



# Resource Allocation Committee

December 6, 2018 | 2:30-4:30 p.m. | 1687

## LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

## LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

## Meeting Name

### Members Present (voting):

Diane Brady, VP Admin Svcs  
David Johnson, Interim VP Acad Svcs  
William Garcia, VP Student Svcs  
Nan Ho, Acad Svcs Dean  
Tamica Ward, SS Dean  
Ian Brekke, Faculty A&H  
Debbie Fields, Faculty STEM  
Jose Calderon, Faculty, SS  
James Weston, Classified  
Donna Reed, Classified  
Alejandro Buenrostro, LPCSG Student

### Absent Members:

Diane Brady, VP Admin Svcs  
Jason Craighead, Faculty BHAWK  
Scott Miner, Faculty SLPC  
Cindy Balero, Classified  
Jennifer Farber, Classified  
Todd Steffan, Classified

## Meeting Minutes

### 1. Call to Order at 2:33 p.m.

### 2. Review and Approval of Agenda

Motion to approve December RAC Agenda: 1st, David Johnson  
2<sup>nd</sup>, Nan Ho  
Motion passed

### 3. Review and Approval of Minutes

Motions to pass September, October, and November minutes with the necessary corrections:

1<sup>st</sup>, David Johnson

2<sup>nd</sup>, Nan Ho

Motion passed

Ian Brekke was not in attendance at November RAC meeting.

November minutes will be updated to reflect his absence and note his proposal to Titian was sent via email.

### 4. Public Comments

No public comments

### 5. New Business

- **IER Update on Purchasing**

Titian provided the committee with an update from Diane Brady stating most IE request will be funded with a few exceptions. Those request will be on hold until logistic issues are addressed. Diane is meeting with the departments to address any pending matters. Requisitions have not been moved to purchasing as funding is being looked at by the Executive Staff. The listed IER contact will be notified once their order has been placed. Ian addressed the concern that some quotes will expire at the end of December; Admin will request an updated quote prior to ordering. Purchasing is aware of the ongoing RAC IER process and will contact the user directly with any questions.

The proposed calendar for the second round of IER in spring is currently due to the Deans on 12/12/18. The updated timeline is as follows:

- Submittal to Dean by 2/20/19
- Post on 2/22/19
- Due to Admin by 2/25-6/19
- Final rankings due on 3/20/19
- Review of rankings on 4/4/19

- To the President within the week following 4/4/19
- Report back on 5/2/19

Motion to approve new RAC calendar dates:

1<sup>st</sup>, Nan Ho

2<sup>nd</sup>, Ian Brekke

Motion passed

- **Classified/Admin Position Request Rankings**

The rankings will be posted to the website. Budget development begins in January; the rankings will be considered during that time. It is challenging to forecast the budget with a new governor coming into office. The President has the opportunity to review the rankings and decided which positions to move forward. All three Vice Presidents will meet to discuss the rankings and advocate if needed. It is important to note that list has not always moved forward as is and there might be alternative funding available.

Titian will coordinate a meeting with the President prior to January.

Motion to approve rankings moved forward:

1<sup>st</sup>, William Garcia

2<sup>nd</sup>, David Johnson

Motion passed

- **ACCJC Accreditation Standards**

Titian asked the committee to review the accreditation standards that pertain to the work done by the Resource Allocation Committee. Three standards were present to the committee for discussion.

II.B.2., disagreement with the statement of on Librarians, fund, maintain and support services

II.D.1, the second and last statement are not managed by RAC.

III.D.3., evidence can be provided to support parts of the statement as it relates to instructional equipment and non-academic positions.

Titian will work on a statement that satisfactorily answers how RAC addresses each standard. The statement will be sent out prior to the next meeting.

## 6. Good of the Order

No comments

## 7. Adjournment

Motion to adjourn, 1<sup>st</sup> David Johnson

2<sup>nd</sup>, William Garcia

Meeting adjourned at 3:26p.m.