



RESOURCE ALLOCATION COMMITTEE MINUTES

December 5, 2019 | 2:30 p.m.- 4:30 p.m. | CR1687

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Resource and Allocation

Members Present (non-voting):

Committee Chair, Titian Lish

Members Present (voting):

VP of Academic Services, Kristina Whalen PhD
VP of Admin Services, Diane Brady
Academic Dean, Nan Ho
Student Services Dean, Elizabeth David
A&H Faculty, Ian Brekke
Classified Professional, Cindy Balero
Classified Professional, Stephany Chavez
Classified Professional, Todd Steffan

Members Absent:

VP of Student Services, William Garcia
BHAWK Faculty, Jason Craighead
STEM Faculty Debbie Fields
SLPC Faculty, Scott Miner
Classified Professional, Jennifer Farber
LPCSG Representative, Kori Conlon

Guest:

Sui Song, Administrative Services Officer
Vicki Shipman, CTE Project Manager

1. Call to Order at 2:37 p.m.

2. Review and Approval of Agenda

Motion to approve, Nan Ho Second, Ian Brekke
No abstentions

3. Review and Approval of 11/7/19 Minutes

Motion to approve, Nan Ho Second, Diane Brady
No abstentions

4. New Business

2019 Classified & Administrative Position Requests

There was a typo on the Arts and Humanities, Performing Arts Center Operation Coordinator listed salary. The increase is thirty-five thousand. There is no impact on the position's ranking.

The Director of Financial Aid was approved last year by the Interim President. The person in the position declined the new position as it would be a pay cut for them as they would lose longevity pay. The position is a placeholder for the future. Long term the position would save money because the supervisor position would no longer be needed.

Traditionally, the RAC Chair submits a recommendation to the College President based on the rankings. However, with the onboarding of new president in February this might occur with the Interim College President. The committee suggestion was to provide the memo to Interim President and let them decide the next steps.

Academic Services requested to move position number 9, Administrative Assistant request to informational. Funds are available for one position; the Academic Services position will provide support to multiple Project Managers and Divisions. The Public Safety Administrative Assistant will be placed on hold. The new hire will assist the Public Safety Program Manager as well.

The request for the CDC feels the Administrative Classroom Support would supplement the four full time Specialists, one part-time Specialist, and twenty to twenty-five Student Assistants annually. The varied experience of the Student Assistants has led to safety concerns for the children attending the CDC. The team is requesting qualified employees to assist them with breaks, lunches, and staff the front lobby. The limited staffing creates the potential for a Type A or B citation from licensing since the child and staff files are not complete and the front lobby is not staffed.

Motion to approve rankings and to move the Academic Services, Administrative Position to informational.

Nan Ho Second, Kristina Whalen No Abstentions or Opposed

5. Old Business

IER Recommendation Memo

The memo was sent to Interim President Bennie; coordination of a meeting is pending. The Exec Staff team has reviewed the rankings as well.

6. Good of the Order

Committee member attendance was addressed since there have been absences impacting meeting quorum. Committee size is commonly discussed at College Council. Every spring the charge and make-up of the committee are discussed; this is the time to decide whether or not members from each division are needed.

Spring 2020 RAC meeting agenda items include the clean-up of the current procedures and setting standards on how to use the bond money.

7. Adjournment

Motion to adjourn, Nan Ho Approved by all

Meeting adjourned at 3:09 p.m.