



Technology Committee

April 27, 2009
2:30 pm, Room 1603

Present: Bob Kratochvil, John Gonder, Scott Vigallon, Heidi Ulrech, Angela Stoffregen, Sherman Lindsey, Brian Owyong, Brenda Weak,

1. Welcome

John Gonder welcomed everyone to the April Technology Committee Meeting.

2. Review of March Meeting Minutes

- The Committee reviewed the March minutes, No changes noted.
 - MSC: AStoffregen;SVigallon
 - Vote: approved

3. Campus IT Reports

- a. **Instructional Technology** – Sherman Lindsey updated on IT: SL reported that they are
- b. **Telecommunications** - Heidi Ulrech: The Telecommunications staff
- c. **Webmaster** - Elizabeth Noyes was unavailable for update.

4. District IT Update

Jeannine Methe was not present for update. John Gonder spoke about a new email problem that has come up, when a person sends an email, and if they are to cc: people, the intended recipients, do not get the emails. It is still being looked at, as to whether there is an issue

5. Discussion on DRAFT policy for borrowing equipment – Scott Vigallon

- a. The Committee reviewed Scott's DRAFT policy that he brought to the Committee.
- b. HU suggested that Bullet #3, be put in correct person form, not third person.
- c. Add a sentence to #6 about signing in and receipt, etc. for equipment.
- d. HU suggested the #5 and #8 be combined and referenced as just #5.

6. Discuss Clickers for Use in Classrooms (Part II) – Scott Vigallon

- a. Scott V. spoke a 2nd time about the use of clickers in classrooms. He has since put together a group, Barbara Zing, Lisa Flores and Angela Stoffegren are in the group w/ SV. They investigated what features that they would like to see in

clicker technology. The group has had a vendor come on 4/24 for a demo. SV suggested that we make a decision based on what Steve Gunderson said in the last meeting. SV asked that people go back to their divisions and get some feedback on what they think of Clickers. 5 Classroom sets of Clickers (50 clickers each) 2 sets would reside in the Science Building, 1 set in the Library, and 2 sets in the Innovation Center for checkout. Approx. cost was asked by Heidi Ulrech. VP Kratochvil mentioned that it would be good to know if it comes out of IE budgets or other funds. HU also mentioned that Sherman's time would be involved if there is technology setup prior to usage. VP K suggested that SV and his group move forward with the Clicker Technology idea without the Technology Committee's approval. Especially with Steve Gunderson being involved in the group. Faculty seems happy that it is being worked on. It was suggested that when the group is ready to present on Clickers, that they get an agenda item at the Town Meeting.

- i. Motion to let the Clicker Sub-group move forward
- ii. Motion:
- iii. Approved

7. Other

- a. **Review the Committee Charge**, per VP Kratochvil. April 28, 2008 is the meeting that was referenced as the last Committee meeting that the Charge was reviewed. (April 28 minutes are trying to be found) The Committee was asked to review the current charge on the Grapevine location. VP K added that we are supposed to be reporting to PBC Committee. VP K asked if anyone wanted to make a recommendation on the 1 year term. 2 year appointments might make sense, would like the Committee to consider. JG shared that if someone in his division is on a Committee and is happy, they could stay on that committee. The concept is somewhat flexible and VP K would like everyone to consider. JG also mentioned that he would like JM on the Ex-Officio member list of the Technology Committee. SV asked if we could modify the Ex-Officio member list? Karen doesn't come and nor does Amber. If we would need Amber, she could come on as as-needed basis.
- b. JG mentioned that he had not heard back from the Chabot Technology Committee, after sending the email to them about coordinating with them in uses of Technology Committee to be more effective.
- c. SV mentioned the possibility of LPC having a FACEBOOK presence on it. LPC already exists and note to BK: Dayle Lindsey needs to be contacted. SV and/or EN might be able to manage a FB site for LPC. This needs to be further looked into as it truly is new technology. SV also spoke of his involvement in the Distant Education Committee and the Blackboard upgrade that is coming.
- d. John Gonder had another item, GoogleApps. There are a lot of functions available that we are not using, like jointly editing a document together on the web. Sign up for free. The high-end package for business use is fairly inexpensive and could be very useful in the future. SV took it to JM at the ZONE meeting last week. Our students have gmail and zonemail, and they have google apps that are available to them. SV suggested that we pilot for Faculty & Staff, the use of googleapps. Document management is even available to use. Very

quick and easy to learn. VP K asked if we could pilot the concept, we could start with the charge review, attaching anything along with it. We joined Googleapps and will try to utilize it for our Technology Committee group. SV talked about

Next meeting is Monday, August 24th, at 2:30pm, Room 1603

Move to adjourn; JG motioned,;