



# PROFESSIONAL DEVELOPMENT COMMITTEE Minutes

September 12, 2022 = 2:30 – 4:30 pm, room 1687

Recorder: Rifka Several

LPC Mission Statement	LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
<b>Tri-Chair, Classified Professional</b>	<b>Tri-Chair, Administrator</b>	<b>Tri-Chair, Faculty</b>
Carolyn Scott	Dyrell Foster	David Powers
<b>A &amp; H</b>	<b>BSSL</b>	<b>PATH</b>
Martin Nash	Gina Webster	VACANT
<b>STEM</b>	<b>Student Services</b>	<b>Adjunct Faculty</b>
Howard Blumenfeld	Amanda Castelli	Cheryl Dolan
<b>Classified Professionals</b>	<b>Classified/TLC and AS</b>	<b>LPC Student Government</b>
Anne Kennedy Jean O'Neil-Opipari Aubrie Ross	Wanda Butterly – TLC Alesia High - AS	VACANT

Attendance Quorum = 6

Agenda Item	Information/Discussion	Action/Assigned To
1.	<b>Call to Order</b> Meeting called to order and quorum established at 2:30 pm. David conducted the welcome and self-introductions.	David Powers
2.	<b>Review &amp; Approve Agenda</b> Motion to approve agenda: moved/seconded/approved	David Powers
3.	<b>Review &amp; Approve Minutes of May 9, 2022</b> Motion to approve minutes: Moved/seconded/approved with two abstentions from those not present	David Powers
4.	<b>Public Comments</b> (3 minutes; the PDC cannot act on these comments) Sarah: wants to learn more about Flex Days and professional development	David Powers
5.	<b>Old Business - none</b>	David Powers
6.	<b>New Business</b> 6.1 21-Day Challenge with Dr. Maisha Beasley (Dyrell Foster)  <b>Special presentation: Mai Beasley</b> The work we will be embarking on together focuses on “Equity in Education” and comprises the “21 day challenge” of equity lessons, followed by “courageous conversation” on lessons learned. The challenges cover three topics: <ul style="list-style-type: none"> <li>• Topic 1: self-care for educators (this month)</li> </ul> In the spring: <ul style="list-style-type: none"> <li>• Topic 2: lessons in inclusive language</li> <li>• Topic 3: Pathways to empathy</li> </ul> September 13 is the launch day, with online registration available now. The registration site also has an overview of the topics and process. If participation is not possible, there are resources available to review. Question: if I took it before, will it be different? The topics are the same but the personnel are different, and you may be in a different space now and still have room for reflection and learning. Comment: this is a great way to connect with colleagues. Can we make sure the part-time faculty and classified professionals be included?	

6.2 Conference/Activity Proposals – the cap for PDC funding is now \$750.00

- Michal Shuldman: the conference had an early deadline, prior to the first PDC meeting, so the tri-chairs approved the funds
- Nolan Higdon: motion to approve up to \$750 for this proposal: moved/seconded/approved

6.3 Fall Flex Day Proposals – all sessions will be in person (David Powers)

- “Social Tools for Biology” was sent in today; suggest that the title be broadened beyond biology. There are 14 more in the zip file distributed before the meeting. Motion to approve all proposals submitted: moved/seconded/approved
- Keynote speaker: Dr. Foster gave suggestions; David has not heard back.
- For additional proposals, David will send these out and the PDC will provide email approval.
- Remind divisions about sending in proposals.

6.4 Aligning Professional Development Opportunities with College Goals and Priorities (Dyrell Foster)

Goal 2: improve organizational processes, promote safety and wellness and foster professional development

- Support for Guided Pathways
- Support for Caring Campus
- Leadership to align professional development opportunities to campus and district goals: President’s Speaker Series and 21 Day Challenge program
- Provide leadership to insure employees pursue leadership roles and participate in professional development: administrator/supervisor support; closing departments for professional development (such as Flex Days)

Aligning professional development with priorities to be integrated in the Spring Flex Day proposal form to capture how we are aligning to college goals and priorities:

- Equity in student educational outcomes
- Increasing enrollment
- Advancing Guided Pathways
- Implementing Caring Campus
- Removing barriers to student success
- Assessment and realignment of institutional resources
- Other

Question about the definition of “assessment and realignment of resources:” the process is about looking at our organizational chart and where resources are assigned, and looking forward to supporting our future goals. Usually we look year-to-year; this year we are planning forward five years making sure to support our longer-term goals.

David will modify the form for review at the next meeting, and distribute this new information prior to Spring Flex Day for

	<p>discussion at divisions. Comment to allow multiple checkboxes for sessions. Rajinder and David will review regarding ability to generate data from the revised form.</p> <p>Would these goals be added to the Activity Proposal? David, Carolyn and Dyrell will look at this form and make suggestions.</p>	
<b>7.</b>	<p><b>Informational Items</b></p> <p>7.1 Fall Flex Day – October 20, 2022: in person, there was some faculty comment about this Thursday plus Thanksgiving both being off for classes, impacting the Tuesday-Thursday classes. All rooms are reserved in 1000, with the main stage for the keynote presentation. Morning and lunch food service is being worked on.</p> <p>7.2 Variable Flex, Part 1 due to Rifka by November 15</p> <p>7.3 PDC Budget Update: 2 conferences approved @ \$750 each; \$12,267 remaining in conference budget</p> <p>7.4 New Faculty Orientation is planned for this year as there are nine new faculty. They are meeting this Wednesday, with Stuart McElderry and Tom Orf presenting.</p> <p>7.5 PATH Division Representative: David has reached out to the deans.</p> <p>7.6 Classified Professional Representative: there is a full representation.</p> <p>7.7 LPCSG Representative: David will email Josue Hernandez.</p>	<b>David Powers</b>
<b>8.</b>	<p><b>Good of the Order</b></p> <p>David Powers recognized Carolyn Scott and Dyrell Foster for their high awards.</p>	<b>David Powers</b>
<b>9.</b>	<p><b>Adjournment</b></p> <p>Motion to adjourn: moved/seconded/approved. Meeting adjourned at 3:25 pm</p>	<b>David Powers</b>
<b>10.</b>	<p><b>Next Meeting Date: OCTOBER 10, 2022, 2:30 pm in room 1687</b></p>	