



DRAFT

Technology Committee

October 26th, 2009
2:30 pm, Room 1603

Present: Bob Kratochvil, John Gonder, Kristy Woods, Angela Amaya, Scott Vigallon, Sherman Lindsey, Dyan Miller, Valerie Ball, Steve Gunderson, Elizabeth Noyes, Scott Ault

1. Welcome & Review of September Minutes

Chair J. Gonder welcomed everyone to the October Technology Committee Meeting. The September minutes were reviewed and S. Vigallon & E. Noyes made some recommendations for modifications. They were all incorporated into the September minutes and approved. Introductions were given around the room again, as a new student, Scott Ault, was representing the ASLPC.

- MSC: K. Woods; S. Vigallon
- Vote: approved by all, no opposed, no abstentions

2. Committee Charge Review

J. Gonder shared that the Committee needs to review the attached charge and approve it. The revised charge was put up on the Board for all to see. After agreeing to add 1 Dean & 1 Technology Administrator to the Members portion of the Charge. It was approved and agreed upon and all present Committee members signed it. Those not present will sign it over the next week. Dyan Miller is attending for Larry (in his place today) for P.E.

3. Campus Reports Update

- Steve Gunderson is working on the IT Building punchout, and FF&E for CCA is being moved up to January, and is happening very quickly so that is consuming all their time lately.
- Heidi Ulrech is on vacation this week – No Telecommunications Update
- Elizabeth Noyes shared that she had nothing new regarding the LPC website. Also she has not heard from District (Jeannine) about the Social Networking Site Conference that was mentioned by J. Methe at the last meeting. E. Noyes asked about the committee's thoughts on the subject of Intranet vs. Internet. E. Noyes shared what the issue is, for those that were not present last time. D. Miller shared that some colleges have the access set up by using a password. S. Gunderson and J. Gonder shared that we are close to that, but we are on the path to that point, but not there yet. Lots of things involved with that type of request, we're not ready for

public scrutiny. J. Gonder shared what he knew about the Accreditation Team's assessment of our 'lack of evidence' in their summary. Links that they were given in the master document, did not allow them to get to the destination. That resulted in lots of frustration. It sounds like they could not access documentation offsite. Once they were here, they were fine, it seemed to be the issue of retrieving information while off campus. VP Kratochvil shared that they did not see our evidence as evidence, and we did. We felt our minutes were evidence, they did not. Most of the documentation should have been in the repository. S. Vigallon shared that the links for the Self-Study were uploaded for the intention. Some had no problems accessing the intranet with a password. This translated to their summary on LPC's Accreditation. There was a question on whether this subject went to the Division Meeting in October, but those meetings were cancelled due to Accreditation. A. Amaya asked "How far away are we from password protecting documents?" S. Gunderson shared that we do have those capabilities from the District standpoint, but there are lots of details that need to be worked out. The district needs to be in the decision process, along with us. Authentication is a very detailed subject matter that requires us to send out information that we don't want to put out there.. K. Woods asked "Wasn't the ZONE the whole point of this, where it was set up for just this type of access?" S. Gunderson shared that it's a pretty detailed discussion that needs to happen for secure access and authentication. S. Gunderson and J. Gonder asked if it would be an easier solution for us to just work towards the goal of getting the Intranet released to the Internet with our own internal password that we use for Groupwise. Time would not be an issue with this one, but we might get pushback from District. S. Vigallon asked if Committees would have a choice to stay private or to be open up to all on the Internet? VP Kratochvil reminded everyone of what they need to take back to their divisions for discussion. Are things to stay in DRAFT? Is it acceptable to open it up? S. Vigallon shared that as an example, his Distant Education Site, could easily be opened up to the Public without any reservations. VP Kratochvil agreed with S. Vigallon on everything should be public. Discussion ensued about the pros and cons of doing this and bringing it forward. J. Gonder shared that Google Docs should also be taken back to Division discussion. K. Woods asked why we would use GoogleDocs instead of the current BlackBoard usage for the Math department, for example. S. Vigallon shared that GoogleDocs is better because the individual can set it up, not Scott or Jeff. But he has never seen anyone using this in any way Within the GroupStudio the email does not work. GoogleDocs is not working. Like we'd like to see it. The ZoneTeam met last in the summer, and there was talk of a sub-team for marketing info. and nothing has happened since then. The Zone and GoogleDocs was brought up for discussion with the District and there has been no movement. E. Noyes shared that there needs to be new training for the Zone, and she used an emergency example, such as taking so long to email all students about the emergency, that the emergency would be over by the time she would figure out how to email everyone. There is not a way to email all students thru the Zone. How does A & R email out to everyone? In increments of 50? This is not very user friendly or effective. S. Vigallon shared that he asked District make a prompt screen pop-up when

a student wants to enroll for a distant education class, so that they have all the information, but it was never done. Deborah Ludford from the Acc. Team, is a big Zone fan, but she asked questions like how are you using your current technology in the best way? S. Vigallon shared that the answer he has received for when IT will get back to him on getting a prompt for students on the Distant Education, might be next summer 2010. Modules need to be put in place for things that are important and effect students. J. Gonder shared that we should accumulate our questions to District IT by sending them to John Gonder by email and he will put them together. J. Gonder shared his concern and questions about Authentication and how it works. He brought this subject up last year and he still does not see progress in this area. The student rep was asked what they (students) use the Zone for? He replied that they really don't use it, except to get to ClassWeb/Blackboard more quickly. So, it's a glorified link to Blackboard? They don't even use it for email, they just have everything forwarded to their personal email.

4. **Report from Accreditation Team** J. Gonder shared his visit w/ Deborah Ludford (Acc. Team Member), Sherman & Kristy Woods on how the Technology Committee meets and works. She asked how we handle assessing technology requests for the campus. J. Gonder shared the PBC process and how it works and that currently Technology Committee does not review the Technology related requests of the IE process. J. Gonder also shared about the recent discussion on software, and how it came up lately in the PBC Meeting, but it should be brought into another process. Discussed planning in general at LPC, and how we work our planning process. When J. Gonder was here 10 + years ago, Tom Tripp really put a vision and planning process in place for our IT folks. Shared also that we would like to encourage and work a stronger relationship with District ITS, that is also why J. Gonder wanted to bring in J. Methe as an Ex-Officio Member. Ms. Ludford was very pleased with her visit w/ Steve Gunderson and enjoyed the tour very much. Ms. Ludford was very knowledgeable about the Zone, Banner and sign-ons, etc. Ms. Ludford also shared that there is extensive use of their portal by her college students, faculty, etc.. She is also the President of Banner User Groups/Conferences.

5. Other

- J. Gonder shared that he did an online training for AccessData last week, online from Utah, using Illuminate. This is the software run by CCC conferred. Bandwith was an issue while using it, and I saw it crash and burn. But we don't have that problem. Interesting to note.
- VP Kratochvil asked who is going to attend Visioning Day on Friday? A few members raised their hands. Student Rep. Scott Ault replied that everyone from the Student Senate is going in shifts. S. Vigallon asked if there could be a report on this at our next meeting for those who do not go.
- J. Gonder moved to adjourn the meeting
 - MSC: A. Amaya; S. Lindsey
 - Vote: approved to adjourn

6. ACTION ITEMS:

- Vice President Kratochvil asked the Committee Members to take back to their Divisions the discussion of INTRANET vs. INTERNET. Please email feedback to John Gonder, Chair.
- John Gonder asked that Committee Members take back to their divisions the discussion of Google Docs. Please email feedback to John Gonder, Chair.
- John Gonder asked members to email him any concerns/questions that have in the way of IT related for District and he will assemble a list for them.

**Next meeting is
Monday, November 23rd, at 2:30pm, Room 1603**