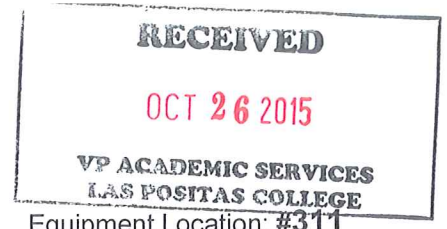


Instructional Equipment Request  
2015-16



FALL 11

SECTION 1: SUMMARY INFORMATION

Brief Title of the Request: **Fall 2015 Photography Equipment Request**

Name of Requestor: **Deanna Horvath**

Division/ Unit: **ALSS, Photography**

SECTION 2: EQUIPMENT DESCRIPTION

Check one of the following:

The equipment is:  A replacement  -An upgrade  - New equipment/technology

Describe the specific equipment requested and how it will be used to replace, upgrade or provide new technology to the college from what is currently in place? If there is a legal requirement, a mandate, or safety concern for purchase of this equipment, please discuss and make specific reference to that regulation/concern. (Cost data should be recorded in Sec. 7)

**The items include: Five sets- Nikon D7100 Digital Camera kits (for Still/Video) with 18-105 Dx lens, Watson En-EL15 Battery Pack, Watson Duo LCD Charger, Ruggard PBB-145B Outrigger 45 Backpack. This equipment is an upgrade in technology having better video and still photography capabilities. These camera kits will replace digital still and video cameras that are over 5 years old and obsolete or non-functional.**

SECTION 3: EDUCATIONAL ITEMS- PROGRAM REVIEW

Which educational programs or institutional purposes does this equipment support?

**This equipment supports the Photography Program including both its students and instructors**

Is this equipment included in your Program Review?  Yes  No

If yes, please cut and paste the appropriate wording here. If not, explain why.

Section IV. E

Request: Upgrading of existing equipment or purchase of new equipment.

Purchasing new equipment: Nikon DSLRs cameras capable of shooting still and video, HD SLR camera rigs for shooting video, 2 large-format Epson printers one capable of printing large 44" prints. New dry-mount machine for mounting prints for exhibition and classwork.

Rationale for equipment request(s).

Having access to this type of equipment to use is an important part of student learning. A key part of enhancing a digital-based commercial photography program would be purchasing the most current equipment used in the field. A student having access, experience, support and success using the full-range of professional equipment would be well situated for an entry-level position in the field of Professional Commercial Photography.

---

#### SECTION 4: TEACHING AND LEARNING

Describe in some detail the impact this equipment will have on teaching and learning.

**Impact on teaching: The equipment will allow the instructors to demonstrate relevant techniques and features on new equipment.**

**Impact on learning: Having this equipment will enable students access to up-to-date equipment for completion of assignments and to gain industry skills for entry-level positions in the photography/digital imaging field. Student excitement around using new technology helps build their enthusiasm for completion of more complex assignments and improving chances of student success. [Click or tap here to enter text.](#)**

Per academic year, this equipment will impact:

**18-20-** Number of classes or sections

**400-** Number of students

---

#### SECTION 5: OUTCOMES (SLOs)

By documenting your specific SLOs, how will equipment enable student learning outcomes to be achieved? What are the consequences related to learning outcomes if request is not funded?

**The new equipment enable the students to practice skills with industry-standard equipment that will help them achieve success in classes such as Intermediate photography, Beg/Intermediate digital photography, Artificial Lighting, Documentary Photography, Introduction/Intermediate Video, Individual Projects and Color Field Production.**

**Consequences to learning outcomes could include delayed learning of technical skills because lack of access to current equipment.**

---

#### SECTION 6: LPC PLANNING PRIORITIES

Please address how this equipment will serve the current LPC planning priorities.

**-Provide necessary institutional support for curriculum development and maintenance.**

---

#### SECTION 7: TOTAL COST OF OWNERSHIP (FINANCIAL & SUSTAINABILITY)

What is the potential life span of the requested equipment?: **5 years**

What will be required to maintain the equipment, such as regular servicing or upkeep? Include these costs in initial and on-going costs below. **The equipment does not require regular servicing.**

Where will the equipment be used or housed? If new storage is needed, describe the storage, location and costs to provide for it. Include these costs in initial costs below.

**The equipment will be used and housed in the Photography Program studio, classroom, and labs on-campus.**

**Part A: Initial Start-up Costs**

	<b>Costs</b>	<b>Comments</b>
Equipment or Materials	8,128.65	
Shipping or Delivery charges	0	
Installation costs	0	
Costs to modify facilities	0	
Vendor Discount	0	
Any Other Costs-training, etc.	0	Specify
Local Sales Tax	732.	Included in equipment
<b>Grand Total Costs =</b>	<b>\$ 8860.65</b>	Click the \$ and press F9 to calculate the grand total

A completed purchase order(s) and quote(s) for this total cost must be attached.

**Part B: On-going Annual Operating Costs**

	<b>Costs</b>	
Annual service or maintenance contract	\$ 0	
Estimated parts replacement each year	\$ 0	
Outside standardization	0	How often?

or calibration costs	\$ 0	
Storage costs	\$ 0	
New supply costs	\$	
Any other costs, including labor	0	Specify
Annual Operating Costs =	\$0	How will costs be paid?

**Part C: Incremental Labor Costs**

Please describe who will be the key operator and who will perform the maintenance & repairs.

Photography Program Coordinator and or Lab Technician

Are these individuals already trained? If not, how will they be trained, how long is the training and is there a cost for the training. Please include the cost above in initial start-up. Is the maintenance, operation and repair currently within their scope of duties?

Yes, already trained. Yes, basic cleaning, charging of batteries and the like is part of the job.

Estimate the amount of time required in a month to perform this maintenance or operation

0-1hour

Explain how this equipment meets or exceeds basic sustainability efforts and/or provides renewable resources to the college?

Improved rechargeable batteries.

Funded requestors will be expected to respond to a brief RAC feedback survey by a requested deadline. Requests for computer related equipment & printers must be reviewed by LPC IT Department

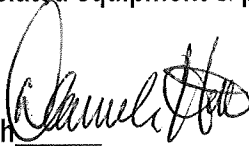
IT Department Authorized Signature: \_\_\_\_\_

Signatures:

Deanna Horvath

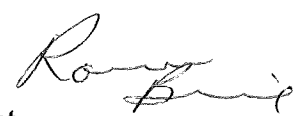
Requestor

Date Originated:10-19-15




Dean/Manager

Date Received 10/19/15



Vice President

Date Received \_\_\_\_\_



# Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

**Phone:** 800-947-8003  
212-239-7503

**Fax:** 800-858-5517  
212-239-7759

**Email:** Education: emailbids@bhphoto.com  
Corporate: corporatesales@bhphoto.com

Federal Government: gsa@bhphoto.com  
State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2768071

Prices Are Valid Until:

11/02/15

Bid No.: 568210990

Sold To:

**Deanna Horvath**  
5460 Concord Blvd. #A8  
CONCORD, CA 94521

Ship To:

**Deanna Horvath**  
5460 Concord Blvd. #A8  
CONCORD, CA 94521

Bill Phone: (925)673-5251  
Work Phone: (925)424-1285  
Fax Phone: (925)443-0742

(925)673-5251

Date	Customer Code	Terms	Salesperson	Ship Via
10/19/15	42310816	N/A	34K	STANDARD

Qty	Ord	Item Description	SKU# MFR#	Item Price	Amount
5		NIKON Nikon D7100 w/ 18-105 LENS - VIDEO KIT/REG	NID71001810V 0	1,625.65	8,128.25
<p>CONSISTS OF:</p> <p>5 NIKON D-7100 DIGI SLR CAM w/18-105 DX-VR LNS/REG</p> <p>Price After \$500.00 Instant Rebate Exp. 10/31/15</p> <p><i>This price may change at the time of order per vendor restriction</i></p>					
5		SANDISK 32GB EXTREME PRO SDHC-UHS-1 (95MB/S)/REG	SAEPSDU32GB (SSXP032GA46)		
10		WATSON EN-EL15 BATTERY PACK f/NIKON/REG	WAENEL15 (B3410)		
5		WATSON DUO LCD CHARGER f/NIKON ENEL15/REG	WADNIENEL15 (D3410)		
5		RUGGARD PBB-145B OUTRIGGER 45 BACKPACK/REG	RUPBB145B (PBB145B)		

Continued on Next Page ...



# Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

**Phone:** 800-947-8003  
212-239-7503

**Fax:** 800-858-5517  
212-239-7759

**Email:** Education: emailbids@bhphoto.com Federal Government: gsa@bhphoto.com  
Corporate: corporatesales@bhphoto.com State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2758071

**Bid No.:** 568210990

Date	Customer Code	Terms	Salesperson	Ship Via
10/19/15	42310816	N/A	Sism	STANDARD
Qty Ord	Item Description	SKU# MFR#	Item Price	Amount
	5 RODE VIDEOMIC PRO-SML FORM FACTOR VIDEOMIC/REG  Manufacturer's Rebate Free Item	ROVMP (VIDEOMICPRO)		
	5 REVO VIDEO SHOULDER SUPPORT/REG	RESR1000 (SR1000)		
<p>PLEASE NOTE: ----- Certain items may be enforced by vendor to sell at the vendor-imposed price posted at the time of order.</p>				
<b>Payment Type -</b>			<b>- Amount</b>	
NO PAYMENT TYPE SELECTED			Sub-Total:	8,128.25
			Shipping:	Free STND
			<b>Total:</b>	<b>8,128.25</b>

