

Las Positas College
Office of Administrative Services

MEMORANDUM

To: Dr. Barry Russell
President

From: Gerry Gire *Gery*
Chair, Resource Allocation Committee

Date: March 6, 2015

Subject: Ranking Recommendations for Instructional Equipment Requests
from Spring 2015

The Resource Allocation Committee met March 5 to review the 29 Instructional Equipment requests (attached) from our campus community.

Given that

- All IER's were reviewed by Administrative Services to meet the strict State instructional equipment definition; and
- All IER's were vetted through the Divisions and Deans; and
- Funds exist to purchase all the items; and
- Funds unused by June 30, 2015 would be returned to the State;
- Time is of essence;

The committee recommended that all 29 requests be ranked as number 1 and sent forward for your approval. Our equipment budget was reported to have a \$418,000 balance prior to these new encumbrances. The total dollar amount for your approval is slightly under \$361,000.

Approved: *Barry Russell* *3-11-15*
Barry Russell, Ph.D. Date
President

Additionally, the committee reviewed and discussed 10 requests that failed to meet the State instructional equipment definition. These requests amounted to \$11,500. The committee is hopeful that other funding may be found to purchase these items.

cc. Spring 15 Instructional Equipment master list

Instructional Equipment Request

For Completed section drop down menu
Yes
No

#	Description	Requestor	Semester	Year	Division	Dept	Subtotal	Tax	Shipping	Total Cost
1	All-in-one for student use	M. Kocher	Spring	2015	ALSS	Mass Comm	\$ 229.99	\$ 22.42	\$ -	\$ 252.41
2	Brass Musical Instruments	C. Rosefield	Spring	2015	ALSS	Music	\$ 11,046.00	\$ 994.14	\$ -	\$ 12,040.14
3	Woodwinds Musical Instruments	C. Rosefield	Spring	2015	ALSS	Music	\$ 3,267.36	\$ 326.74	\$ -	\$ 3,594.10
4	Modular System for Educational Instruments Labs	C. Rosefield	Spring	2015	ALSS	Music	\$ 7,119.97	\$ 640.80	\$ -	\$ 7,760.77
5	Electric keyboard w/ amp	C. Rosefield	Spring	2015	ALSS	Perf Arts	\$ 3,786.00	\$ 340.74	\$ -	\$ 4,126.74
6	Backline Equipment for 3 Theaters	C. Rosefield	Spring	2015	ALSS	Perf Arts	\$ 2,893.00	\$ 260.37	\$ -	\$ 3,153.37
7	2015 update photography equipment	D. Horvath	Spring	2015	ALSS	Photography	\$ 4,994.91	\$ 449.54	\$ -	\$ 5,444.45
8	Tablet & Software for remote lighting control	T. Lish	Spring	2015	ALSS	Theater	\$ 726.99	\$ 65.43	\$ -	\$ 792.42
9	Lighting for amphitheater and main stage	T. Lish	Spring	2015	ALSS	Theater	\$ 13,560.00	\$ 1,220.40	\$ -	\$ 14,780.40
10	Scripts/texts for library	T. Lish	Spring	2015	ALSS	Theater	\$ 335.21	\$ 30.17	\$ 55.36	\$ 420.74
11	CYC LED lighting	T. Lish	Spring	2015	ALSS	Theater	\$ 17,400.00	\$ 1,566.00	\$ -	\$ 18,966.00
12	Drapes for main stage	T. Lish	Spring	2015	ALSS	Theater	\$ 10,390.00	\$ 935.10	\$ 310.00	\$ 11,635.10
13	Spindle Sander	T. Lish	Spring	2015	ALSS	Theater	\$ 1,604.14	\$ 144.38	\$ -	\$ 1,748.52
14	3D Printer	J. Hogan	Spring	2015	ALSS	Vcom	\$ 3,849.00	\$ 346.41	\$ 125.00	\$ 4,320.41
15	Quick books accounting software	R. Chopra	Spring	2015	BSBA	Business	\$ 920.00	\$ 82.80	\$ -	\$ 1,002.80
16	Concept2 rower model E x2	C. Brown	Spring	2015	BSBA	Kinesiology	\$ 2,367.78	\$ 223.91	\$ 120.00	\$ 2,711.69
17	Ice machine	W. Eddy	Spring	2015	BSBA	Kinesiology	\$ 3,846.00	\$ 346.14	\$ -	\$ 4,192.14
18	Precor adaptive motion trainers	W. Eddy	Spring	2015	BSBA	Kinesiology	\$ 13,990.00	\$ 1,273.50	\$ 160.00	\$ 15,423.50
19	Gampjet Barrel Blaster w/ stand	D. Everett	Spring	2015	BSBA	VVVT	\$ 3,975.00	\$ 303.75	\$ 20.00	\$ 4,298.75
20	Steam Generator	D. Everett	Spring	2015	BSBA	VVVT	\$ 5,750.00	\$ 517.50	\$ 135.00	\$ 6,402.50
21	Crossflow filter	D. Everett	Spring	2015	BSBA	VVVT	\$ 39,500.00	\$ 3,555.00	\$ 135.00	\$ 43,190.00
22	Electrophoresis Gel equipment	J. Carbone	Spring	2015	STEMPS	Biology	\$ 6,052.00	\$ 544.68	\$ -	\$ 6,596.68
23	Digital Data Collection Systems & Env. Sensors	M. Shulman	Spring	2015	STEMPS	Biology	\$ 5,947.52	\$ 535.28	\$ 28.95	\$ 6,511.15
24	Supporting equipment for the GCMS	M. Ansell	Spring	2015	STEMPS		\$ 4,199.54	\$ 377.96	\$ 90.00	\$ 4,667.50
25	Chemistry student locker locks	G. Gire	Spring	2015	STEMPS		\$ 664.00	\$ -	\$ 50.00	\$ 714.00
26	Physics and astronomy equipment	E. Harpell	Spring	2015	STEMPS		\$ 17,848.40	\$ 1,606.36	\$ -	\$ 19,454.76
27	Lincoln vortex 360	S. Miner	Spring	2015	STEMPS		\$ 52,550.00	\$ 4,729.50	\$ -	\$ 57,279.50
28	Automatic Polarimeter (autoPol I)	R. Grow	Spring	2015	BSBA	Science	\$ 10,922.15	\$ 982.99	\$ -	\$ 11,905.14
29	Fence Screen Graphic Banners	W. Eddy	Spring	2015	BSBA	Track & Field	\$ 48,225.00	\$ 2,880.00	\$ 1,045.00	\$ 52,150.00
Total							\$ 330,396.60	\$ 28,242.63	\$ 2,273.71	\$ 360,912.94