



Instructional Equipment Request

SECTION 1: SUMMARY INFORMATION

Timeframe for the Request: Fall :X Spring: Year: 2013
 Name of Requestor: Richard Dry Division/ Unit: ALSS
 Brief Title of the Request: Desktop Computer/Printer/Toner Equipment Location: 2401D RAW Center

SECTION 2: DESCRIPTION

Describe the specific equipment or materials requested and a brief explanation of how it will be used.
 (Please do not include cost data here.)

A desktop computer (with monitor), printer, toner, and paper for the RAW Center. RAW tutors would be able to quickly access and print reading and writing exercises and resources for students, print their papers for tutoring, answer online email tutoring, and provide them with the RAW Student Survey for success data.

Check one of the following:

The equipment is: A replacement X An upgrade X New equipment

Unless we already have all of these items

How does the equipment replace, upgrade or provide new technology to the college? What do you currently have in place? Right now there is a laptop that has to be taken out of and put back in the filing cabinet, which often can't happen because of time constraints. It also is slightly more vulnerable to being stolen than a locked desktop. The small printer would be for the RAW Center only so that the Tutorial Center doesn't have to worry about having students come in to print papers, a concern that the Tutorial Center coordinator has mentioned.

If request is motivated by a mandate, legal requirement or safety concern, please describe it and why it's important. Please provide any relevant documentation.

SECTION 3: EDUCATIONAL ITEMS

Which educational programs or institutional purposes does this equipment support?

This equipment would directly support the Reading and Writing Center, which supports reading and writing skills across all disciplines. Last year we had students from 27 disciplines use the center. This is to support the purposes of student success, retention, and persistence.

Is this in your Program Review? Yes NA – No Program Review for this center No

If yes, please cut and paste the appropriate wording here. If not, explain why.

The RAW center belongs to the college and not to one specific program.

SECTION 4: TEACHING AND LEARNING

Describe in detail the impact this equipment or materials will have on teaching and learning.

Repeated from Section 3: This equipment would directly support the Reading and Writing Center, which supports reading and writing skills across all disciplines. Last year we had students from 27 disciplines use the center. This is to support the purposes of student success, retention, transfer, and persistence.

Number of classes or sections (per academic year) that will be impacted: Dozens: Students from 27 different disciplines according to SARS data from last spring, including those seeking help with transfer statements. Approximately 400-500 students a year.

Will the Tri-Valley benefit from the equipment, and if so how?

Yes, from students entering the community and workforce with stronger reading and writing skills.

SECTION 5: SUSTAINABILITY

What is the potential life span of the requested equipment?: 3-4 years

How does this equipment meet or exceed basic sustainability efforts and/or provide renewable resources to the college?
Please explain

We can print

What will be required to maintain the equipment, such as regular servicing or upkeep? Who will perform the maintenance and are the costs included in the Finance Section?

IT will be required to maintain Some IT help, software updates, toner and paper replacement. These costs are not included in the finance section.

Where will the equipment be used or housed? If new storage is needed, describe the storage, location and costs to provide for it. Are these costs included in the financial section?

RAW Center, Room 2401 Office D.

SECTION 6: OUTCOMES

How will equipment enable student learning outcomes to be achieved? What are the consequences related to learning outcomes if request is not funded?

This will facilitate reading and writing student learning outcomes. If not funded, some students will not receive the online or paper handout resources they need; some success data will not be captured; some students will not receive the online tutoring in a prompt fashion.

SECTION 7: FINANCIAL

Part 1

Total amount requested: \$0 (if equipment exists on campus) to \$782

Explain the details behind the amount requested above.

Equipment or Materials: (approximate examples)

HP Lenovo C540 23-Inch All-In-One Desktop (Black/Brushed Aluminum) \$500
Brother Printer HL-2270DW \$100
Brother TN450 High Yield Toner Cartridge – Black \$45
Lenovo Ultralim Plus Wireless Keyboard and Mouse \$45
Paper 3 reams at 7 each= \$21

Delivery:

Free Delivery with Amazon Prime (which I have)

Installation:

Facilities Modification:

Sales Tax:

\$71

Other:

Vendor Discount (if applicable):

Total amount: \$782 (Attach copies of quotes or estimates)

NOTE: Requests for computer related equipment must be reviewed by LPC IT Department

IT Department Authorized Signature:

IT told me to submit this to the dean first.

In addition to the amount requested above, what ongoing costs will be incurred per year? This is trying to determine the total cost of ownership.

COSTS

Upkeep and Maintenance:

Storage:

Other : Toner \$12-45/2 years

How will these ongoing costs be paid for?

new requests

Part 2

How long will this equipment last and when will it need to be replaced? When replacement is needed, how will it be paid for? (such as another IER, grant, etc.)

3-5 years. Another request.

What outside sources of funding, discounts or help have you explored and what is the outcome? (items such as CTE and grants)

None

Signatures:

Richard Day
Requestor ~~Requestor~~

[Signature]
Dean

[Signature]
Vice President

Request Approved: Yes No

Approved by:

<Approver>

Date Approved:

<mm/dd/yyyy>

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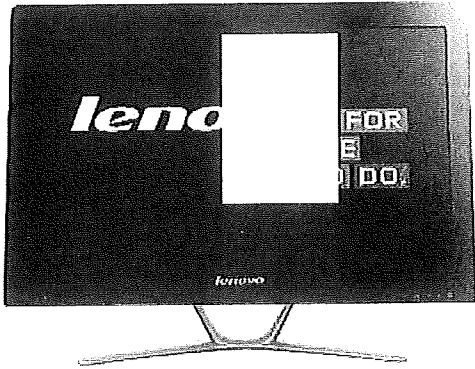
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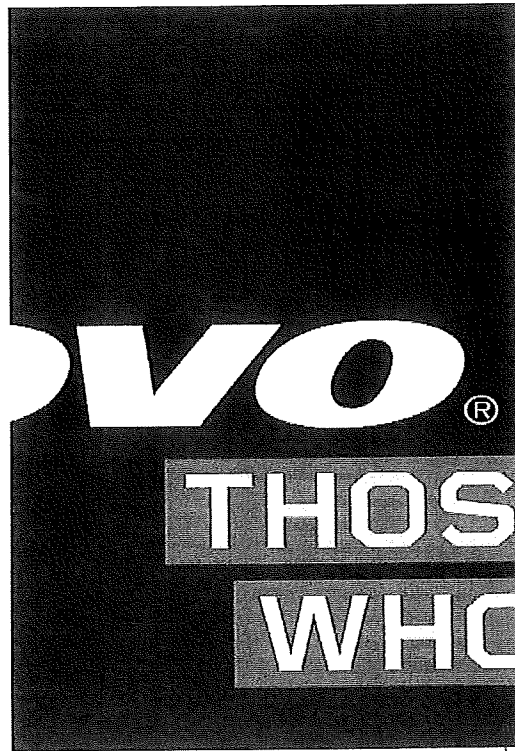
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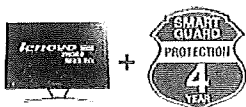
PCNation \$539.00 + Free Shipping

TigerDirect, Inc. \$549.99 + \$17.51 shipping

CircuitCity \$582.99 + Free Shipping

37 new from \$499.99

Frequently Bought Together



Price for both: \$527.98

These items are shipped from and sold by different sellers. Show details

- This item: Lenovo C540 23-Inch All-In-One Desktop (Black/Brushed Aluminum) by Lenovo \$499.99
- 4-Year Desktop Plan (\$450-500) by SmartGuard \$27.99

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4-Year Desktop Plan (\$450-500) (3) \$27.99



3-Year Desktop Plan (\$450-500) \$21.99



4-Year Desktop Plan (\$500-600) (12) \$28.99



Lenovo IdeaCentre C345 20-Inch All-in-One Desktop (Black / Brushed Aluminum) (52) \$449.99

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Search Lenovo Ultralim Plus Wireless (30)

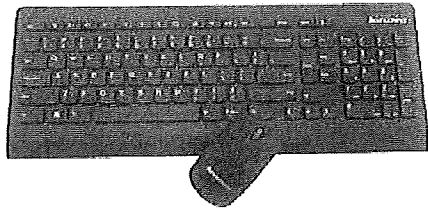
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Lenovo Ultralim Plus Wireless Keyboard and Mouse

by [Lenovo](#)

(21 customer reviews)

List Price: ~~\$57.56~~

Price: **\$44.99 & FREE Shipping.** [Details](#)

You Save: \$12.57 (22%)

In stock but may require an extra 1-2 days to process.

Ships from and sold by Amazon.com. Gift-wrap available.

Ambidextrous, three-button design for both right and left-handed comfort

One touch controls to quickly play, adjust, or mute audio and video files

It has three-year warranty

It has soft touch finish for all day comfort

Fn key to enable primary can secondary functionality of direct press hot keys

77 new from \$44.98 **7 used** from \$26.00

Quantity:

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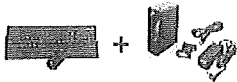
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Price for both: **\$193.28**

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- This item:** Lenovo Ultralim Plus Wireless Keyboard and Mouse \$44.99
- Lenovo ThinkPad USB 3.0 Docking Station (0A33970) by Lenovo \$148.29

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Page 1 of 20



Lenovo ThinkPad USB 3.0 Docking Station (0A33970)
(53)
\$148.29



Lenovo 18200556 23-Inch Screen LED-Lit Monitor
(4)
\$185.99



Lenovo Thinkpad X220 Ultrabase
(10)
\$135.97



Lenovo Mini Dock Plus with USB 3.0 - 90W
(10)
\$178.63

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Product Information

Technical Details

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Additional Information

Summary

Screen Size	23 inches
Max Screen Resolution	1920 x 1080 pixels
Processor	3 GHz Intel Pentium Dual-Core
RAM	4 GB DDR3
Hard Drive	1024 GB SATA
Graphics Coprocessor	Intel HD Graphics
Wireless Type	802.11bgn
Number of USB 2.0 Ports	6

ASIN

B00CRXZNXC

Customer Reviews

17 reviews

3.7 out of 5 stars

Best Sellers Rank

#205 in Computers & Accessories (See top 100)
#3 in Computers & Accessories > Desktops

Shipping Weight

20.8 pounds (View shipping rates and policies)

Shipping

Currently, item can be shipped only within the U.S.

Date First Available

June 23, 2013

Other Technical Details

Brand Name	Lenovo
Series	C540
Item model number	57315617
Hardware Platform	PC
Operating System	Windows 8
Item Weight	15.9 pounds
Item Dimensions L x W x H	16.81 x 22.90 x 7.70 Inches
Color	Black/brushed aluminum
Processor Brand	Intel
Processor Count	2
Computer Memory Type	DDR3 SDRAM
Hard Drive Interface	Serial ATA
Hard Drive Rotational Speed	7200 RPM
Optical Drive Type	DVDRW

Warranty & Support

Amazon.com Return Policy: You may return any new computer purchased from Amazon.com that is "dead on arrival," arrives in damaged condition, or is still in unopened boxes, for a full refund within 30 days of purchase. Amazon.com reserves the right to test "dead on arrival" returns and impose a customer fee equal to 15 percent of the product sales price if the customer misrepresents the condition of the product. Any returned computer that is damaged through customer misuse, is missing parts, or is in unsellable... [Read more](#)

Feedback

Did we miss any relevant features for this product? Tell us what we missed.
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Available Warranties for This Item



4-Year Desktop Plan
(\$450-500)

\$27.99

[\[3\]](#)



3-Year Desktop Plan
(\$450-500)

\$21.99

Product Description

Amazon.com

Lenovo C540 23" All-In-One: Affordable Never Looked So Good. If you think a big-screen all-in-one PC means a big footprint and a hefty price

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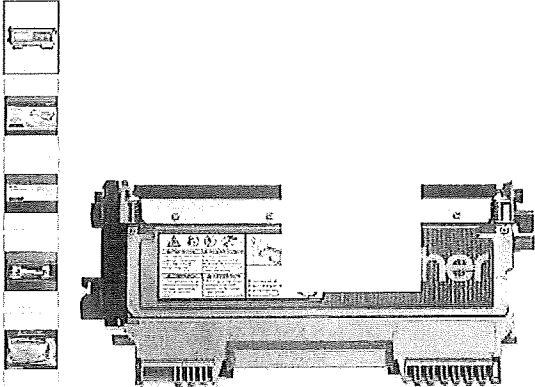
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All one stop \$39.00 + \$5.78 shipping

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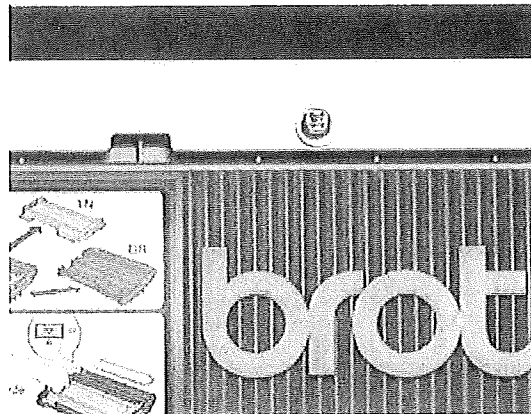
The Nerds \$44.94 + \$5.99 shipping

148 new from \$39.00

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Price for all three: \$149.42

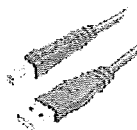
Show availability and shipping details

- Item: Brother TN450 High Yield Toner Cartridge - Retail Packaging - Black \$44.95
Brother HL-2270DW Compact Laser Printer with Wireless Networking and Duplex \$99.99
Belkin Hi-Speed USB 2.0 Cable (10 Feet) \$4.48

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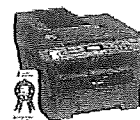
Brother HL-2270DW Compact Laser Printer with Wireless Networking and Duplex



Belkin Hi-Speed USB 2.0 Cable (10 Feet) (647) \$4.48



Brother Drum Unit DR420 - Retail Packaging (48) \$66.05



Brother Printer MFC7860DW Wireless Monochrome Printer with Scanner, Copier & Fax

(1,806)
\$99.99

(359)
\$231.99

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Technical Details

Page Yield: 2600



Certified Frustration-Free Packaging
This item is delivered in an easy-to-open recyclable box and is free of plastic "clamshells" and wire ties. [Learn more](#)

Product Details

- Product Dimensions:** 14.4 x 4.4 x 8 Inches ; 1.8 pounds
- Shipping Weight:** 2.6 pounds ([View shipping rates and policies](#))
- Shipping:** Currently, item can be shipped only within the U.S.
- ASIN:** B003YFHCKY
- Item model number:** TN450
- Average Customer Review:** [\(826 customer reviews\)](#)

Amazon Best Sellers Rank:
#1 in [Electronics](#) > [Accessories & Supplies](#) > [Computer Accessories](#) > [Ink & Toner](#) > [Laser Printer Toner](#)
#1 in [Electronics](#) > [Accessories & Supplies](#) > [Office Electronics Accessories](#)

Date first available at Amazon.com: October 16, 2008

Did we miss any relevant features for this product? [Tell us what we missed.](#)
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Product Description

High-yield black toner cartridge for use with select Brother printers. Expected lifetime yield of 2,600 pages approximately with cartridge yield in accordance with ISO/IEC 19752. The fine particles create rich blacks and subtle grays. It is easy to install design. It ships in Certified Frustration-Free Packaging. Compatible Products: DCP-7060D, DCP-7065DN, HL-2220, HL-2230, HL-2240, HL-2240D, HL-2270DW, HL-2280DW, MFC-7360N, MFC-7460DN, MFC-7860DW.

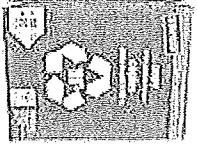
What Other Items Do Customers Buy After Viewing This Item?

- Compatible Brother TN450/420 Toner Cartridge HL 2240D/ 2270DW High Yield Toner (2,600 Yield) - Black [\(522\)](#)
\$13.90
- Brother HL-2270DW Compact Laser Printer with Wireless Networking and Duplex [\(1,806\)](#)
\$99.99
- Brother TN450 Compatible Toner Cartridge for use with Brother HL-2220, HL-2230, HL-2240, HL-2240D, ... [\(414\)](#)
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- Customer Item # 620016
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-

\$5.37 ea. Qty 3 \$16.11

T

Order Summary

Subtotal: \$16.11
Total: \$16.11