



PROFESSIONAL DEVELOPMENT COMMITTEE MINUTES

LPC Mission Statement

Las Positas College provides an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Professional Development Committee Quorum: 6

Non-Voting Members:

Dyrell Foster, Administrator Tri-Chair
David Powers, Faculty Tri-Chair
Carolyn Scott, Classified Tri-Chair
Rifka Several, Senior Administrative Assistant
LPCSG – Vacant

Voting Members:

STEM – Howard Blumenfeld
A&H – Kisha Quesada Turner
PATH – Vacant
BSSL – Gina Webster
STUDENT SERVICES – Michelle Zapata
ADJUNCT – Savanna Alliband-McGrew
CLASSIFIED/TLC – Tim Druley
CLASSIFIED/AS – Alesia High
CLASSIFIED – Linda Cross
CLASSIFIED – Carmen Ortiz
CLASSIFIED – David Rodriguez

March 8, 2021 | 2:30 PM – 4:30 PM | Zoom Conference

- 1. Call to Order:** meeting called to order at 2:32 pm.
 - 2. Welcome and Introductions**
 - 3. Review and Approval of Agenda:** Motion to approve agenda: moved/seconded/approved
 - 4. Review and Approval of Minutes (February 8, 2021):** Motion to approve minutes: moved/seconded/approved
 - 5. Public Comments (Limited to 3 minutes per person – the PDC cannot act on these comments)** The Dale and Ted Kaye Innovation Grant is open (\$1000); Rifka will resend applications that have already gone out, but no responses as yet.
 - 6. Old Business**
 - Spring Flex Day Update: Great thanks to FRANCIS HUI for her development of the Google Form attendance tracking. David Rodriguez was thanked for his work on integrating the session evaluations with the form.
 - Flex Day Proposal Form Revision: “Synchronous or asynchronous or either” has already been added. The new addition is to describe how the activity supports staff, student or instructional improvement, with links to the Mission Statement and Institutional and Strategic Goals. Suggestion to make the consideration of keynote address be a check box, and not part of the activity description.
 - FA Representative: We discussed this last month. David P asked Tom Orf about this, who responded the FA Representative is David Powers (the faculty tri-chair). If there is a contractual concern, David P brings the issue to the FA. A FA rep could be an assigned position in the future but for now the committee was happy how things are.
 - Conference/Activity Proposals: Proposals received from Jennie Graham and Paula Rose (Int’l Tech Conference on Collegiate Mathematics); Jin Tsubota and Cheri Morrell (Tutoring and Learning Conference). Motion to approve all four requests for up to \$500: moved/seconded/approved.
- Flex Days for Fall 2021 – Spring 2022: We need to set dates to forward to the college President.

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Discussion on coordinating with Chabot's dates. We usually plan for third week in October (Oct. 19, 2021). Spring possibilities: March 8, 2022 is the second Tuesday.

- Teaching Institute Proposal (Kisha Quesada Turner): This proposal combines teaching excellence along with innovative ideas, especially in equity education.

DISCUSSION: The English Dept. and Presidential Task Force have discussed establishing an institute to facilitate this kind of college-wide education and change.

What is the PDC's position on an on-campus Teaching Institute? Howard Blumenfeld did a lot of research into this (with the Berkeley City College model) and can provide information; this plan was supported by the PDC in the past.

Dr. Foster: this is one of 3 – 4 options being discussed. Professional development resources is a priority for the college, throughout all staff. PDC can be the research area for best practices and developing a plan. Professional development is a good institutional investment. The need for this has been highlighted by the inequities uncovered lately through Covid and political issues. David R spoke to including classified professionals. There are good models to look at; however, our limiting factor is probably resources. We do not always integrate all our efforts (equity, Guided Pathways, professional development, etc.) There are different streams of funding tied to different efforts. We can increase our capacity by this type of integration, which can be part of this Institute plan.

Other colleges hire staff to handle the development and implementation of professional development programs.

We can start with a period of inquiry; brainstorming ideas. We need to see where funding exists for training and professional development, which can be consolidated. Administrators have to demonstrate their support of the Institute plan.

Suggestion to survey our campus about professional development opportunities and needs, and what level of priority this is. Kisha will follow up with David P on this survey. The movement is toward more intentionality, with a theme of pulling professional development together.

- Caring Campus for Classified Professionals: College Council has approved, and Academic Senate has supported, this coaching model for creating a welcoming environment for students and positive environment at the college. This will start in the Fall; it is a semester-long professional development initiative.

8. Informational Items

- Deadline for Disbursement Requests: June 10 is the last day submit reimbursement requests.
- Variable Flex Part 2 due to Rifka by May 15
- PDC Budget Update: Conference balance is \$6054.35
- New Faculty Orientation: Meeting is being held on Wednesday; Shawn Taylor will present SEA and Carmen will talk about program review
- PATH Division Representative: Still vacant
- LPCSG Representative: Still vacant

9. Good of the Order

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Question about linking to the state chancellor's Vision Resource Center on the PDC website. It integrates the Flex Day reports and would help with the development of a Teaching Institute. Carolyn is attending a webinar to get more information on how to fully integrate. David P will get more information on this. An engagement session will follow the meeting adjournment.

10. **Adjournment:** Motion to adjourn: moved/seconded/approved. Meeting adjourned at 3:48 pm.

11. **Next Regular Meeting:** April 12, 2021 via Zoom Conference