Program Planning Update Survey Spring 2015
Results - All Survey Items

1. To which area does your Program Planning Update (PPU) belong?

	Freq.	%	Valid %	Cum. %
Administrative Unit	1	4.8	4.8	4.8
Instructional	17	81.0	81.0	85.7
Student Services	3	14.3	14.3	100.0
Total	21	100.0	100.0	

2. What is your role at the college?

	Freq.	%	Valid %	Cum. %
Administrator	1	4.8	4.8	4.8
Faculty	20	95.2	95.2	100.0
Total	21	100.0	100.0	

3. The purpose of the Program Planning Update (PPU) is clear to me.

	Freq.	%	Valid %	Cum. %
Strongly Agree	7	33.3	33.3	33.3
Agree	7	33.3	33.3	66.7
Neither Agree nor Disagree	4	19.0	19.0	85.7
Disagree	2	9.5	9.5	95.2
Strongly Disagree	1	4.8	4.8	100.0
Total	21	100.0	100.0	

4. I was able to find and download the PPU form easily.

	Freq.	%	Valid %	Cum. %
Strongly Agree	9	42.9	42.9	42.9
Agree	9	42.9	42.9	85.7
Neither Agree nor Disagree	2	9.5	9.5	95.2
Disagree	1	4.8	4.8	100.0
Total	21	100.0	100.0	

5. The timeline for PPU deadlines was clear to me.

	Freq.	%	Valid %	Cum. %
Strongly Agree	11	52.4	52.4	52.4
Agree	7	33.3	33.3	85.7
Neither Agree nor Disagree	2	9.5	9.5	95.2
Disagree	1	4.8	4.8	100.0
Total	21	100.0	100.0	

5. Open-ended Response

I am an adjunct faculty and this is the first time that I have had to do a program planning update.
Several presentations were given to inform us about the process and forms.

Until the administration makes clear how the PR is going to be used institutionally, the PR seems to be busy work. Right now I only see the PR as a form of documentation that the College needs/wants to be able to show during the ACCJC visit. IN my case, I have put the same requests in my program reviews since we began writing program reviews, but none of my requests have been granted.

6. The Program Planning Update template form sections were appropriate for my program planning update.

	Freq.	%	Valid %	Cum. %
Strongly Agree	4	19.0	19.0	19.0
Agree	8	38.1	38.1	57.1
Neither Agree nor Disagree	8	38.1	38.1	95.2
Disagree	1	4.8	4.8	100.0
Total	**21**	**100.0**	**100.0**	

6. Open-ended Response

The PPUs have become a useless, make-work process. IF the college/district truly utilized them for planning purposes they would be worth the time we put into them. As that is not the case and it is just a check the box for accreditation purposes, we should streamline what is done.

7. The data (e.g., Discipline/Student Services Data Packets, enrollment management data) provided on the Office of Institutional Research and Planning website was easily accessible.

	Freq.	%	Valid %	Cum. %
Strongly Agree	8	38.1	42.1	42.1
Agree	10	47.6	52.6	94.7
Disagree	1	4.8	5.3	100.0
Total	**19**	**90.5**	**100.0**	
Missing	2	9.5		
Total	**21**	**100.0**		

7. Open-ended Response

Did not see the value in the Fall and Spring data, seems like All year data would be more helpful and usable

It is confusing to have to analyze your own data when it is not clear what type of information you should focus on. I have asked for specific information two times in the past. I didn't get it either time. It would be better if we had a list of ideas to draw from when trying to analyze the data.

My program was not included on that site. I used my own data and requested data directly from IR.

The data is easy to access and analyze

8. The information contained in the Discipline/Student Services Data Packets was easily understood.

	Freq.	%	Valid %	Cum. %
Strongly Agree	6	28.6	40.0	40.0
Agree	5	23.8	33.3	73.3
Neither Agree nor Disagree	4	19.0	26.7	100.0
Total	**15**	**71.4**	**100.0**	
Missing	6	28.6		
Total	**21**	**100.0**		

9. All the data and information that I need for my PPU was easily available.

	Freq.	%	Valid %	Cum. %
Strongly Agree	5	23.8	23.8	23.8
Agree	9	42.9	42.9	66.7
Neither Agree nor Disagree	7	33.3	33.3	100.0
Total	**21**	**100.0**	**100.0**	

9. Open-ended Response

NONE

10. SLO data in eLumen was easily accessible.

	Freq.	%	Valid %	Cum. %
Strongly Agree	3	14.3	15.8	15.8
Agree	5	23.8	26.3	42.1
Neither Agree nor Disagree	4	19.0	21.1	63.2
Disagree	2	9.5	10.5	73.7
Strongly Disagree	5	23.8	26.3	100.0
Total	**19**	**90.5**	**100.0**	
Missing	2	9.5		
Total	**21**	**100.0**		

10. Open-ended Response

eLumen is a horrible, opaque program. I am retrained on it every year for almost a decade and it still makes no sense, despite being competent on virtually every other software program I have ever used. I feel that I have mastered many of the most complicated processes in modern society, but I cannot figure out this one computer program. Please start over. It impedes and retards my ability to assess and record student learning outcomes and it therefore hurts students, staff and the college as a whole.

Some of my older SLO data in eLumen were lost.

The reports in eLumen are frustrating. The data is not presented in a useful way. I ended up using the data from eLumen to make data tables in excel.

11. I would support one or more scheduled flex days to work on program planning updates.

	Freq.	%	Valid %	Cum. %
Strongly Agree	11	52.4	52.4	52.4
Agree	6	28.6	28.6	81.0
Neither Agree nor Disagree	1	4.8	4.8	85.7
Disagree	2	9.5	9.5	95.2
Strongly Disagree	1	4.8	4.8	100.0
Total	**21**	**100.0**	**100.0**	

12. If offered, I would attend a PPU workshop.

	Freq.	%	Valid %	Cum. %
Strongly Agree	6	28.6	30.0	30.0
Agree	5	23.8	25.0	55.0
Neither Agree nor Disagree	6	28.6	30.0	85.0
Disagree	2	9.5	10.0	95.0
Strongly Disagree	1	4.8	5.0	100.0
Total	**20**	**95.2**	**100.0**	
Missing	1	4.8		
Total	**21**	**100.0**		

13. I personally spent _____ hours working on my program's PPU this year.

	Freq.	%	Valid %	Cum. %
0-5	6	28.6	28.6	28.6
11-15	5	23.8	23.8	52.4
16-20	2	9.5	9.5	61.9
6-10	5	23.8	23.8	85.7
More than 20	3	14.3	14.3	100.0
Total	**21**	**100.0**	**100.0**	

14. How can the Program Planning Committee improve the questions on the PPU template form?

A fillable, savable, PDF would be great. Word's templates just aren't very stable at this point.

I feel that a couple of the questions cover the same material more than once.

No suggestions

See above.

Streamline the form?

The formatting of the document was a bit...wonky. Certain fields could not be chosen, and once chosen, other fields would not allow for any formatting changes (bold, highlight, etc.)

15. How can the college improve the PPU process?

By not having to do it every year. The process is meaningless & is extra work for which we are not monetarily compensated.

I think making the time lines more clear. Making the update optional - only to report major changes between program reviews.

I think that the PPU was almost as labor intensive as the regular Program Review. Many of our categorical programs also have to do regular state-mandated reports that are labor intensive as well. Maybe some sort of compromise can be struck.

If we are going to be doing this on a yearly basis, then it needs to be very brief, focused, and something that can be done online.

Link it more to planning and budget

Not make it something that has to be done every year along with program review.

See above. The college says it utilizes PPUs for planning purposes, however it appears that in reality the college makes its decisions and then uses the PPUs to justify the decision.

The Administration needs to prove to us that the PPUs are actually important to the functions of this institution. It seems that we do them to "check off a box" for the up-coming ACCJC visit.

16. Are you satisfied with the Dean's Summary for your division or area? Why or why not?

Dean never responded to what our department submitted, white washed the important issues in the summary
Have never seen it. It doesn't appear to be on the Program Review website and I can find any email about it.
I never received a copy to read.
I still haven't seen it. They say "no news is good news," so we have heard nothing, but I would appreciate even a one word email: Done.
It seemed to adequately reflect student services, although I didn't read all of the program reviews.
Very much so. Our Dean is very thorough and seeks input.
Yes, I thought our Dean did an exceptional job in summarizing our division which is a very large division. He was very thorough and obviously spent a lot of time reading them.
Yes, I thought the document did a good job of summarizing the most relevant information from the different programs involved.
yes.
Yes.
Yes. The majority of the material was complete, clear and represented the true needs of the division.

17. How can the College improve how PPU are used in planning and budgeting?

Acknowledge that there will never be an apples to apples comparison between instruction and student services - I think the most recent form took some positive steps in that direction.
Even minimal feedback on our PPU.
I have no idea how it is being used in planning and budgeting. Administrators show the circular diagram in meetings, but I don't see how this is actual working on campus other than forms for resource requests asking if the request is in your department's program review.
More administrative leadership. We need to hire and retain administrators who have experience in planning and program review. Similarly, administrators need to direct the college, faculty and staff in creating processes for long-term planning and budgeting using information such as Program Review.
See above.
Show us that the PPUs are actually used for planning and budgeting. I don't even thing that what I wrote is reviewed by anyone with the exception of the Review Committee.
Since we have received many conflicting pieces of information about what exactly needs to be in our program review with regard to planning and budgeting, perhaps the first place to start is to explain what is the connection. For example, how detailed do we need to be in our program review with regard to supplies or equipment that we need? I've heard at one point that we must be very specific, e.g. we need exactly 10 laptops that will cost exactly $XX for exactly this purpose. Alternatively, I've heard that we should be more general so that when a need arises that we may not have anticipated when writing our program review, we can still request the item. So which is it....specific or general? Broad or narrow?
The planning committee needs to communicate what is needed for planning purposes to the PRC.