



PROFESSIONAL DEVELOPMENT COMMITTEE Minutes

October 10, 2022 = 2:30 – 4:30 pm, room 1008 and Zoom

Recorder: Rifka Several

LPC Mission Statement	LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
Tri-Chair, Classified Professional	Tri-Chair, Administrator	Tri-Chair, Faculty
Carolyn Scott	Dyrell Foster	David Powers
A & H	BSSL	PATH
Martin Nash	Gina Webster	VACANT
STEM	Student Services	Adjunct Faculty
Howard Blumenfeld	Amanda Castelli	Cheryl Dolan
Classified Professionals	Classified/TLC and AS	LPC Student Government
Anne Kennedy Jean O'Neil-Opipari Aubrie Ross	Wanda Butterly – TLC Alesia High - AS	VACANT

Attendance (Quorum = 6)

Agenda Item	Information/Discussion	Action/Assigned To
1.	Call to Order Meeting called to order and quorum established at 2:32 pm.	David Powers
2.	Review & Approve Agenda Motion to approve agenda: Moved (Jean)/seconded (Gina)/approved	David Powers
3.	Review & Approve Minutes of September 12, 2022 Motion to approve minutes: Moved (Carolyn)/seconded (Alesia)/approved	David Powers
4.	Public Comments (3 minutes; the PDC cannot act on these comments) - None	David Powers
5.	Old Business 5.1 Flex Day: David reviewed the program. This is a first in person Flex Day with Classified, Faculty and Administrator sessions. Most sessions will be in building 1000, with special classes at 800 and PE areas. 9:00 am Keynote at Mertes Main Stage: Suicide prevention; with a follow up session at 10:00 am (<i>note: earthquake drill at 10:20 am – announcement on loudspeaker; no evacuation</i>). No fee for the speaker; the President’s office will make a \$500 donation to the Alameda County Crisis Center. QR codes and links will be used for the program, attendance tracking and session evaluations. 121 have signed up for breakfast, 187 for lunch. Special meals are being provided for Keto, vegetarian, vegan, and gluten free diets with tickets. The food cost will be divided between Classified Senate, PDC and President’s Office.	David Powers

	<p>5.2 Aligning Professional Development Opportunities with College Goals and Priorities (D. Foster): Presentation from last meeting, regarding incorporating the Presidential Goals into the Flex Day presentation form, to be used starting at Spring Flex day.</p> <p>Discussion: Is this a permanent form? It would be updated according to changes in the Goals.</p> <p>What does “other” cover? Publicize that all acceptable Flex activities can be used.</p> <p>Discussion on clarifying the language on the form. If they submit the old form, David will contact the presenter(s) to resubmit.</p> <p>How will data be collected on the goals? David will work with Rajinder on this.</p> <p>Moving forward, it would be good to work with the committees and divisions on forwarding sessions that align with the goals and priorities.</p> <p>Question about how the goals are an outreach to classified professionals? They are involved with supporting many or most of these goals.</p> <p>David will edit the form, send it out to the PDC and present at the next meeting.</p>	
<p>6.</p>	<p>New Business</p> <p>6.1 Conference/Activity Proposals: none</p> <p>6.2 Flex Day Proposals: the final batch was approved by PDC via email.</p> <p>6.3 Planning for Future Flex Day Meals: We are not providing for religious food requirements as an inclusivity issue. Comment that it is positive that we are providing food. Are there any other diets we should offer? We can expand the survey for Spring Flex.</p> <p>Jean, Aubrie and Rifka will review the post-Flex comments on the food and make recommendations.</p> <p>Suggestion about an ice cream social at the end of Flex Day. Can we look at the budget for something simple; bars or donuts? Where would be the location? Plan this for Spring Flex Day.</p> <p>Question about Flex Day “carbon footprint” and how we can address this. Can we use this as a lens for future flex days?</p> <p>Suggestion: carpools.</p>	<p>David Powers</p>
<p>7.</p>	<p>Informational Items</p> <p>7.1 Fall Flex Day: October 20</p> <p>7.2 Variable Flex part 1: due to Rifka November 15</p> <p>7.3 PDC Budget Update: \$12,267 available prior to conferences approved at meeting and budget transfers for Flex Day food</p> <p>7.4 New Faculty Orientation: Meeting on Wednesday, with Joel Gagnon and Nan Ho – classroom behavior and incident management.</p> <p>7.5 PATH Division Representative: David has spoken to the dean.</p> <p>7.6 LPC SG Representative: they are not fully enrolled with their own positions.</p>	<p>David Powers</p>

8.	<p>Good of the Order</p> <ul style="list-style-type: none"> • New committee photo for the website? Plan for next meeting. • Encourage people to take photos at Flex Day for the LPC Connection. Rifka will take some. • The ribbon cutting for the new viticulture building will be held in November. 	David Powers
9.	<p>Adjournment</p> <p>Motion to adjourn: moved/seconded/approved. Meeting adjourned at 3:37 pm.</p>	David Powers
10.	<p>Next Meeting Date: November 14, 2022; 2:30 in room 1687 and zoom</p>	