



Program Review Committee Meeting

September 23, 2015 | 3:00 – 4:30 PM | 503

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Meeting Name

Members Present:

Angela Amaya
Catherine Suárez
Christina Lee
Karin Spirn
Lisa Everett
Nadiyah Taylor
Robin Roy

1. Call to order

The meeting was called to order at 3:09 PM
Karin Spirn gave a quick review of the program review process for those who had not attended the last meeting.

2. Approve minutes

The minutes of September 9, 2015 will be emailed out by Karin Spirn to the committee for review.

3. This year's Review Update

reading process

October 12th is the deadline to submit program reviews for reading. The October 14th meeting may be moved to the TLC to enable computer access. The meeting of the 28th may be replaced with a Program Review workshop. More people will be sought to read program reviews. Karin Spirn will ask about Flex credit.

4. Dean's Summary

forms/Planning Priorities

The committee reviewed the Dean's summary form. The approach to reading and taking notes on the summaries were reviewed. At the next meeting the committee will finalize how the reading will be done.

It was recalled that the category "Pedagogy/Teaching Methods" had the words "Student Services" on last year's draft. Karin Spirn will check the past minutes for the correct wording.

The committee discussed whether they want to put something on the summary forms that connects to planning priorities. It was decided not to change the wording.

The committee reviewed the Planning Priorities for 2015-2016. It was noted that some people were not happy with the development of the list of priorities. The priorities were developed by shared governance. It was suggested to have the planning priorities as a standing agenda item at division meetings and Town Hall.

5.

next year's PR process

The previous plan was to do a full program review next year. It has been suggested to do another year of update instead. The decision on whether to do a full program review or update will be finalized after

the college receives the ACCJC report.

Christina Lee said the template has gotten positive feedback in Student Services.

6. Adjournment

The meeting was adjourned at 4:21 PM

7. Next Regular Meeting

October 14, 2015 - location TBA

8. Fall 2015 Committee Meetings (2nd and 4th Wednesday, 3-4:30)

October 28

November 11

December 9