Technology Committee

September 22, 2008
2:30 pm, Room 1603

Present: Bob Kratochvil, John Gonder, Jeannine Methe, Steve Gunderson, Pat Pohl, Scott
             Vigallon, Heidi Ulrech, Karen Zeigler, Angela Stoffregen, Sherman Lindsay,
             Elizabeth Noyes, Sylvia Rodriguez, Brian Owyoung, Andre Hunter, Keith Level

1. **Welcome & Introductions**
   The members of the Technology Committee introduced themselves and their
   role/representation here at the College.

2. **Review Committee Charge**
   The Committee reviewed its new charge, which was proposed and accepted at the last
   meeting of 2007-08 (4/28/08). The new version includes some content change, and lists
   the Telecommunications Coordinator as an Ex-Officio member of the Committee.

3. **Election of Committee Charge**
   John Gonder volunteered to serve as Committee Chair for 2008-09.

   Motion: *To elect John Gonder Chair of the Technology Committee.*
   MSC: *Pat Pohl/Andre Hunter*
   Vote: *Approved unanimously*

4. **Campus IT Reports**
   a. Information Technology: Steve Gunderson gave an overview of all of the projects
      completed by IT over the summer and since the last meeting in April, including
      the events they have supported, the issues they've addressed, and work currently
      underway.
   b. Telecommunications: Heidi Ulrech provided an update on STARS software
      modifications in progress and the upgrade of GoPrint software over summer,
      noting that the GoPrint hardware/equipment is reaching the end of its life-cycle
      and will soon be replaced. She then informed the Committee about the last pay
      phone on campus, which is not bringing in sufficient revenue to cover service
      fees. The College has until September to decide whether to keep/pay for the
      phone or explore other options. The Committee discussed possible alternatives
      for students/public to use for personal emergencies. Because of the trenching for
      new "backbone" with the College Center for the Arts, the electronic sign is not
      operational. Along with IT and Elizabeth Noyes, she is developing a form to

manage list/access to College systems (SARS, STARS, eLumen, Blackboard, site-specific software).

   c. Website: Elizabeth Noyes reported that she has trained 10-11 more people on Contribute, with another 11 signed up for training. If all goes well, by end of semester will have 64 people trained. A "soft launch" of new website is planned for October. The Committee then discussed the pros and cons of having and Intranet and information on the public website, and how the new web portal can resolve those issues.

5. District IT Update

Jeannine Methe provided the Committee with an update on several District IT projects:

   a. Web Portal – in October will release the system in a preview mode (not operational) for every group to see and give feedback; want to release live to all groups in January 2009

   b. Degree Works – data is loaded, and the core team working to release to Counselors on Oct.1

   c. AT&T Optiman – new connectivity line; testing out for last few months; 2.5 times as much as we have now (between Chabot & LPC); will keep 3 T1 lines as backup/redundancy; will go into all locations (not just Chabot to LPC)

   d. Spam filter – been in for some time, but quite a few changes in phases; outside of firewall; changes to spoofing of sites – greatly reduced the amount of spam coming in

   e. Data Center – size and power restrictions; now installed new uninterruptable power supplies, also for internet line and banner system; also brought in generators to keep power when system down; working with architect to put permanent generator into Bldg 300; was going to be work on Bldg 300 (for classrooms), but will forego to keep Data Center intact/undisturbed until moving into IT Bldg at LPC

6. Other

   a. Scott Vigallon: Blackboard server will be down (for upgrade) on Friday, 1:00 am to 1:00 pm – info communicated to students and instructors via website, Blackboard site, etc… We hope/expect that this will change the performance issues that have been plaguing Blackboard.

   b. Keith Level – (MSEPS Division) – some feeling that technology equipment in some of the Bldg 2400 is "unwieldy" – will arrange to have those faculty meet with Steve Gunderson to talk in detail.

   c. Motion: To adjourn the Technology Committee meeting.
     MSC: MSC: Andre Hunter/Keith Level
     Vote: Unanimously approved