

Instructional Equipment Request
2015-16

FALL 24

RECEIVED

OCT 27 2015

VP ACADEMIC SERVICES
LAS POSITAS COLLEGE

SECTION 1: SUMMARY INFORMATION

Brief Title of the Request: Ice Machines

Equipment Location: PE 104/ Fieldhouse

Name of Requestor: William Eddy

Division/ Unit: BSBA/KIN

SECTION 2: EQUIPMENT DESCRIPTION

Check one of the following:

The equipment is: A replacement An upgrade New equipment/technology

Describe the specific equipment requested and how it will be used to replace, upgrade or provide new technology to the college from what is currently in place? If there is a legal requirement, a mandate, or safety concern for purchase of this equipment, please discuss and make specific reference to that regulation/concern. (Cost data should be recorded in Sec. 7)

Requesting 1 500 lb storage cubed ice machine and 1 crushed ice machine. Our current ice machines are old and need maintenance annually and sometimes twice a year. We currently have one crushed machine and 1 cubed machine. One of the cubed machines is about 15 years old the crushed ice machine is 10 years old. Currently we have 1 ice cubed machine nonfunctional and our crushed machine is also nonfunctional.

SECTION 3: EDUCATIONAL ITEMS- PROGRAM REVIEW

Which educational programs or institutional purposes does this equipment support?

Our athletic events and contests are mandated to have an athletic trainer. The trainer is responsible for care for our athletes and visiting team athletes when we have a game or a meet. The trainer uses the ice for injury prevention, therapy and other needs.

Is this equipment included in your Program Review? Yes No

If yes, please cut and paste the appropriate wording here. If not, explain why.

The need for updated equipment was discussed in program review to provide support to all physical education, athletics and intercollegiate programs. Based on the program review, the ice machine meets the needs of the general population.

SECTION 4: TEACHING AND LEARNING

Describe in some detail the impact this equipment will have on teaching and learning.

Impact on teaching: The ice machines will support the athletic training class with instruction on how to properly ice, such as frequency quantity and wrapping of the ice bag

Impact on learning: The ice machines will support the athletic training class with instruction on how to properly ice, such as frequency quantity and wrapping of the ice bag

Per academic year, this equipment will impact:

10 Number of classes or sections Kinesiology and Intercollegiate athletics
200 Number of students

SECTION 5: OUTCOMES (SLOs)

By documenting your specific SLOs, how will equipment enable student learning outcomes to be achieved? What are the consequences related to learning outcomes if request is not funded?

This will help students in the athletic training class complete the outcomes on the portion of the class that consists of icing and wrapping.

SECTION 6: LPC PLANNING PRIORITIES

Please address how this equipment will serve the current LPC planning priorities.

The plan will guide the college in the next five years in strengthening student achievement, planning for current and future needs, transforming infrastructure and informing the resource allocation process and staffing priorities. Updating our ice machines will help modernize our program and facilities.

SECTION 7: TOTAL COST OF OWNERSHIP (FINANCIAL & SUSTAINABILITY)

What is the potential life span of the requested equipment?: 10 to 15 years

What will be required to maintain the equipment, such as regular servicing or upkeep? Include these costs in initial and on-going costs below.

After warranty has expired, the department will consider a preventative maintenance plan for all of our ice machines to be proactive on limiting breakdowns.

Where will the equipment be used or housed? If new storage is needed, describe the storage, location and costs to provide for it. Include these costs in initial costs below. Crushed machine will be housed in PE 104 and cubed machine in PE field house track storage.

Part A: Initial Start-up Costs**Costs****Comments**

Equipment or Materials	Costs	Comments
Shipping or Delivery charges		
Installation costs	included	
Costs to modify facilities		
Vendor Discount		
Any Other Costs-training, etc.		Specify
Local Sales Tax	692.28	Included in equipment
Grand Total Costs =	8384.28	Click the \$ and press F9 to calculate the grand total

A completed purchase order(s) and quote(s) for this total cost must be attached.

Part B: On-going Annual Operating Costs

Costs

Annual service or maintenance contract	\$ 0	Will take affect after warranty expires
Estimated parts replacement each year	\$	
Outside standardization or calibration costs	\$	How often?
Storage costs	\$	
New supply costs	\$	
Any other costs, including labor		Specify
Annual Operating Costs =	\$	How will costs be paid?

Part C: Incremental Labor Costs

Please describe who will be the key operator and who will perform the maintenance & repairs.

Commercial Refrigeration system performs any maintenance above what our M&O cannot do. Basic trouble shooting like electrical or water issues can be done in house.

Are these individuals already trained? If not, how will they be trained, how long is the training and is there a cost for the training. Please include the cost above in initial start-up. Is the maintenance, operation and repair currently within their scope of duties? Our Maintenance department is trained on the basic maintenance of the machines as stated above. This is within the scope of their duties. Per Jeff Kingston and Walter Blevins all maintenance issues go through the work order system.

Estimate the amount of time required in a month to perform this maintenance or operation

When needed about 1 hour

Explain how this equipment meets or exceeds basic sustainability efforts and/or provides renewable resources to the college?

Made from material that can be recycled. The newer machines are more energy efficient.

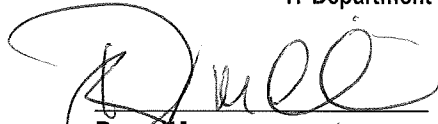
Funded requestors will be expected to respond to a brief RAC feedback survey by a requested deadline. Requests for computer related equipment & printers must be reviewed by LPC IT Department

IT Department Authorized Signature: _____

Signatures:

Requestor

Date Originated: 10-10-15



Dean/Manager
Date Received 10/16/15



Vice President

Date Received _____

PROPOSAL

C.R.S.
Commercial Refrigeration Service
P.O. Box 3115
Fremont, California 94539
(510) 657-8484
Lic.#513721

PROPOSAL SUBMITTED TO <i>Las Positas Community College</i>		PHONE	DATE <i>8-22-75</i>
STREET <i>3000 Campus Hill Dr.</i>		JOB NAME	
CITY, STATE and ZIP CODE <i>Livermore CA. 94551</i>		JOB LOCATION	
ARCHITECT <i>Bill Eddy</i>	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

*Hoshizaki KMC 451 Cubes.
B-500 Job Storage Bin*

3846.00

SALES TAX.

346.14

TOTAL

4192.14

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

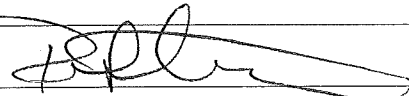
Four thousand one hundred ninety two ¹⁴/₁₀₀ dollars (\$ _____).

Payment to be made as follows:

NET 30

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature



Note: This proposal may be withdrawn by us if not accepted within *90* days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

