

## **BEHAVIORAL SCIENCES, BUSINESS & ATHLETICS PROGRAM REVIEW**

### **SUMMARY**

Consistent with the mission of Las Positas College, the Division of Behavioral Sciences, Business & Athletics (BSBA) advances the missions of its programs through effective and efficient services for faculty and students. Currently, The BSBA Division consists of the following disciplines Business, Early Childhood Development, Economics, Health, Horticulture, Kinesiology, Marketing, Nutrition, Psychology, Viticulture and Winery Technology and Work Experience. The present conscription of the division is 16 full-time faculty, 52 adjunct faculty, 4 classified staff, and 2 administrators (Dean of BSBA and Program Director of Child Development Center). We provide opportunities for interdisciplinary communication to ensure collegiality, respect and collaboration to support college-wide student success.

The BSBA Division Office provides effective and efficient services that support student completion of transfer, degrees, basic skills, career-technical, and retraining goals. The outcomes of the BSBA Division office are to provide effective communication between the Division Office, its programs as it relates to student needs, curriculum, policies, procedures and budget; create a consistent comprehensive schedule that meets the diverse and dynamic needs of our students; and inspire a culture of ongoing learning for faculty through meaningful opportunities for professional development.

### **Curriculum**

Business (BUSN): 19 courses for Title V updating, one new course to be created, and 19 certificates have or continue to be revised. Unit summary discovered the following trends for the revision and updating of courses is due to ADTs and Title V mandates.

Early Childhood Development (ECD): Will be revising a number of courses and creating at least two new courses. Unit summary discovered the following trends as related to curriculum modification and revisions state mandates, new internship program, workforce needs.

Economics (ECON): Has four revisions to courses as they are outdated, they also plan on creating several new courses to add to Transfer Model Curriculum.

Health and Nutrition (H&N): Will have one revision to a course, will adding possibly three new courses to add an additional GE course and to meet C-ID and ADT requirements.

Kinesiology (KIN): Has 31 courses that need revising or updating. Kinesiology also plans on creating two new lecture courses. They also are looking to update and or create three new certificates: Coaching (update), Personal training (new), Sports Management (new). Unit summary discovered the following trends for the revision and updating of courses is due to ADTs and Title V mandates.

Psychology (PSYC): Identified three changes that will need to be made to curriculum to meet C-ID requirements. Unit summary discovered the following trends as related to curriculum modification and revisions state mandates.

Viticulture/ Horticulture (VWT/HORT): Two courses in VWT that need revision, two courses to be created in VWT. Hort needs a few classes revised or deactivated.

### **New Initiatives**

BUSN: Will create several (2-4) new certificates.

ECD: Identified two new initiatives, they also suggested institutionalizing the current grant funded English Language cohort as well as the contextualized Math and English courses. ECD would also like to create an internship. Committees that may be responsible for looking at these would be CEMC, Curriculum and Executive Administrative team.

ECON: Adoptions of TMC by the state before they can proceed. Committees that may be responsible or impacted would be Curriculum.

H&N: N/A

KIN: Three certificates Coaching (update), Personal training (new), Sports Management (new). Committees that may be responsible or impacted would be Curriculum.

PSYCH: Launch of AAT degree, Committees that may be responsible or impacted would be Curriculum.

VWT/HORT: N/A

### **SLOs**

BUSN: Discussed the importance of SLO's but didn't give specific information which would have been useful for accreditation standards.

ECD: Need to redesign SLO's to capture outcomes, data to impact teaching and learning.

ECON: No data analyzed for program review.

H&N: Faculty need to meet and discuss and agree upon and decide which SLO's and rubric to use. Need to assess courses more often. H&N suggest that increased library assistance/orientation to help students with citation knowledge.

KIN: Discussed how SLO's can be used to modify instruction but didn't give specific information which would have been useful for accreditation standards. Kin did not provide a clear connection of outcomes and learning objectives.

PSYCH: Need to establish a consistent assessment cycle. Psych has noticed that the online students struggle more with SLO's than face to face students.

VWT/HORT: No courses have been assessed, needs more support as this is a single person department.

**SLO Trend:** Many programs are not finding SLOs useful or meaningful. Not fully analyzing data or connecting to learning/teaching. Not connecting resource requests. Part Time instructors need to have a mentor when it comes to assessing and inputting SLO's for consistency purposes. Some programs are behind in assessment. \*

### **Student Data**

BUSN: N/A

ECD: Add more sections/offering back into schedule, create an outreach plan to increase certificates and degrees. Support for a coordinator position (data was lacking).

ECON: Course success rates increased slightly; need to increase younger and more diverse set of students. No data or discussion was provided on how to address this.

H&N: Decrease in allotted FTEF which decreased student head count. Health classes have a higher success rate in face to face classes then online classes along with a higher percentage of students taking health classes are full time students. Nutrition needs to hire a full time faculty member (data lacking).

KIN: Continue to maintain and increase the diversity of course offerings (more data would be helpful). Increase the number of full time faculty. Title 5 legislation concerns regarding repeatability.

PSYCH: High productivity and fill rates in Psych classes. Psych is requesting more classroom space and a need for computer lab and software.

VWT/HORT: VWT wants to reach younger students and suggest offering more daytime classes (this was not linked to student data but a student survey would be a good starting point on how to capture this information). Request more diverse faculty and classified staff support (data lacking).

Student Data Trend: More students are applying for transfer.

### **Enrollment Management**

BUSN: Express the desire to add more course offerings.

ECD: Increase FTEF.

ECON: Increase of FTEF in anticipation of TMC degree.

H&N: Proposal of new nutrition curriculum for 2015-16.

KIN: Reduction of FTEF caused elimination of Fitness Center would like to restore this offering.

PSYCH: Two new courses already approved by Curriculum Committee, need for additional FTEF so they won't have to juggle FTEF.

VWT/HORT: Proposes a new "sensory" class

Enrollment Management Trend: cuts in FTEF reduced growth, impaired and impacted all programs.

### **Human Resources**

BUSN: Request a student assistant.

ECD: Request stipends for updating Business Plan, Request more coordination time.

ECON: Request (1) Economics Faculty Position.

H&N: Request (1) Nutrition Faculty Position.

KIN: Request (1) Athletic trainer,(1) Athletic eligibility specialist/Sports information (2) Kinesiology/ Coaching Positions.

PSYCH: N/A

VWT/HORT: Request classified support and discusses current timeshare of classified support with Auto/Welding (not working well).

Human Resources Request/Trend: four (4) request for full time faculty positions, Three(3) request for classified positions, One (1) request for student assistant.

### **Technology Resources**

BUSN: (4) request, streaming media, quick books software, and subscriptions to web based technology.

ECD: (1) request, Cameras for observation.

ECON: N/A

H&N: Request that the college hire a webmaster to manage and update website.

KIN: (1) software update for HYTEK Meet Manager.

PSYCH: (1) software that provides analyzing data for psych for the computer lab.

VWT/HORT: N/A

Technology Request: (6) request for new or updated software, (1) request for Webmaster.

### **Facilities, Equipment, Supplies**

BUSN: (5) Journal subscriptions for library.

ECD: (2) Camera, multimedia videos for library.

ECON: N/A

H&N: N/A

KIN: (3) request, larger vehicle (25 passenger bus) to transport student athletes to games, weight room equipment, and archery equipment.

PSYCH: 1 request for computer lab.

VWT/HORT: (2) request fork lift, pneumatic bladder press.

Facilities, Equipment, Supplies: (2) request for materials for students to use in library, (7) equipment request five of the seven request should fall under instructional equipment, two are big ticket items and may need to be funded from the bond measure, (1) class/computer room request.

### **Financial**

BUSN: Funds for Business Speaker Series, Shark tank event, subscriptions.

ECD: N/A

ECON: Release time to develop curriculum for new TMC.

H&N: Stipends for adjunct faculty to participate in meetings.

KIN: Funds for replacement of pool equipment and hiring classified staff and full time faculty

PSYCH: Funds for Psych speaker series.

VWT/HORT: Needs more sustainable source of funding for growing program.

**Financial:** 2 request for funding to bring speakers on campus, release time request and stipends for adjunct faculty for better participation. Funding for hiring classified staff and faculty.

### **Summary and Program Effectiveness:**

BUSN: Cuts to FTEF affected program and impeded growth, work experience sections reduced and elimination of internship program. Many curriculums, certificate updates will be necessary.

ECD: Pursue institutionalization of Professional Coordinator position, ECD internship program, restoration of coordinator release time, continue math English cohorts, demonstration classroom in CDC.

ECON: Develop TMC degree; reevaluate need for global Econ class.

H&N: Funding for part-time faculty participation in meetings.

KIN: Cuts to FTE, lack of full time faculty and funding.

PSYCH: Increase FTEF, need for computer lab.

VWT/HORT: Budget restraints.

### **Summary and Program Effectiveness:**

The BSBA Program Reviews indicate that there is much work that still needs to be done in the areas of curriculum, AD-T, TMC degrees and SLO's. Some of this work will need to be done with greater collaboration outside/across divisions/disciplines along with better collaboration and communication with adjunct faculty. The major overarching trend was the impact of the budget restraints and cuts to FTEF and how this has severely impacted programs and therefore students, faculty and staff. As a result of looking at the program reviews it should be stated that many programs are not using, misusing or overstating data. The area of concern seems to be linking data to learning outcomes based upon performance on assessments in areas of general education,

including measures of oral and written communication skills and critical thinking. Guidance and encouragement in completing SLO's and the assessment of SLO's is essential. The BSBA Division expects to continually improve annually in understanding of how to report on program improvements and resources needed that are supported by assessment data. Training for all areas of the college would be helpful in a flex day activity in which full and adjunct faculty were invited and highly encouraged to participate.