

2021 -2022

RESOURCE ALLOCATION COMMITTEE CALENDAR

Fall MONTH	RAC MEETING DATE	DEADLINE TO SUBMIT DIVISION DEAN	DIVISION MEETING DATE <i>Third Wednesday of the Month</i>	DEADLINE TO SUBMIT ADMIN SERVICES OFFICE
AUGUST	N/A	N/A	August 18, 2021	N/A
SEPTEMBER BUSINESS	September 2, 2021 Send Committee Chair Selection to President's Office	September 8, 2021 Fall IE Requests due to Division Dean	September 15, 2021 Fall IE Requests Review <i>Forward to Admin Services w/ signatures</i>	September 23, 2021 Fall IE Requests Due to Admin Services via email.
OCTOBER BUSINESS	October 1, 2021 Committee receives Fall IE Requests for ranking	October 13, 2021 Classified and Administrative Positions Requests due to Division Dean	October 20, 2021 Classified and Administrative Positions Review <i>Forward to Admin Services w/ signatures</i> <i>Committee returns Fall IE Rankings to D.P. for entry</i>	October 28, 2021 Classified and Administrative Positions Requests Due to Admin Services.
NOVEMBER BUSINESS <i>Determine if a Spring IE Round of Instructional Equipment Requests will occur</i>	November 4, 2021 Review Combined Fall IE Rankings Committee receives Classified and Administrative Positions Requests for ranking	November 12, 2021 Recommendation memo sent to College President by RAC Chair – RE: Fall IER	November 17, 2021 <i>Committee returns Classified and Administrative Positions Rankings to D.P. for entry</i>	
DECEMBER BUSINESS	December 2, 2021 Review feedback from College President: Fall IER Combined Classified and Administrative Positions Ranking Review	December 10, 2020 Recommendation memo sent to College President by RAC Chair – RE: Classified and Administrative Positions	Finals Week	<i>No Action Needed</i>

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JANUARY BUSINESS	N/A	Spring IE Requests due to Division Dean	January 19, 2022 Review Spring IE Requests	January 26, 2022 Spring IE Requests Due to Admin Services
FEBRUARY BUSINESS	<p>February 3, 2022</p> <p>Committee receives Spring IE Requests for ranking</p> <p>Discuss and finalize committee charge/structure</p> <p>Chair completes Governance Worksheet w/signature</p> <p>Review feedback from College President – RE: Classified and Administrative Position Requests</p>		<p>February 16, 2022</p> <p><i>2/17//22</i> <i>Committee returns Spring IE Rankings to D.P. for entry</i></p>	
MARCH BUSINESS	<p>March 3, 2022</p> <p>Review Combined Spring IE Rankings</p> <p>Review request forms and rubric</p>		March 16, 2022	
APRIL BUSINESS	<p>April 7, 2022</p> <p>Survey Questionnaire</p>		April 20, 2022	<i>No Action Needed</i>
MAY BUSINESS	May 5, 2022		Finals Week	<i>No Action Needed</i>