



# PROFESSIONAL DEVELOPMENT COMMITTEE AGENDA

04/10/2017 | 2:30-4:30PM | Rm. 2410

## LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

## LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

## Professional Development Committee

### Members:

**Chair:** Greg Daubenmire/Howard Blumenfeld

**A&H:** Maureen O'Herin/Elena Cole

**CATSS:** Ernie Jones/Robin Roy

**MSEPS:** David Powers

**BHAWK:** Patricia Stokke

**Stud.Serv.Faculty:** Gabriela Discua,  
Brian Owyong

**CLASSIFIED:** Tim Druley, Frances  
DeNisco, Bill Eddy, Carolyn Scott,  
Ana Del Aguila

**PART-TIME FACULTY:** TBA

**ASLPC REP.:** TBA

## Agenda Item

## Presenter

### 1. GENERAL BUSINESS

1.1 Call to Order/Quorum – **Brian Owyong was absent from the meeting.** Chair Chair

1.2 Review and Approval of Agenda Chair Chair

1.3 Review and Approval of Minutes - **Carolyn motioned. David seconded. Howard mentioned that he amended the agenda with a few new items.** Chair Chair

### 2. (Old Business)

a) Variable FLEX Contract Form – **No updates**

b) Mandatory FLEX Days for 2017-2018 AY – **October 24 was selected as the Fall 2017 FLEX Day. The Spring 2018 date is still to be determined.**

c) Adult Ed Non-Credit Professional Development Grant

d) Welding Regional Professional Development Grant

e) MakerSpace Project Professional Development Grant – **Vicki Shipman is the one managing the above three grants. Her update on them is that we have applied for the grants, but nothing has been approved of yet. We are waiting on an MOU from Cabrillo College before we can go forward with these grants, which are intended for the 2017-2018 AY.**

f) Classified Support in 2017-2018 – **There are tentative plans to hire a classified support person to assist with Academic Senate and the PDC. Howard discussed that processing conference requests and taking PDC minutes will be duties he may need assistance with.**

g) Blackboard to Canvas Migration – **Greg mentioned he would take care of the Staff Development migration from Blackboard to Canvas.**

### 3. (Informational Items)

Presenter

- a) Budget Update (?) (Diane) – ***Diane did not provide Howard with any updated information. Greg, however, shared some information that there is a State Community College Budget Hearing on April 18 at 9AM in State Capitol Room 447.***
- b) Planning & Budget Task Force for Local Revenues & Expenditures – ***There are currently no significant updates on this task force. Rajeev Chopra has agreed to serve as its chair and will be organizing a meeting soon.***
- c) State Reporting for FLEX – ***Howard completed the state report on Professional Development and also submitted the cover letter to Roanna. Roanna and Howard will be meeting this month to discuss Professional Development plans further.***
- d) Fall FLEX Day is on Tuesday, October 24, 2017 - ***The plan for this FLEX day is to place a greater emphasis on teaching pedagogy and the general classroom environment. It was suggested that we bring back Teaching Men of Color (TMOC) in a more practical and hands-on way, including how you work with students as a teacher or staff member. Another topic was how do we tell the difference between equity and equality. An idea was to hold a TMOC panel with students present on the panel or maybe some teachers on the panel who have already had the training.***

***Ann Hight also sent an email to Howard requesting we hold an activity on emergency/medical training/CPR with EDF training. Classified would be interested in receiving this training as well. Frances remembered having an Emergency Response Training/First Responder workshop (three days long) held at LPC in the past.***

***Howard mentioned we would have no more than one keynote speaker this time.***

***Michelle Gonzales also sent an email to Howard about CCEAL (Community College Equity Assessment Lab). Howard thought that perhaps there would be a way to generate a FLEX Day activity out of these webinar topics (see earlier comments about TMOC).***

***Howard shared Jim Gioia's email about purchasing a webinar subscription. He shared an example session entitled***

***“Maintaining Civility in Higher Education – How to Deal with Controversy on the Contemporary College Campus.” People felt that this would make for a good FLEX day seminar.***

- e) New Faculty Orientation Update (Greg) – ***The April topic was Curriculum and CurricuNET***

## 4. (New Business)

- a) The Professional Learning Network (PLN) – ***This resource is free to sign up for and use for California community college faculty and staff and is provided through a generous grant from the CCCCCO. You can set up your own profile there. It is a rich resource for professional development activities and ideas. It’s quite expansive and many of the activities and workshops contained in here would be appropriate for faculty flex credit. Skillsoft is a resource provided which contains software training and IT support. Lynda.com has excellent detailed trainings. Grovo is also a developing resource for faculty and staff. “Connect” has discussion forums containing threads on accreditation, teaching and learning, and SLOs. This resource is going to grow. There is also a speakers directory with information about speakers you can contact to speak at your school. There is also a calendar where you can post things (they already have some Reading Apprenticeship workshop posted there). Howard invited Candace, the person in charge of PLN, to come to the campus on FLEX day for an interactive workshop on the PLN.***
- b) 3CSN – ***This is another great resource provided by the state. Kristy Woods has tapped into them and brought Growth Mindset/Habits of Mind to LPC. They will come here for free and give workshops.***
- c) 4C/SD – ***We are not members of this organization, but we should be. Chabot is also not a member. The cost for an institutional membership is \$175.***
- d) New Faculty Academy at American River College – ***American River College puts on an amazing New Faculty Academy with weekly meetings. Reassigned time is given to new faculty in exchange for their dedicated participation in weekly meetings. The Reassigned time is sourced from Equity Funds. The***

*program is highly interactive and is focused on helping new faculty improve their teaching and adjust to their new role on campus. Food is provided at each meeting and each meeting has a full program with an opportunity for new faculty to suggest hot topics for discussion. For more information about the New Faculty Academy, visit <http://www.arcurent.com/scene/2015/09/04/nfa-program-at-arc-brings-new-members-into-a-wolf-pack/>. Howard mentioned that bringing a New Faculty Academy to LPC like the one they have for American River College would make for a great sabbatical project.*

- e) Professional Development as an IPEC Planning Priority (Update) – Frances – *Following this meeting Frances mentioned the need to update the IPEC planning priorities to include things such as the potential development of a New Faculty Academy and membership in 4C/SD. She will send out a copy of the edited document to Howard and then she will send it to the PD committee for final review before submitting it to IPEC for consideration.*
- f) Update on “Working Together” and “Teaching Institute” – Howard’s “Working Together” group had a successful presentation at the ASCCC conference. The plan for April is to have three small group conversations (on 4-24, 4-25, 4-26) focusing on appreciating each other (how do we appreciate our fellow faculty, staff, and students?) There is a tentative plan to do a FLEX day session on grading.

*Howard shared information about the 1<sup>st</sup> Teaching Institute at Don Jose’s Mexican restaurant. Some of the information that came out of that meeting will help guide us to future topics. The next meeting is May 4 and details are available on the TI website. Howard suggested that maybe the TI should offer a workshop or seminar for FLEX day.*

- g) Active Listening Workshop –*This idea came out of the FLEX Day “Working Together” session and is intended to teach students about active listening skills. There was a suggestion to offer a FLEX day session on this topic, but for faculty.*
5. Transformations Grant (Elena) – *The coordinators are writing their annual report. English is planning a workshop in May on research skills and support for English 1A students. Math is*

***developing Habits of Mind curriculum.***

6. Conference Funding Request Approvals (Greg) – ***All conference proposals were approved with some contingencies placed on a few.***
  - a) Robin Roy - approved***
  - b) Richard Grow – approved, but submitted after conference***
  - c) Margaret Costello-Chevis, Ana Del Aguila, Laura Reno, Nadiyah Taylor – all approved, but pending submission of District Conference Form.***
7. Good of the Order – ***Dacher Keltner will speak on May 4 about the Psychology of Positive Social Change. The deadline to submit activity and conference proposals for summer activities is May 1. The deadline to submit Variable FLEX Activity reports to Howard is May 15. At the next meeting, we ought to speak about FLEX day proposals and plan out some events for FLEX day.***
8. Adjournment – ***The meeting was adjourned at 4:00 PM.***

Next Regular Meeting: May 8, 2017

Room 2410

Meeting Dates: 15-16 Academic Year

~~September 12, 2016~~

~~October 10, 2016~~

~~November 14, 2016~~

~~December 12, 2016~~

~~February 13, 2017~~

~~March 13, 2017~~

~~April 10, 2017~~

May 8, 2017

First Meeting Date: 17-18 Academic Year

September 11, 2017