



## Instructional Equipment Request

### SECTION 1: SUMMARY INFORMATION

Timeframe for the Request:                      Fall:                      Spring: XX                      Year: 2014

Name of Requestor: *Titian Lish*                      Division/ Unit: *ALSS / Theater*

Brief Title of the Request: *Weather Proof Lighting*  
Equipment Location: *Amphitheater*

### SECTION 2: DESCRIPTION

Describe the specific equipment or materials requested and a brief explanation of how it will be used.  
(Please do not include cost data here.)

*The theater program is seeking funding to purchase weatherproof, outdoor, general lighting equipment for the amphitheater. This includes lights, lamps, cables, and light trees (hereafter all lumped together under the terms lights or lighting). Though the theater program is initiating the request, and taking on the responsibility of the maintenance of the lights, the equipment will serve the entire campus, making the amphitheater a usable, rentable, and remarkable space. This lighting will make the amphitheater usable for performances, presentations, and general college functions.*

Check one of the following:

The equipment is:     A replacement     An upgrade     New equipment

How does the equipment replace, upgrade or provide new technology to the college? What do you currently have in place?

*There are currently no outdoor lighting fixtures in place for the amphitheater, making it virtually useless as a performance space. Lights were originally slated to be purchased under the bond Measure B, but were cut due to a shortage of funds. Funding the lights would resort the initial concept of the amphitheater to the entire college.*

If request is motivated by a mandate, legal requirement or safety concern, please describe it and why it's important. Please provide any relevant documentation.

*Not applicable. This request is not motivated by mandate.*

### SECTION 3: EDUCATIONAL ITEMS

Which educational programs or institutional purposes does this equipment support?

*This equipment would support the theater, music, and dance programs, to start with; however, the potential for space use by many programs is limitless – the amphitheater could be used for orientation days, rental, creating revenue for the college, speeches, general assemblies, etc.*

Is this in your Program Review?     Yes     No

If yes, please cut and paste the appropriate wording here. If not, explain why.

*One of the main reasons for including an amphitheater in the design of the new campus facilities was the anticipation of the ability to produce summer outdoor productions. However, without the proper equipment, such productions are impossible and the construction of the amphitheater as it currently stands is unusable and a waste of resource spending.*

*Currently, the program is in need of outdoor scaffolding, weather resistant walls and flats, and most importantly, outdoor weather resistant stage lighting equipment (lights, trees, etc.) and sound equipment. Much of this was in the initial bond Measure B under FFE, but was pulled due to shortage of funds. These items must be funded in order to make the amphitheater a useable space, not just for the theater program, but for the school as a whole.*

## SECTION 4: TEACHING AND LEARNING

Describe in detail the impact this equipment or materials will have on teaching and learning.

*Creating additional performances spaces for the college continue to reinforce the philosophy of students first. Currently, students have the opportunity to perform in a black box and proscenium theater space. But, many performances (particularly for music) occur outdoors (concerts, for example). Giving the amphitheater the lighting it needs would allow student to experience the rich tradition of performing outside, to be sure, but it would also allow them to learn and understand how their performance style and technique might need to adjust for such a challenging venue. The amphitheater would create a truly unique learning and performing environment for students and audiences.*

Number of classes or sections (per academic year) that will be impacted: *10, on average*

Will the Tri-Valley benefit from the equipment, and if so how?

*Most definitely – our amphitheater is the only small scale and usable rental amphitheater in the Livermore area. Visitors would be able to experience performances by the college in a unique and beautiful setting, but additionally the space could be rented out to various performance or speaking groups, enriching the arts tradition of the Tri-Valley in a way no other campus can offer.*

## SECTION 5: SUSTAINABILITY

What is the potential life span of the requested equipment?: *10-15 years*

How does this equipment meet or exceed basic sustainability efforts and/or provide renewable resources to the college? Please explain

*With the proper maintenance of the equipment, these lights present a limited draw of resources from the college as a whole. By only being used in the summer, or for minor events in the spring and fall, the lights should have the ability to last great length, with minimal energy inefficiency. Additionally, they would only need to be used in the evenings, so again, use by the college's energy would be limited.*

What will be required to maintain the equipment, such as regular servicing or upkeep? Who will perform the maintenance and are the costs included in the Finance Section?

*Regular maintenance of the equipment will be maintained by Mike Rinaldi, classified employee in the theater department, though lamps (light bulbs) should be purchased through Maintenance and Operations.*

Where will the equipment be used or housed? If new storage is needed, describe the storage, location and costs to provide for it. Are these costs included in the financial section?

*Lighting equipment, when not in use, will be stored in the theater building. A storage container has been requested by the theater program, in order to facilitate additional space in the scene shop and backstage area for lighting equipment and other theater supplies.*

## SECTION 6: OUTCOMES

How will equipment enable student learning outcomes to be achieved? What are the consequences related to learning outcomes if request is not funded?

*Many of the student learning outcomes, in the theater program specifically, speak to the idea of students being able to participate creatively in productions. Adding the use of the s amphitheater as a performances space will help fine tune their existing performance skills, while at the same time allowing them to create new skills, related to the outdoor performance space. If not funded, the experience of the students continues to be limited by traditional (though beautiful) performing spaces that we have.*

## SECTION 7: FINANCIAL

### Part 1

Total amount requested: 24 lights

Explain the details behind the amount requested above.

Equipment or Materials:	8264.00
Delivery:	250.00
Installation:	
Facilities Modification:	
Sales Tax:	723.10
Other:	
Vendor Discount (if applicable):	

**Total amount:** 9237.10 (Attach copies of quotes or estimates)

NOTE: Requests for computer related equipment must be reviewed by LPC IT Department

**IT Department Authorized Signature:** \_\_\_\_\_

In addition to the amount requested above, what ongoing costs will be incurred per year? This is trying to determine the total cost of ownership.

COSTS	
Upkeep and Maintenance:	\$100.00 est. for replacement lamps (light bulbs)
Storage:	\$0.00 existing storage
Other :	

How will these ongoing costs be paid for?

*The existing cost of replacing lamps should be paid for by Maintenance and Operations*

**Part 2**

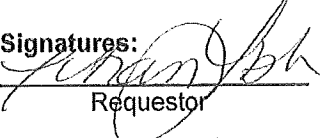
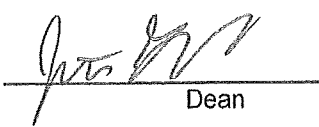
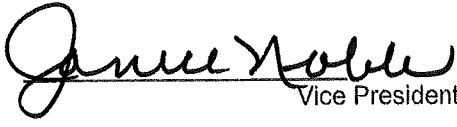
How long will this equipment last and when will it need to be replaced? When replacement is needed, how will it be paid for? (such as another IER, grant, etc.)

*Well maintained lighting equipment, stored and cared for properly can last a decade or more.*

What outside sources of funding, discounts or help have you explored and what is the outcome? (items such as CTE and grants)

*In addition to this proposal, we are submitted a grant proposal to CARE grant, though that grant will be limited to a maximum award of \$150000 if approved.*

**Signatures:**

 Requestor	 Dean	 Vice President
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Request Approved:  Yes  No

Approved by: <Approver>

Date Approved: <mm/dd/yyyy>





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September 23, 2013

Las Positas College  
Attn: Titian Lish  
925-424-1127  
[tlish@laspositascollege.edu](mailto:tlish@laspositascollege.edu)

RE: Source Four Lights for Amphitheater

Qty	SKU	Description	Unit Sell	Ext. Sell
24	03-2419	ETC 19° Source Four Ellipsoidal with C-clamp, Color Frame, HPL750W Long Life Lamp, Safety Cable, L5-20 Male Twistlock Connector Attached	\$342.00	\$8,208.00
8	10-5410	Pattern Holder	\$7.00	\$56.00

Totals:	\$8,264.00
Tax:	\$723.10
Approximate Freight:	\$250.00
<b>Grand Total:</b>	<b>\$9,257.10</b>

Please allow 14-21 days for delivery via UPS ground. Prices are good for thirty days. Terms are net 30 days with a purchase order or cash via credit card.

Dinna Myers / Sales Manager