provide a load sheet? We don't have the administrative support to do this?*
- *We discussed some nuanced options:*
 - *Under 40% get half*
 - *Either 2 or 3 years of accumulated service or 40% = full funding*
 - *Vested years of service or 40 % = full funding AND under 40% gets half*
 - ***We voted on an option: Either 2 or 3 years of accumulated service or 40% = full funding (majority vote). One vote for Vested years of service or 40 % = full funding AND under 40% gets half***
- ***Voted for 3 years of accumulated service to receive funding. Howard will present this recommendation to Senate for discussion at their October 24 meeting.***

5.3 November Conference Approvals (electronic)

November PDC meeting will fall on a holiday: Many conference requests. On-line review and setting a deadline (November 13 at 5 p.m.).

Vote: We agree that, for conferences occurring between Oct 9 – Nov 12, conference requests will be sent out and reviewed for approval by November 13 at 5 p.m.

6. New Business (Howard)

6.1 FLEX Day Proposal Approvals for Fall 2018

All proposals (see the following) were approved.

- *SEIU Training (3 hours – 2 sessions)*
- *Classified senate and union working together*
- *Classified senate involvement in professional development*
- *Getting along and avoiding Harassment*
- *Intro to Omni*
- *FA: Tenure Evaluations*
- *SLO Coordinators Workshop*
- *Key Note – Guided Pathways*
- *Regular interaction in online classes*
- *Curriculum Articulation*
- *Curriculum Development*
- *Chi Gong*
- *Public Safety*
- *Veterans Student Panel*
- *Turning LPC Blue – health and longevity*
- *Working Together: Mental Health inside and Outside of the Classroom*

6.2 Conference/Activity Proposal Approvals

All proposals were approved (see the following people):

- *James Dobson*
- *Eric Harpell*

7. Informational Items

7.1 Variable FLEX Part 1 due to Rifka November 15 (Howard)

This was announced at Town Hall.

7.2 PDC Budget Update (Howard)

Nothing to report. Few conference requests currently likely due to grant funding of other ones.

7.3 New Faculty Orientation (Howard)

Tenure Process this Wednesday, Oct 10. Deans and FA will be present.

7.4 Basic Skills Transformations Grant (Elena)

BSSOT Prof Dev ongoing with @One workshops. BSSOT will end soon.

7.5 Reading Apprenticeship (Elena)

Will invite RA faculty to speak to PDC in December.

7.6 The Teaching Institute (Howard/Elena)

Meeting on Nov 7 from 5:30 – 8:30 at Canton Village in Livermore. Will discuss AB705 and Academic Dishonesty.

7.7 Working Together (Howard)

Working on FLEX Day Presentation. Howard is taking over leadership again.

8. Good of the Order (Howard)

None.

9. Adjournment (Howard)

The meeting was officially adjourned at 4:03 PM.

10. Next Regular Meeting: December 10, 2018