Your completed instructional program review packet should include:

- **Part I:**
  - Self-study
  - SLO worksheet (as attachment)
  - Curriculum worksheet (as attachment)

- **Part II:** Planning Forms
  - Program Maintenance
  - Program Development

- **Common Tools (separate)**
  - Maintenance needs
  - Development needs

Time line for completion of instructional program review

**November 5, 2010**

The completed instructional program review packet is to be submitted to the IPRC for validation. Prior to that date, you should have reviewed your program review packet with your Dean.

**November-December 2010:**

IPR Committee will conduct validation

**January 2011:**

IPR Committee will notify Programs and Deans of results of validation.

**Early February 2011:**

Revisions, if needed, are due back to IPR Committee

**February 2011:**

Faculty members will be asked to complete an evaluation of the instructional program forms and process.

**January-February 2011:**

The common tool and outcomes of instructional program review will be integrated into the institutional plan.

**March 2011:**

The common tool is submitted to the IEC in March 2011.

**May 2012:**

Disciplines update common tool