




April 3, 2019

To: Titian Lish, Chairperson, Resource Allocation Committee

From: Roanna Bennie, Interim President 

Subject: **RAC 2019 Position Summary**

To summarize the (oral) report presented to the last RAC meeting, below enumerates the decisions for hiring and direction moving forward with staffing concerns:

1. Hire #1 Dir. of Financial Aid: New, FT administrative position; eliminate previous Position;
2. Hire #3 Program Coordinator – STEM: New, FT/10month; CTE funding;
3. Hire #8 and #16 listed Administrative Assistants: hire as Outreach Specialists SLPC, BHAWK;
New, FT 10/month CTE funding, moved from Professional Expert to Classified
4. Hire Unlisted Outreach Specialist A&H; ½ time/10month CTE funding;
5. Hire #9 Program Coordinator Student Life; New, FT; ½ by GF and ½ by SEA funding;
6. Hire #6 Early Childhood Assistant listed as FT: hire ½ time to address Temp-On Call Status;
7. Hold Steve's position – held from last year as not hired;
8. Hold Performing Arts Center Coordinator 25 hrs/week; could generate own funding.

Goals:

- We need to keep our impact to the GF to a minimum;
- We want to begin correctly address the Professional Experts and Temp-On Calls, see items 3, 6;
- We want to leverage outside funding as much as possible, and staff additional assistance around campus, see items 2, 3, 4, 5;
- We want to acknowledge unfunded position from last year and next-on-the-list, if additional funding becomes available.

As we move forward, we will continue to review and address the Professional Expert and Temp-On Call status of employees in the areas of the CDC, Campus Safety, and Performing Arts. We also acknowledge that with AB 705, there are increased needs in Math and English labs, and there are critical needs in the Scheduling Specialist area. Admissions and Records will be assisting the International Students in the meantime.

Please feel free to contact me with any questions.