



Resource Allocation Committee

To: Roanna Bennie
Interim President

From: Titian Lish
Chair, Resource Allocation Committee

Date: December 8, 2017

Subject: 2017-2018 Ranking Recommendation for Non-Instructional Positions

The Resource Allocation Committee received 18 Non-Instructional Position requests for 2017-2018 as well as 1 Non-Instructional Position request categorized as “informational only.” The Committee reviewed the positions and had the opportunity to ask questions of the Deans or area representatives. Each Committee member individually ranked each position and has agreed to the final ranking order. The 18 positions total \$970,218 in annual salaries and benefits. It is the Committee’s hope that you can use this information for the Non-Instructional Position hiring.

Attached is the 2017-2018 Non-Instructional Position Rankings document.

Resource Allocation Committee (RAC)
Fall 2017 Non-Instructional Position Rankings

COMBINED COMMITTEE RANKINGS: SORTED BY RANKING *(updated 11/27/17)*

CLICK ITEM # TO DISPLAY REQUEST FORM	REQUEST																	INDIVIDUAL COMMITTEE MEMBER RANKINGS																	COSTS						
Item Request #	Rubric-Based Ranking	Area	Position Title	Cmte #1	Cmte #2	Cmte #3	Cmte #4	Cmte #5	Cmte #6	Cmte #7	Cmte #8	Cmte #9	Cmte #10	Cmte #11	Cmte #12	Cmte #13	Cmte #14	Cmte #15	Rubric Total	Position Range	Status (New - Restore - Increase)	% Employee	Hours Per Week	Months Per Year	Annual Salary Increase	Annual Benefits Increase	Total Cost														
2017-10	1	MSEPS	Lab Technician	40	35	27	39	41	37	42	34	38	43	26	37	37	30	35	541	33	Increase	100%	40	12	24,253	12,126	36,379														
2017-19	2	Technology Department	Computer/Network Support Specialist II	34	37	27	38	39	36	40	40	37	40	22	38	35	37	35	535	50	New	100%	40	12	73,973	36,987	110,960														
2017-11	3	MSEPS	Lab Technician	31	30	24	35	41	33	41	38	38	39	24	35	35	30	34	508	33	New	100%	40	12	48,507	24,254	72,761														
2017-07	4	CATSS: ECD	ECD Professional Development Coordinator	30	37	23	39	43	36	39	35	43	36	25	23	36	31	31	507	45	Increase	100%	40	11	6,639	3,320	9,959														
2017-15	5	SS: Enrollment Services Division	Program Coordinator-Community Ed	38	35	35	39	23	36	32	28	40	43	34	34	31	28	28	504	40 Step 5	Increase	100%	40	12	17,615	8,808	26,423														
2017-06	6	CATSS: Auto/Weld/Engrg	Welding and Automotive Technology Instructional Assistant	37	32	28	36	28	39	42	34	43	33	27	30	34	28	30	501	34	Increase	100%	40	12	30,391	15,105	45,496														
2017-02	7	A&H: Music	Collaborative Pianist	32	29	17	37	31	34	39	31	39	43	20	33	36	35	27	483	37	New	63%	25	12	33,524	16,762	50,286														
2017-14	8	SS: Enrollment Services Division, A&R	Administrative Assistant	37	34	31	38	25	37	27	32	26	40	31	31	24	28	33	474	32	New	100%	40	12	47,307	23,653	70,960														
2017-01	9	A&H: Comm Studies/Forensics	Instructional Assistant (Communication Studies/Forensics)	31	29	22	34	29	37	35	35	42	35	25	34	34	29	21	472	30	New	45%	18	10	16,929	1,693	18,622														
2017-16	10	SS: Financial Aid	Financial Aid Advisor I	36	30	25	38	30	33	40	27	29	37	23	32	33	30	28	471	32	New	100%	40	12	47,307	23,650	70,957														
2017-13	11	SS: Career and Transfer Centers	Counselor Assistant II	24	31	16	36	33	30	29	33	31	32	28	30	35	29	29	446	30	New	100%	40	12	45,143	22,571	67,714														
2017-17	12	SS: Financial Aid	Financial Aid Advisor II	28	30	21	38	31	30	40	34	37	28	19	29	25	30	24	444	36	New	100%	40	12	52,340	26,170	78,510														
2017-05	13	Academic Services	Administrative Assistant	16	20	21	31	25	31	38	34	32	43	19	33	26	27	29	425	32	New	100%	30	12	47,307	23,654	70,961														
2017-18	13	SS: Student Life, Outreach, Welcome	Student Services Assistant	33	34	28	37	21	34	20	24	27	37	31	29	15	32	23	425	33	New	100%	40	12	48,507	24,253	72,760														
2017-03	15	A&H: Theater	Performing Arts Specialist - Costume	28	20	20	38	26	28	36	29	34	37	17	23	28	31	25	420	37	New	50%	20	12	26,819	13,410	40,229														
2017-09	16	CATSS: ECD	Clerical Assistant	21	24	16	30	32	36	17	29	38	43	15	32	30	27	28	418	25	New	60%	24	10	19,963	9,982	29,945														
2017-08	17	CATSS: ECD	Early Childhood Assistant	26	25	18	33	30	37	13	31	38	36	19	28	35	29	17	415	17	New	60%	24	10	16,358	8,179	24,537														
2017-12	18	SS: Assessment Center	Student Services Assistant	24	31	16	32	30	28	15	26	31	31	20	32	29	29	26	400	33	New	100%	40	12	48,507	24,253	72,760														
																									\$651,389	\$318,829	\$970,218														

Positions are Ranked 1 - 20 With 1 Having the Highest Priority

Prepared by SLM 12/7/17

INFORMATION ONLY																																				
2017-20	DO NOT RANK	SS: DSPS	Director, DSPS																									DO NOT RANK	15	N/A	100%	40	12	\$93,293	\$46,647	\$139,940