



APPROVED Resource Allocation Committee

October 1, 2015 / 2:30-4:30 p.m. / 1687

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Meeting Name

Members Present (voting):

Jeff Kingston, VP Admin
Roanna Bennie, VP Academics
Sylvia Rodriguez, VPSS Rep
Dyan Miller, Dean
Cindy Rosefield, ALSS
David Everett, BSBA
Joel Gagnon, Student Services
Cindy Balero, Classified
Jennifer Farber, Classified
Bill Eddy, Classified

Members Present (non-voting):

Gerry Gire, Acting Chair

Members Absent:

Diana Rodriguez, Chair
Jason Morris, STEMPS

Meeting Guests:

Natasha Lang
Lisa Everett
Jill Oliveira

1. Call to Order @ 2:33 p.m.

Gerry Gire chaired the meeting in the absence of the chair, Diana Rodriguez. Sylvia Rodriguez will be the committee representative for Vice President Student Services since Diana Rodriguez is the committee chairperson. Bill Eddy is replacing Heidi Ulrech for Classified.

2. Review and Approval of Agenda

Approval of the agenda was postponed. The committee members reviewed the Non-Instructional Rubric and LPC Planning Priorities.

3. Review and Approval of Minutes

Gerry Gire reviewed her proposed changes to the September 3, 2015 draft minutes. Joel Gagnon made a motion to approve proposed changes to the draft minutes; Cindy Balero seconded; motion passed unanimously.

4. Review of Requested Non-Instructional Positions

- a. **SS** positions not formally presented by a Student Services representative; however, Joel Gagnon spoke briefly about the positions later in the meeting. Refer to the RAC web site for all 2015-2016 Non-Instructional Position Requests.
 - 2015-18 Career/Transfer Center Specialist
 - 2015-19 Instructional Assistant I-Student Services/Tutorial Center
- b. **LPC Technology** position presented by Steve Gunderson.
 - 2015-03 Computer/Network Support Specialist II
- c. **BSBA** positions presented by Dyan Miller.
 - 2015-11 Athletic Eligibility Specialist/Sports Info Director
 - 2015-12 Assistant Athletic Director
 - 2015-13 Early Childhood Specialist
 - 2014-14 ECD Professional Development Coordinator
- d. **STEMPS** positions presented by Lisa Everett.
 - 2015-15 Instructional Assistant II-Auto/Welding
 - 2015-16 Laboratory Technician II-Physics, Engineering, and Geography
- e. **ALSS** positions presented by Lisa Everett.
 - 2015-07 Stage Technician
 - 2015-08 Lab Tech II-Photography
 - 2015-09 Instructional Assistant II (Speech/Forensics)
 - 2015-10 Mertes Center Theater Manager

- f. **ES** positions presented by Sylvia Rodriguez.
 - 2015-20 Admissions and Records Assistant II
 - 2015-21 Admissions and Records Assistant I
 - 2015-22 Student Records Evaluator
 - 2015-23 Veterans Benefits Specialist
 - 2014-24 Admission and Records Coordinator
- g. **VP Administrative Services** presented by Jeff Kingston.
 - 2015-04 Fiscal and Administrative Services Technician
 - 2015-05 Accountant II
- h. **VP Academic Services** positions presented by Roanna Bennie.
 - 2015-01 Dean of Academic Services
 - 2015-02 Curriculum and Student Outcome Assessment Spec
- i. **VP Student Services** positions presented by Jill Oliveira.
 - 2015-06 Security Officer
 - 2015-17 Director of Student Success (position not ranked-info only)

Sheri Moore will send Non-Instructional Position Ranking spreadsheet to committee members. Rankings are due to Sheri by 5:00 p.m. on October 22, 2015.

During the presentation of the Non-Instructional Positions, the committee agreed that the list of requests should be comprehensive and all requests for non-instructional positions should be submitted to RAC for ranking. If alternative funding for a position becomes available, that funding can then be applied to those positions.

5. Good of the Order

6. Adjournment @ 4:30 p.m.

7. Next Regular Meeting: November 5, 2015