



# STUDENT SUCCESS COMMITTEE MINUTES

NOVEMBER 30, 2017 | 2:00 PM | 1687

## LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

## LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.
- ❖ Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals.

## Members

### Voting Members:

William Garcia, VP Student Services - A  
 Sylvia Rodriguez, Dean of Admissions & Records - A  
 Michael Schwarz, Dean of Student Services - A  
 Don Carlson, Dean Academic Services  
 Amir Law, Academic Services  
 Kisha Turner, A&H Faculty - P  
 TBD, CATTs Faculty  
 Eric Harpell, MSEPS Faculty  
 TBD, BHAWK Faculty  
 Jill Oliveira, Student Services Faculty - P  
 Angela Amaya, Librarian - P  
 TBD, Classified Professional  
 TBD, Classified Professional  
 Jesus Bravo-Morales, Classified –Student Services - P  
 Donna Reed, Classified – Student Services - P  
 Cindy Robinson, Classified – Student Services - P  
 Tatiana Hernandez, ASLPC  
 Uphie Ngwa, ASLPC

### Non-Voting Members

Nessa Julian, Chair - P  
 Diane Brady, VP Administrative Services  
 Don Miller, *Interim* VP Academic Services  
 Rajinder Samra, Institutional Research & Planning - P  
 Melissa Korber, Academic Senate  
 Ashley McHale, BSI Committee  
 Michelle Gonzales, BSI Committee

All members of the campus community are

## Agenda Item

- 1. Call to Order / Welcome** **Nessa Julian**  
Meeting called to order at 2:09PM
- 2. Review Mission Statement & Planning Priorities** **Nessa Julian**
- 3. Approval of Agenda and 10/19/17 Draft Minutes** **Nessa Julian**  
Jill Oliveira/Angela Amaya – motion to approve. Approved by consensus
- 4. Unified Plan for BSI/SE/SSSP** **Nessa Julian**
  - a. Update on Unified Plan and Board Approval Process  
Nessa and Rajinder provided an update on the suggestions from the eSLT group regarding the Unified Plan. eSLT suggested we link the goals to the CCCCCO Vision for Success. Rajinder shared that the CCCCCO Vision are completion goals. We will identify goals related to degrees, transfers, certificates, and reducing the equity gaps.
- 5. Committee Goals for 2017-18** **Nessa Julian**  
The committee discussed a number of goals and how to best commit our time during the meetings to discuss student success and equity. Some ideas include: reviewing student success rates, reviewing policies and procedures related to student success and equity, reviewing current projects funded out of the Unified Plan, and exploring potential initiatives that can help reduce disproportionate impact and improve completion and success. In addition, the committee would like to discuss Guided Pathways and Accreditation Standards tied to student success and equity.
- 6. Budget Proposals Process** **Nessa Julian**  
The committee discussed creating a budget proposals process for FY 19. Kisha Turner, Angela Amaya, and Jill Oliveira volunteered to create a subcommittee to develop a template for a budget proposals process.
- 7. SSSP & Equity Initiatives/Projects/Updates** **Nessa Julian**
  - a. Black Minds Matter Public Course

The content of the Black Minds Matter Public Course is now listed on the LPC Equity page.

b. Audit Findings

Nessa shared that there was one audit finding related to SSSP (the mid-year budget report was not submitted by the deadline).

c. Core Services – MIS/SARS/Banner Reporting

Student Services and ITS are currently reviewing how we track SSSP Core Services in SARS and Banner. The committee discussed how this impacts the SSSP budget allocation.

d. Website

The committee discussed how to improve the student success and equity webpages. The committee would like to have the draft minutes posted prior to the Division meetings (3<sup>rd</sup> Wednesdays). In addition, the committee would like to have a link to the learning communities and support programs on the website. Lastly, the committee would like to look into promoting equity initiatives and professional development on the website.

**8. 2017 – 2018 Meeting Schedule**

**Nessa Julian**

a. December 21

The committee decided to cancel the December 21<sup>st</sup> meeting as many members will not be able to attend.

b. Spring 2018 dates & location

Spring 2018 meeting locations will change to Room 1726. The dates are as follows:

February 15

March 15

April 19

May 17

**9. Adjournment**

Motion to adjourn by Angela Amaya/Jesus Bravo at 3:15pm.

Adjourned by consensus.