



# PROFESSIONAL DEVELOPMENT

December 10, 2018 | 2:30 – 4:30 pm | Room 2410

## LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

## LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.
- ❖ Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals.

## Meeting Name

### Members Present:

Howard Blumenfeld – STEM (chair – non-voting)  
David Powers - STEM  
Lyndale Garner – SLPC  
Bill Eddy – Classified  
Carolyn Scott – Classified  
Amanda Ingold – Classified

### Members Absent:

Elena Cole – A & H  
Gina Webster – BHAWK  
Gabriela Discua – Student Services  
Tim Druley – Classified/TLC  
Roanna Bennie – Administrator

## Meeting Minutes

1. **Call to Order:** Howard called the meeting to order at 2:35.

Quorum was established at 2:57 pm.

2. **Review and Approval of Agenda**

**MOTION TO APPROVE: Moved/ seconded/ approved**

3. **Review and Approval of Minutes: October 8, 2018**

**MOTION TO APPROVE: Moved/seconded/ approved**

4. **Public Comments** (*this time is reserved for members of the public to address the Professional Development Committee. In accordance with the Brown Act, the PCD cannot act on these items*). **NONE.**

5. **Old Business**

### **5.1 Change to Conference Funding to include Part-time**

**faculty:** This has been approved by Academic Senate. Faculty who have 40% workload OR 3 accumulated years (6 semesters) can apply for Professional Development conference funding. Suggestion that this be brought to Classified Senate for possible inclusion. This policy will be started in Fall 2019, and be retroactive to the date of hire, if the President and Executive staff approve of it. **MOTION TO APPROVE: moved/seconded/approved.**

**5.2 Conference Funding:** The Current limit is \$500, and we have \$10,000 still in the budget. Discussion regarding raising maximum, or awarding different amounts for in-state and out-of-state requests. Decision made not to proceed with either model. Howard has requested what the Administrator professional development budget is for comparison.

## 6. New Business

**6.1 FLEX Day Survey Results 2017-18 (David Rodriguez)** *(Attachment)* The number of workshops offered has increased, which decreased attendance at individual workshops. More people are turning in evaluations. The data will continue to be collected to determine recommendations.

**6.2 UndocuALLY Keynote Proposal for Spring 2019 FLEX Day (Rafael Valle)** *(Attachment)* They keynote proposal is a student panel and training provided by an attorney from Immigrants Rising. **MOTION TO CONDITIONALLY APPROVE (conditional approval assuming no other keynotes come before February requesting approval): moved/seconded/approved**

**6.3 FLEX Day Proposal Approvals for Fall 2018 (Howard)** **MOTION TO APPROVE THE WORKSHOPS LISTED BELOW: moved/seconded/approved**

- Nessa Julian: Becoming a Student-Ready Campus
- Nessa Julian: Student Club Advisor Training and Roundtable
- Carol Edson: Sandbox Sessions
- Guided Pathways: Program Mapping
- Guided Pathways: Data Workshop
- Scott Minor: Welding Workshop
- Marsha Vernoga: Food Choice and Sustainability
- William Garcia: Promotions for Classified Professionals

**6.4 Conference/Activity Proposal Approvals (Howard)**

- Dave Wagner: **MOTION TO APPROVE: Approval - \$500**
- Titian Lish: **MOTION FOR CONDITIONAL APPROVAL, PENDING COMPLETED APPLICATION: - Approval - \$500**

**6.5 Reading apprenticeship (Marty Nash, Angelo Bummer, Segal Boaz, Toby Bielawski)** *(Attachment)*

This is an interdisciplinary method of helping students track what is happening in their brains while reading. They have taken leadership training over the summer and want to engage faculty in other disciplines, such as STEM. This relates to AB705, where prerequisites are dropped. We all need to educate ourselves on the different types of reading needed in different classes, such as science and math. Some short processes (utilizing your own class content) can really make a difference for students. This will be the subject of a Flex Day workshop in the Spring. They are distributing a faculty

survey to determine what types of reading struggles students experience, how this affects your class, and what methods you are already using to address these. Discussion about funding issues; unfunded needs will be determined in May. Several members of the cohort are becoming certified trainers. They will start presenting at division meetings.

**6.7 January 14, 2019 Electronic Approvals (Howard)** This will be the first day of classes; Howard proposes that all conference and Flex day requests for approval will be sent electronically for voting.

**MOTION FOR ELECTRONIC APPROVALS FOR JANUARY: moved/seconded/approved.**

**7. Informational Items**

**7.1 Variable FLEX Part 2 due to Rifka May 15<sup>th</sup>**

**7.2 New Faculty Orientation (Howard)** Topics were student discipline and tutoring centers.

**7.3 Basic Skills Transformations Grant (Elena)** This funding is ending.

**7.4 The Teaching Institute (Howard/Elena)** Very successful; last meeting was held in November. Topics were AB705 and Academic Dishonesty.

**7.5 Working together (Howard)** Putting together the Flex day presentation.

**8. Good of the Order**

**9. Adjournment (Howard)**

**MOTION TO ADJOURN: moved/seconded/approved**

**10. Next Regular Meeting: February 11, 2019; January 14<sup>th</sup> meeting will be electronic approvals.**



