



PROFESSIONAL DEVELOPMENT COMMITTEE MINUTES

September 14, 2020 | 2:30 – 4:30 pm | VIA ZOOM

LPC Mission Statement

Las Positas College provides an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Professional Development Committee Quorum: 6

Non-Voting Members:

Dyrell Foster, Administrator Tri-Chair
David Powers, Faculty Tri-Chair
Carolyn Scott, Classified Tri-Chair
Rifka Several, Senior Administrative Assistant
LPCSG – Raine Yenlinn

Voting Members:

STEM – Howard Blumenfeld
A&H – Kisha Turner
PATH – Vacant
BSSL – Gina Webster
STUDENT SERVICES – Michelle Zapata
ADJUNCT – Savanna Alliband-McGrew
CLASSIFIED/TLC – Tim Druley
CLASSIFIED/AS – Alesia High
CLASSIFIED – Linda Cross
CLASSIFIED – Carmen Ortiz
CLASSIFIED – David Rodriguez

1. **Call to Order:** Meeting called to order at 2:32 pm.
2. **Welcome and Introductions** (next meeting: Linda Cross)
3. **Review and Approval of Agenda:** Motion to approve: moved/seconded/approved
4. **Review and Approval of Minutes (May 11, 2020):** Motion to approve: moved/seconded/approved (note to add "David R" and "David P" in minutes for clarification)
5. **Public Comments** (Limited to 3 minutes per person – the PDC cannot act on these comments): Raine Yenlinn is attending for LPC Student Government; we will add her email to the distribution list.
6. **Old Business**
 - 6.1 **Fall FLEX Day Proposals:** David P has reached out to all divisions and Classified Professionals. We have space for about five more proposals (even though the deadline was to be today). He has made space in the schedule for updates on online learning. Presenters are asked to provide their own zoom links. Guided Pathways is expected to submit one or more proposals to be voted on via email before the next meeting.
 - 6.2 **Taking attendance at FLEX day:** We need to track in the easiest way possible.
 - 6.3 **Asynchronous sessions:** Is it possible to allow asynchronous sessions? Sessions and presenters need to be considered as to feasibility. When David P lets them know of their approval, he can ask about recording and posting. Some sessions can be recorded for viewing at a later time. Is it late to bring this up? Presenters may have already planned for a non-recorded session with attendee interaction. For Spring FLEX, we will definitely work with new models for presentations as it will be a virtual event. There is also the possibility to change the 6 hours of mandatory FLEX into Variable FLEX.
 - 6.4 **FA Considerations to above changes to FLEX Day:** David P will contact Tom Orf about this.
 - 6.5 **Posting recorded FLEX day session:** Discussion with Tim about posting videos; there are requirements about closed captioning and permissions from participants. How is Chabot handling this? Their FLEX day is in November so they may not have considered these issues yet. David P will reach out to Chabot's

PDC on this issue. Note that if these are posted on Canvas, Classified Professionals would need access to that platform.

6.6 Workshop evaluations: David R brought up the issue of collection of data if sessions were both live and recorded.

6.7 Fall FLEX Day keynote speaker: David P reached out to several speakers and did not hear back. He asked Dr. Foster for keynote speaker ideas and a video link was provided to the PMC for a potential speaker: Dr. Darrick Smith who speaks on culturally relevant practices, and we can ask for more specificity in the virtual environment.
Vote to approve Dr. Smith as the 2020 Fall FLEX Day keynote speaker: Motion to approve: moved/seconded/approved

Vote to approve \$2500 honorarium for Dr. Smith: Motion to approve: moved/seconded/approved

6.8 Update on Classified Professionals Development Task Force (Tim Druley): There is a proposal in place for one classified FLEX day.

7. **New Business**

7.1 Conference/Activity Proposals: Received one conference request:
Eagan: On Course Virtual Workshop
Motion to approve up to \$500: moved/seconded/approved

7.2 Approving FLEX Day Proposals:

Ann Hight/Jennie Graham/Robin Rehagan – SLO's
Christina Lee – Cranium Café
David Powers – Grading for Equity
David Rodriguez – Caring Campus
Craig Kutil/Elizabeth Owens – DE Addendum
Eric Harpell/Robin Rehagan/Michal Shuldman - Lab Experiments on Zoom
Eric Harpell/Robin Rehagan/Michal Shuldman - Effective STEM Zoom lectures
Tom Orf/Heike Gecox – PT Faculty and Tenure Track Evaluation training
Jennie Graham/Ashley McHale - Online test creation and strategy
Jennie Graham/Ashley McHale – Distance ED in STEM with Equity and OER
Jennifer Siders – JamBoards
Jeremiah Bodnar – Honors Coursework
Jessica Kuo – Proctorio training
Jill Carbon/Joel Gagnon – Exploration Technologies
Jim Ott/Jeff Judd/Jared Howard – Persistence Project
Katie Eagan – Using Hypothesis in Canvas
Kristy Woods/Angella VenJohn/LaVaughn Hart/Nan Ho – Communities
Linda Cross – Managing Emotions (guest speaker)
Michal Shuldman – Teaching Life Science Online
Michelle Gonzales/Kisha Quesada Turner – Culturally Responsive Feedback
Miguel Alvarez/Elizabeth McWhorter – Outreach Team
Scott Vigallon – Canvas Studio
Shawn Taylor – Humanizing the Digital Environment
Dr. Snetter/Todd Steffan – Supporting Student Vets remotely
Wanda Butterly – Canvas Course ADA-compliant
Frances Hui/Angela Amaya/Kali Rippel/Collin Thormoto/Tina Inzerilla – Q & A with Librarians

Motion to approve above proposals: Moved/seconded/approved

Paul Hrycewicz – Facial Recognition. Discussion about the session being about the technology being utilized.
Motion to approve this proposal: Moved/seconded/approved

7.3 Variable FLEX Proposal for President’s Speaker series: It is suggested that there be follow-up sessions to this ongoing speaker series. Discussion about these being voluntary, or in a survey setting for the speaker to collect data. The intention was to increase engagement, not to have an additional “assignment.”

8. Informational Items

8.1 Variable FLEX Part 1 due to Rifka by November 15. If faculty training attendance occurred after July 1st, those webinars can be used for 2020-21 Variable FLEX.

8.2 PDC Budget Update: We have the same budget as last year (\$12000). The current per person per year for professional development is same as last year, a cap of \$500. We need to reimagine the use of these funds since there will not be as much online training and no projected in person conferences. Can we bring in professional development speakers?

8.3 New Faculty Orientation: We have a new DSPS Counselor, Amanda Castelli. Ann Hight came and spoke to her about SLO’s and the SLO committee.

8.4 PATH Division Representative: PATH is currently the only division without voting representation.

9. **Adjournment**: Motion to adjourn: moved/seconded/approved

10. **Next Regular Meeting: October 12, 2020 at 2:30 – 4:30 pm via Zoom Conference**

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