

## LPC GOVERNANCE WORKSHEET

**Committee Name:**

**Academic Year:**

**Form completed by:**

**Position:**

### Instructions

The purpose of this worksheet is to allow each committee, Senate, Union, Task Force or User Group to review its charge and membership yearly. It is important to review the current charge and responsibilities in the LPC Governance Handbook. If the structure is satisfactory, please mark accordingly on this document and send to the President's Office. If changes are needed, please make changes on this document, receive approval from any constituency groups involved, and send to the President's Office. Once changes are received, the document will be brought to College Council to request approval.

- **Are the group's charge and membership satisfactory?**

\_\_\_ YES, there are no changes to the committee structure or charge.

\_\_\_ NO, there are changes to the committee structure or charge shown below.

Remember to have all committee members sign the document before submitting.

### Proposed Changes

#### **1. Charge:**

\_\_\_ Charge remains the same.

\_\_\_ Recommended changes to charge are indicated below.

#### **2. Reporting Relationship:**

Committee currently reports to \_\_\_\_\_.

\_\_\_ It is recommended the reporting relationship remain the same.

\_\_\_ It is recommended to change the reporting relationship.

The committee will report to:

\_\_\_ Academic Senate

\_\_\_ College Council

\_\_\_ Faculty Association

\_\_\_ President

\_\_\_ Vice President of \_\_\_\_\_

\_\_\_ Other \_\_\_\_\_

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### 3. Chairmanship:

The chair is currently selected by:

\_\_\_\_ Committee vote

\_\_\_\_ Office or Position indicated here: \_\_\_\_\_

\_\_\_\_ Other: \_\_\_\_\_

It is recommended that the chair:

\_\_\_\_ Selection remains the same

\_\_\_\_ Selection method changes to: \_\_\_\_\_

### 4. Membership:

\_\_\_\_ Membership remains the same

\_\_\_\_ It is recommended to change membership to:

Voting Members: (e.g., V.P. of Student Services, 4 Classified, 1 faculty from each Division, etc.)

1. \_\_\_\_\_

11. Classified

2. \_\_\_\_\_

12. Classified

3. \_\_\_\_\_

13. Classified

4. \_\_\_\_\_

14. Classified

5. \_\_\_\_\_

15. Classified

6. \_\_\_\_\_

16. ASLPC Student

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

Total Voting Members: \_\_\_\_\_

Quorum (50% +1): \_\_\_\_\_

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Non-Voting Members: (e.g., President, 2 students, 1 faculty from each Division, etc.)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

**5. Members appointed by: (check all that apply)**

\_\_\_\_ Academic Senate

\_\_\_\_ Faculty Association

\_\_\_\_ Classified Senate

\_\_\_\_ SEIU

\_\_\_\_ Administration

\_\_\_\_ Student Senate

**6. Term: (check one)**

\_\_\_\_ 1 year

\_\_\_\_ 2 years

\_\_\_\_ Other



## **Resource Allocation Committee**

### **Committee Charge**

**2018-2019**

Using the college mission statement, this committee will guide the Instructional Equipment and Classified and Administrative Position request processes of the College. Responsibilities include, but are not limited to:

- Develop, document, evaluate, and recommend resource allocation processes and decisions in relation to the college goals and priorities;
- Identify, prioritize, and recommend 1) instructional equipment and 2) classified and administrative hiring priorities.

This committee will make recommendations to the college president.