



DRAFT

Technology Committee

January 25th, 2010
2:30 pm, Room 1603

Present: Bob Kratochvil, John Gonder, Jennifer Adams, Dyan Miller, Elizabeth Noyes, Kristy Woods, Angela Amaya, Sherman Lindsey, Heidi Ulrech, Jeannine Methe, Steve Gunderson, Scott Vigallon, Scott Ault

1. Welcome & Review of October Minutes

Chair J. Gonder welcomed everyone to the January Technology Committee Meeting. Chair Gonder also shared that there is a list of items that still needs feedback on that we will look at later in the meeting. The October minutes were brought up for all to see and review, since there were no November official minutes, due to no quorum. Student Rep. Scott Ault was not present at the November meeting, so he notated to please remove him from the Nov. notes/minutes. He also asked that Student Rep. Samriti be added to the member list. HU asked “what is a quorum and is this a common practice that is approved?” Then, Heidi asked Jennifer Adams what she knew, and JA shared what she knew about quorums in relation to the governing documents and the intent of the College Council to clarify this in governing documents.

- MSC: K. Woods;
- Second: VP Kratochvil
- Vote: October Minutes approved by all, no opposed, no abstentions

- ### 2. Intranet vs. Internet Discussion:
- V.P. Kratochvil shared that the College Council has proposed that the Intranet be available to everyone via the Faculty and Staff part at the top of the current LPC webpage. They will create the link to do this. We need to make sure that people are aware and give them some time to take anything down that might need to be down. The switchover will occur on Feb. 8th to digest the information and be ready to have it opened up. The College Council asked if a small group should be put together to decide on what to put up, etc. on the grapevine/web. A group that would help E. Noyes get a cross-section of campus and help her make those things happen. It would be a task force that would be put in place. Banners are the tops of the web pages that announce events, etc. There is currently a process where people have to fill out forms and ask E. Noyes to decide. If there are 15 requests at one time, what is the prioritization that a better process could offer? VP K asked how long since the Web Advisory group met? Long time? Yes, E. Noyes said it had been a long time since that group met. VP Kratochvil shared that an email will go out later this week sharing this information.

3. Unaddressed topics from last meeting J. Gonder shared that we should address the topics that were unresolved from last time. J. Methe requested to go out of order on the agenda, and answer a lot of the questions. She started with the DREAMSpark.com issue. J. Methe has requested this on behalf of Faculty. She has correspondence on the subject and she is working on it. Constantly rattling their chain and we are somewhat at their mercy, so as soon as they get word that it's available, they will let them know. J. Gonder shared that himself, Debbie & LaVaughn Hart should be the ones that are let know about this. S. Vigallon asked "What is DREAMspark?" J. Gonder shared that Chabot already has this access, but not LPC. S. Gunderson shared that DREAMspark is a website that any student can get more MS software. Just like going onto the MS website. They can get MS software or anything that Microsoft puts on there for free because they are a student. It revolves around a student's live MS email address. This is similar to MSDNA but different. It is geared through Development software, but not limited to. MSDNA has not been advertised to other areas, so students do not use it. VP K asked "how students will find out about this?" And how will we let them know about it. Chair Gonder asked that we take that information back to the Division meeting and talk about how to disseminate it. J. Methe then went over LPC Internet performance update. She shared that we had been having some very critical traffic issues. District IT eliminated some known gaming sites. We did not stop students individually. Re-routing the traffic helped, and then she called the State Chancellor's office to find out how this works, since the State Chancellor's office gives us and gave us the lines originally. They did approve to bump us up on the list for upgrading. We got a site visit in January by the group from the State Chancellor's office. Currently at 45mg, but the upgrade will bump us up to 1 gig. We expect in the next 2 months or so, that we will be upgraded. We should be able to reverse the high traffic of students with this upgrade. Better discussions to come about what can be blocked and what we should not. Next, J. Methe shared that the Banner upgrade went very well and that and they are answering lots of questions about it. J. Methe shared about a new item that they just did. In the new data center in the IT building, we have acquired the 2 new IBM computers that will provide redundancy in the Banner system. They will be mirror images of each other. If one were to go down, the other one will kick in and take over. The machines are going in near Spring Break. VP K shared that both the District IT staff and our LPC Staff will be in there soon. J. Methe shared about the question of some students through wireless accessing ClassWeb. That problem has been fixed. When you use Groupwise remotely you have a non-secure option and a secure option. Some reports of people having trouble accessing the login. When someone has VISTA, they may have a problem. If they have XP, they will not. J. Gonder and S. Gunderson & J. Methe will take a look at it. S. Vigallon asked what is the impact of John McCue retiring? Because of the nature of his responsibilities, he is being hired as a temp on call. He may not be the person that initiates the change. J. Methe addressed how people send an LPC email to all the students. J. Methe shared that ESARS has an email capability, and since we have it already, IT is working on using that. March 2nd, Chabot will be LIVE to send out mass emails to students. IT will report back to us and let us know when the timing is for LPC to have the same feature. J. Methe shared that Distant Education will be worked on by the end of February. S. Vigallon shared that he wanted to be involved and he will get the names of Faculty that want to be involved. J. Methe shared that it would be very helpful if S. Vigallon could do that. J. Methe talked about the wireless 'islands' that currently exist. We purchased a centralized management product for wireless. IT has installed it and will continue to be working on it for the next few months. ZoneFeatures that are not yet up and implemented was discussed. J. Methe shared that in the Portal there is an ability to target announcements, last year, it was talked about getting some student volunteers/delegated to do those

announcements, but they would also be responsible for those. The physical/technical element for students to do Blackboard announcements is there, but it is not usable. SV shared that Eric helped SV try to use the Blackboard announcements, but in the end, said this doesn't work how you want it to. J. Methe shared that it does not go down to the specific class. JG shared that there needs to be some offline coordination on working on the channels, etc. on Blackboard. It needs to be identified very specifically what the scenario would be. The next DE group meeting is Feb. 4th. So, SV will take this info. Back to their divisions. J. Methe shared that this can be worked out, but will take time. The reason that GroupStudio email doesn't work, that is true. Instead of using GroupStudio we chose to use the gmail, we did not activate GroupStudio up to emails. It will not be available at this time. How do we make that information available to students? ClassWeb they can do rosters. The group of students that will be identified by GroupStudio is the tutorial center. Consider this the reporting of it then, by SV. J. Methe shared that some people have been chosen to test out GroupStudio and see what they thought. Have not opened it up in mass to use, because there are so many unknowns.

4. Campus Reports Update

- Steve updated the Committee on his latest projects which include what he did over the break: Dept. worked on software updates for instructional computers. Lifecycles for computers and printers are ongoing. Bldg. 200 the A/V has been upgraded. Sherman & Ethan are getting feedback (Kristy Woods clapped and cheered that it is awesome). They are continuing these upgrades. Taking inventory right now of all things that have to be updated. K. Woods asked if it could be configured for a person to go to a blank screen when not using, instead of powering up and powering down? S. Gunderson replied that with the pro system it is possible, but with our pixie system it does not have those capabilities. The pixie system was more affordable. JG asked if 804 & 805 are on the list for the classroom equipment upgrading? Sherman replied that yes they are. The LRC classroom did get upgraded. New cabling went in there, and more parts are coming for it. 24 new systems went in there, new furniture, etc. Still working on the Measure B projects, Secondary Effects for SSA, CCA, CDC and all other projects. Chair Gonder asked if there are any plans to the campus to share information in regards to equipment that comes available, that maybe someone might need/want old equipment that is needed in a class. S. Gunderson shared that there is currently a LifeCycle process/donation/Surplus process that is put in place by District. J. Gonder asked about IPv6. IPv6 is being driven by the world (S. Gunderson shared that). The State Chancellor's office is driving this process and that is not happening anytime soon. SG shared that there is no coverage in the outer classrooms and J. Methe shared that we can bring more wireless AP's, but we don't have them now. 8 current AP's in the 2400 building. There is no coverage in the outer classrooms. J. Methe addressed the spam issue. If there is generic continuity to it, they can do it, as you report it, they cannot stop it if there are no similarities.
- Heidi Ulrech shared her updates on the 2nd T1 PRI. We now have redundant PRI's. DID overflow trunks are removed. E911 system is at end of life this spring (April). Looking at upgrades but Camatrunks are not tariffed thru the state dept. of technology, so we are paying more

than we should be. We are upgrading the e-911 system. Campus Safety master plan, upgrading phones in classrooms, 300 and 500. Phase I of phone upgrading is complete. Just a couple classrooms have not been done yet. Phase II is next and will be coordinated with Secondary Effects upgrading and timing. Copy services are also an issue, H. Ulrech referred to Bob's email. VP K shared that he wanted to take a moment to thank Heidi on the installation of the phones. That was a big issue for Faculty & Staff, and it is much appreciated. SV asked that in the future if she could leave out the scan part of the announcement for Blackboard. S. Vigallon shared that there have been some little problems with it, so he has a workaround for people on BlackBoard.

- Elizabeth Noyes shared the Announcement form for the Website. This helps E. Noyes post the item. Now the person can upload a flyer, or picture, etc. This will become more and more public knowledge. The Sustainability Committee requested a 'Green website' that tells about all the initiatives that LPC is working on and has worked on. There are certain times in the semester when lots of requests come in. There is a news blog that EN has created and it is almost ready for release, and she wants to create the guidelines for use of this. The PBC approved Staff Development Center, The Innovation Center will be henceforth known as the Teaching and Learning Center. TLC. K woods shared that there is a lot of disgruntled talk about bad timing to spend money to do a name change.

5. District Reports - J. Methe shared up at #3 all of her updates that were related to past topics.

6. Other

- Angela Amaya asked about some downtime and timeouts that were happening today around 12:00pm and 2:00pm in the Library. Did J. Methe know of why, were there any reports of problems? S. Gunderson shared that he will look into it and some adjustments can be made if necessary.
- Angela Amaya asked if the downtime during Spring Break is it going to affect the students being able to access the proxy server? J. Methe shared that the goal is minimum downtime for everyone, but some large servers and computers do have to be moved. There will be some down time, but not completely. Starts on Sat., April 3rd. May turn out to be the weekend only, but could go into the week. So, the proxy server is not moving over. Angela Amaya needed clarification on that one, and she did get it. J. Methe shared that they will share info. as they received it on the downtime and when services will be impacted, etc.

7. ACTION ITEMS:

- Angela moved to adjourn.

Next meeting is Monday, February 22nd, at 2:30pm, Room 1603