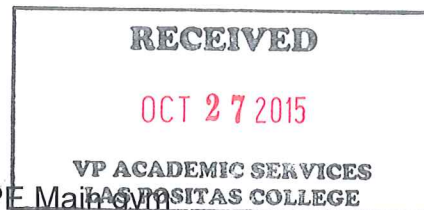


Instructional Equipment Request
2015-16

FALL 26



SECTION 1: SUMMARY INFORMATION

Brief Title of the Request: Volleyball Nets

Equipment Location: PE Main gym

Name of Requestor: William Eddy

Division/ Unit: BSBA/KIN

SECTION 2: EQUIPMENT DESCRIPTION

Check one of the following:

The equipment is: A replacement An upgrade New equipment/technology

Describe the specific equipment requested and how it will be used to replace, upgrade or provide new technology to the college from what is currently in place? If there is a legal requirement, a mandate, or safety concern for purchase of this equipment, please discuss and make specific reference to that regulation/concern. (Cost data should be recorded in Sec. 7)

3 new Powerline Volleyball nets for our volleyball class. These will replace the nets currently being used. The old nets are tearing.

SECTION 3: EDUCATIONAL ITEMS- PROGRAM REVIEW

Which educational programs or institutional purposes does this equipment support?

The nets support Kinesiology volleyball classes and outside rental groups.

Is this equipment included in your Program Review? Yes No

If yes, please cut and paste the appropriate wording here. If not, explain why.

This equipment will provide support to all kinesiology volleyball classes. The Kinesiology activity classes are incorporated into the associate degrees for Kinesiology majors.

SECTION 4: TEACHING AND LEARNING

Describe in some detail the impact this equipment will have on teaching and learning.

Impact on teaching The instructor uses multiple courts to teach a variety of skills. The nets are needed to teach those skills. For example serving has to be over a net so to teach a proper serve the net must be in use.

Impact on learning: When classes of great number exist adequate equipment is necessary to conduct the classes. Volleyball needs multiple courts for skills and drills so the students can complete the skills and drills in a timely manner.

Per academic year, this equipment will impact:

1 Number of classes or sections

25 to 30 Number of students

Will also impact outside renters that use our volleyball system

SECTION 5: OUTCOMES (SLOs)

By documenting your specific SLOs, how will equipment enable student learning outcomes to be achieved? What are the consequences related to learning outcomes if request is not funded?

The class requires certain knowledge of skills and fundamentals to pass and enjoy. Drills and skill learning go by faster with more courts in use. Without the nets the game and class cannot be conducted properly and students will not experience the techniques needed to develop. The nets will enable students to successfully complete exercises to skills such as passing, hitting, serving, and bumping the ball.

SECTION 6: LPC PLANNING PRIORITIES

Please address how this equipment will serve the current LPC planning priorities.

Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes. To meaningfully assess the SLOs the class has to meet the standards associated with the outcomes, therefore the nets serve as an instrument to help measure the ability and skill sets of the students in the class.

In the context of strategic goals fits in the category of Teaching and Learning by providing state of the art learning facilities, equipment, supplies and resources, and staffing.

SECTION 7: TOTAL COST OF OWNERSHIP (FINANCIAL & SUSTAINABILITY)

What is the potential life span of the requested equipment?: 5 to 8 years depending on how often the nets are used per day.

What will be required to maintain the equipment, such as regular servicing or upkeep? Include these costs in initial and on-going costs below. Maintenance costs are minimal if any.

Where will the equipment be used or housed? If new storage is needed, describe the storage, location and costs to provide for it. Include these costs in initial costs below.

Housed in the PE Complex main gym storage area. No added costs associated for storage.

Part A: Initial Start-up Costs

	Costs	Comments
Equipment or Materials	822.00	Correct nets for our volleyball system. Please do not change
Shipping or Delivery charges	115.00	
Installation costs	0	
Costs to modify facilities	0	
Vendor Discount	0	
Any Other Costs- training, etc.	0	Specify
Local Sales Tax	80.14	Included in equipment
Grand Total Costs =	\$ 1017.14	Click the \$ and press F9 to calculate the grand total

A completed purchase order(s) and quote(s) for this total cost must be attached.

Part B: On-going Annual Operating Costs

Costs

Annual service or maintenance contract	\$ 0	
Estimated parts replacement each year	\$ 0	
Outside standardization or calibration costs	\$ 0	How often?
Storage costs	\$ 0	
New supply costs	\$0	
Any other costs, including labor	0	Specify
Annual Operating Costs =	\$0	How will costs be paid?

Part C: Incremental Labor Costs

Please describe who will be the key operator and who will perform the maintenance & repairs.

Kinesiology/Athletics assistant will perform any necessary maintenance or repairs.

Are these individuals already trained? If not, how will they be trained, how long is the training and is there a cost for the training. Please include the cost above in initial start-up. Is the maintenance, operation and repair currently within their scope of duties?

Yes the Kinesiology/Athletics assistant is already trained. The required maintenance and repair is within the scope of their duties.

Estimate the amount of time required in a month to perform this maintenance or operation

Depends on the repair needed. Time is built in to their day to accommodate the need for maintenance.

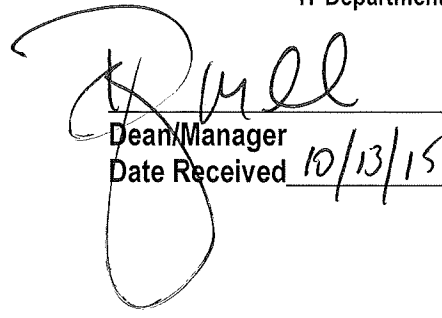
Explain how this equipment meets or exceeds basic sustainability efforts and/or provides renewable resources to the college? Basic materials plastic and nylon.


Funded requestors will be expected to respond to a brief RAC feedback survey by a requested deadline. Requests for computer related equipment & printers must be reviewed by LPC IT Department

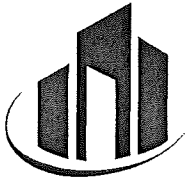
IT Department Authorized Signature: _____

Signatures:


Requestor
Date Originated: 10-13


Dean/Manager
Date Received 10/13/15


Vice President
Date Received _____



COMMERCIAL SYSTEMS

ARCHITECTURAL SPECIALTY PRODUCTS

p 650.802.7290
f 650.802.8372
e info@commercial-systems.com

9/23/2015

Quotation

To: William Eddy Las Positas College 3033 Collier Canyon Road Livermore, CA 94551	Ship to: Quote Ref. # 9663 Project: Las Positas College 3000 Campus Hill Drive Address: Livermore 94551 Room#:
Fax #	

We propose to furnish the following:

Vendor	Porter Athletic	Quantity	3
ProductNo	02295640	Delivery	Common Carrier
Size	44'	Lead Time	5-7 days
Accessories	None - Net Only		

Description:

Powerline Volleyball Nets
manufactured by Porter Athletic.
Model - 02295640

Terms and Conditions

- All products are limited to manufacturers standard construction and colors unless otherwise noted above.
- Standard ground freight one shipment to job-site is included unless otherwise noted above.
- Quote valid for 30 days unless otherwise noted above.
- This proposal shall be made part of the contract documents and shall take precedence over all like areas elsewhere in the contract. This is not an offer to perform work. It is an intent to provide only the materials listed on this document.
- Stated lead-time applies after we receive the following:
 - 1) Our proposal returned with a signature from the person or persons authorized to purchase material from your firm, indicating acceptance or pricing, terms and a purchase order with the project # to process this order.
 - 2) A signature on our submittals approving product, product size (verified in the field) and color.
 - 3) Terms of sale are: Payment in full required to order. Credit Cards accepted.

Quotation provided by: Jeff Miller

cc:

Athletic Equipment, Material Only	Materials	\$822.00
	Tax	\$80.14
	Freight	\$115.00
	Total	\$1,017.14

Accepted and authorized to proceed by: _____

Please print your name and title: _____

Date: _____ Your Reference Number _____

LAS POSITAS COLLEGE Equipment, Apparatus and Service Requisition #R

FOR REIMBURSEMENT: List payee name & ssn. TAX ID#

SUGGESTED VENDOR **COMMERCIAL SYSTEMS**

NAME OF STAFF MEMBER **Dyan Miller** DATE WRITTEN **23-Oct-15** DATE REQUIRED **23-Nov-15** DIVISION/ DEPARTMENT **BSBA**

For inventory purposes include room # where

RETURN COPY of REQUISITION TO:
Mary Hargiss

FOR OFFICE USE ONLY

DESCRIPTION (PRODUCT, TYPE, SIZE, COLOR, STOCK NUMBER)	UNIT	QTY	UNIT PRICE	Air
INSTRUCTIONAL EQUIPMENT REQUEST				
Powerline Volleyball Nets Model #02295640		3	\$ 822.00	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
Vendor Information/ Remit To:				
Commercial Systems				
Deliver To, include room # (optional):				
Las Positas College				
P.O. Box 1108				
C/O William Eddy				
Redwood City, CA 94064				
PE Complex, Building 2500				
Tel: (650) 7290				
3000 Campus Hill Drive				
Fax: (650) 802-8372				
Livermore, CA 94551-7623				
(925) 424-1282 / 1291				
Comments:				
Subtotal			\$ 822.00	
Tax			\$ 98.09 80.14	
Shipping (if available):			\$ 115.00	

BT#

Original invoices and receipts must be attached for payment. Include current taxes unless incorporated in price.

TOTAL COST \$ 1,017.14

ACCOUNT #

FUND _____ ORG _____ ACCT _____ PROGRAM _____

Business Office

APPROVALS

[Signature]
Supervisor/ Coordinator/ Director

[Signature]
Dean/VP/ President

\$ 1015.09

10/27/15