



MINUTES

PROGRAM REVIEW COMMITTEE

DATE: October 8, 2014

TIME: 3:00-4:30 pm

PLACE: Room 507

PRESENT: Everett, Inzerilla, Lee, Roy, Spirn, Taylor, Zapata

1. Update on triennial program review and planning process

Tina and I want to start next year.

2. Finalize Summary Forms

Add Your response should be approximately 250-500 words. (to deans)

Add a box to copy into the dean's summaries—the SLOs parts

Tina and I will write the summaries for the SLO section for each division—

Add the SLO boxes to the division summaries.

Add a “comments to authors” column and a direction at the top.

Add a separate page to dean's summary about feedback to authors

VP summaries of needs/trends? Brief form—submitted, read and approved.

Idea for future: VP suggested a list of people who have signed off on PR

3. Plan summary process, set groups

53 PRs

is Lisa a reader?

Karin, Tina, Robin, Nadiyah, Chris, Michelle, Jill.

Maybe 3 groups

ALSS

BSBA + STEMPS

SS

Can we read 17-19 PPU's each? Or should I beg for more help? Or we could be single readers and only have to read 9-10 each.

Single readers each reading

4. Next meeting: optional work session (10/22)

No longer optional! Require the computer lab.