

# Resource Allocation Committee- Minutes

September 2, 2021 | 2:30 pm – 4:30 pm | Zoom



## LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

## LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

## Resource Allocation Committee

Quorum: 8

### Non-Voting Members:

Chair, Titian Lish

### Voting Members:

Classified Professional, Stephany Chavez

Classified Professional, Jennifer Pereira

Classified Professional, Nalan Smith

Classified Professional, Sui Song

Academic Dean, Nan Ho

*Dean Student Services, Vacant*

Faculty Member, A&H, Ian Brekke

Faculty Member, BSSL, Lucas Hasten

Faculty Member, PATH, Jason Craighead

Faculty Member, STEM, David Everett

Faculty Member, Student Services, Amanda

Castelli

*LPCSG Rep, Vacant*

Vice President, Academic Services,

Kristina Whalen

Vice President, Administrative Services,

Anette Raichbart

Vice President, Student Services, Jeanne Wilson

### Guest:

Path Division Dean, Erick Bell

### Absent Members:

Classified Professional, Lina Chea

## Meeting Minutes

### 1. Call to Order at 2:31 pm

### 2. Review and Approval of Agenda

Motion, Lucas Hasten Second, Ian Brekke

Motion passed unanimously

### 3. Review and Approval of Minutes

Motion, Ian Brekke Second, Anette Raichbart

Abstentions, Jeanne Wilson and Jen Pereira

### 4. Action Items

#### • Finalize Chair

- The committee voted unanimously Titian Lish as chair

### 5. New Business

#### • 2021 Instructional Equipment Requests

- New committee introductions
- New members received an overview of the committee charge and an outline of the instruction equipment request(IER) process
- The committee reviewed the 2021-22 RAC calendar and its corresponding due dates for IER and position requests
- The early IER submission deadlines are a source of frustration and result in requests to push back the timeline
- The receipt of the IER before June 30 is a point of consideration when setting the timeline; arrival after June 30 pushes the cost to the next fiscal year
- The committee addressed the concerns from the Admin Staff meeting regarding the hiring pause in place during the 2020 Classified and Administration Position requests process
- A suggestion put forth was to review the 2020 submissions and push forward the relevant requests
- The committee believed it was important not to disenfranchise new committee members and allow the opportunity to review and rank accordingly
- Historically, it was an understanding to resubmit each year the positions with lower-ranking to document the division/department need
- After thorough discussion, the committee agreed to accept 2020 positions requests along with the 2021 requests

Motion by Nan Ho to allow Classified and Administrative Positions Requests from 20-21 as a submission for 21-22 Second, Lucas Hasten No Opposition or Abstentions Motion passed unanimously

- In previous years, the bond funded a majority of instructional equipment costs, whereas now the Lottery and Instructional Equipment allocations will cover costs
  - To allow program review and new employees to acclimate, a committee member suggested moving the IER process to November with the caveat items requests would not arrive before the end of the current academic year
  - It is important to advertise the IER timeline, including when requested items typically arrive
  - The process requires further thought and conversation, especially while working through a pandemic and what it may look like post-pandemic
- **Glossary of Terms Brainstorm**
    - LPC Student Government expressed their LPC acronym fluency limits understanding of subjects during College Council
    - The recommendation is the creation of a glossary of common terms with a centralized location
  - **Tasks Completed Website Additions**
    - The annual committee task list recorded at the end of the year will now post to the committee page
- 6. Good of the Order**
- Stay well and be safe
- 7. Adjournment at 3:49 pm**

