Technology Committee

May 24th, 2010
2:30 pm, Room 1603

Present: John Gonder, Bob Kratochvil, Brian Owyoung, Stephen Gunderson, Sherman Lindsey, Angela Amaya, Jeannine Methe, Scott Vigallon, Scott Ault, Valerie Ball

1. **Welcome & Review of April Minutes**
   Chair J. Gonder welcomed everyone to the May Technology Committee Meeting. The April minutes were reviewed.   J. Methe shared several changes to make to the minutes. The April minutes could not be approved, since there was no quorum present.

   □ MSC:
   □ Second:

2. **Campus Reports Update**

   □ Elizabeth Noyes was absent from the May Meeting, so there was no Web Update.
   □ Steve Gunderson updated the Committee on the new items he has. With regards to Qstar is done, 70% done on the A/V for the SSA project. Concentrating on the Secondary effects moves, starting on 5/28/10. Also on June 1, with 800 and other buildings starts. There will be an email that comes out about Windows 7. Although we are not doing a big migration here at the college, we will be putting in some pilot programs in LRC and 803 Computer Lab. Approx. 150 systems will be kept in production.   The email will explain that this is not a migration, and it will help us as we compile feedback while people use it.   2007 Office will be the next upgrade going in. Feedback will also be asked of for the people that get 2007. Chair Gonder asked if Office 2010 would be available for LaVaughn Hart's classes? If the curriculum is driving the office version to be on there, then Technology will put it on. J. Gonder and S. Gunderson continued to discuss the Office 2007 and Office 2010 pros and cons. J. Methe clarified that maybe J. Gonder meant the following in his question: "Would a teacher training on 2007 really want to have 2010 instead?" S. Gunderson shared that if there was a need from curriculum." The student representative, S. Ault asked "Why are we going forward with Office 2007 when it is so confusing to use? Office 2010 seems much better, as well as even 2003 is better." When VISTA came out, it was so bad, and we did not go down that road. If the Technology Dept. decides that something is outdated then they would look at it, but otherwise, they will move forward with Office 2007.   Discussion continued between Chair Gonder and Steve Gunderson and J. Methe on the subject of Office 2007 vs. Office 2010. It is

a good time to look at migration now. S. Vigallon shared that the Chair of the Staff Development Committee about the possibility of Office 2007 training for the Staff.   There will be some discussion for Fall.   J. Methe shared that there are some good tutorials on the Microsoft site, and some were better than most actually. She would encourage people to look at them and use them if there was no trainer available.   S. Ault asked for an explanation of Service Pak. J. Gonder shared that the Service Paks are major upgrades, and they are numbered and released in order of need. So, MS sends out a basic Service Pak right at the beginning of a release. MS has not released 2010 Office Service Pak 1 yet, so that would be a good reason why LPC would not go forward.

☐ Heidi Ulrech was absent today and so there was no Telecommunications update.

3. **District Reports** - J. Methe spoke of ITS updates:
   ☐ J. Methe shared that they upgraded the internet line to a Gigaman gigabit on Thursday, 5/20/10. This will relieve Internet Congestion a great deal and ITS is monitoring the traffic and usage. Seems to be going very well. Should last us a few years.
   ☐ J. Methe shared that she addressed S. Ault's request regarding wi-fi loss in Bldg. 1700.
   ☐ J. Methe also reported that she emailed John Gonder that there was a circumstance where a PIN reset happened. Please report things into ITS if anything comes up that does not work.

4. **Open Items**
   ☐ J. Methe shared that the SARScall software, that allows one to do mass emails, Chabot Financial Aid is using this right now. J. Methe reported that there is a new prompt/list on the ZONE.   S. Ault stepped up to the screen and logged into the ZONE to demonstrate the new prompts.

5. **Other**

   ☐ A. Amaya shared that the District ITS is getting a new Proxy server. Since the proxy server will change, for the Library Databases, they will need to update their URL's. June 5th is the date for the switch.
   ☐ J. Gonder shared about the District's Surplus email/website link not working properly, or was it internal only?
   ☐ A. Amaya also shared that they have decided the off campus database sign-in password for the Library should be consistent with Blackboards sign-in prompting. They are changing it. Will be in effect by early June.
   ☐ S. Vigallon shared that they have a Change Proposal approved by WASC, allows them to continue to offer online courses. When online courses are added by a Faculty member, adds about 50 hours of work to Scott's workload, and now they have the approval to do it. It can be viewed on the Distant Ed website, as well as the Accreditation website.
   ☐ S. Ault shared that Cynthia Ross has requested new computers for the ASLPC group and they also want to make sure they have Wi-Fi in the portables for the ASLPC. S. Gunderson answered yes, there will be wi-fi in there and also new computers for the ASLPC.

6. ACTION ITEMS:

☐   <mark>September Agenda will continue the Discussion of Software Purchase Process</mark>
☐   <mark>J. Gonder will meet w/ Bob prior to next meeting and draft a Process document for the Software Purchase Program.</mark>

☐   MSC: No quoroum so no voting

Next Meeting is Monday, Sept. 27th,
at 2:30pm, Room 1603