

Program Review Division Summary 2019

Division/Area	Dean/Administrator	Readers	Programs
Student Services II / Office of the Vice President of Student Services	William L. Garcia, Vice President of Student Services	Karin Spirn, Professor of English Ann Hight, Professor of Biology	Student Life Office Student Health & Wellness Center

Executive Summary (Optional): Please describe the most important themes, trends, and developments in your division or area. Your summary should identify accomplishments, plans and obstacles to success. Your summary should be no longer than 500 words in length.

Student Life Office: The Student Life Office that includes the Las Positas College Student Government (LPCSG), the Inter-Club Council (ICC), and approximately 30 student clubs has done an excellent job during the past year. The Student Life Office had a few significant accomplishments during the past year. One of the accomplishments was hiring permanent, full-time personnel specifically assigned to the Student Life Office. An Administrative Assistant was hired in December 2018 to support the Student Life Office that includes LPCSG and ICC and perform student athletic eligibility in coordination with the Athletic Department. A Program Coordinator of Student Life and Leadership was hired in August 2019 to support the Student Life Office that includes LPCSG and ICC. Las Positas College has never had a full-time employee of any classification assigned to this program. Another significant accomplishment was the office reconfiguration or remodel that took place in fall 2019. The office reconfiguration allows for additional workstations for student leaders and provides for a more welcoming environment for visitors.

Student Health & Wellness Center: The Student Health & Wellness Center continues to a great job responding to the emotional, mental, and physical health related needs of our students. The Chabot-Las Positas Community College District Board of Trustees approved a subsequent two-year agreement to continue its collaboration with Stanford Health Care – ValleyCare to provide health services for students on-campus. This has been an excellent example of collaboration with a community-based agency or external partner. The Student Health & Wellness Center also was awarded another \$100,000 from the California Community Colleges Chancellor’s Office to provide mental health services to students in collaboration with Chabot College.

Recommendations: Please list your most important recommendations for planning in your division or area. Note any recommendations that are connected to our College's Planning Priorities or Educational Master Plan.

Both the Student Life Office and Student Health & Wellness Center are critical college entities that provide support to our students. While the Student Life Office is responsible for helping students integrated into college life, the Student Health & Wellness Center is responsible for helping ensure the emotional, mental, and physical well-being of students during their educational journey at the College. While these entities do not specifically support the current college, planning priorities they are both important as it relates to retention, persistence, graduation, and transfer. The entities support the college's Educational Master Plan by encouraging and fostering partnerships and providing support services as outlined below:

- A. Educational Excellence – The Student Life Office through the LPCSG, ICC, and student clubs “provide students opportunities to be informed, ethical, and engaged.” Las Positas College Educational Master Plan – 2015-2020. A7. Provide student opportunities to be informed, ethical, and engaged.
- B. Community Collaboration – The Student Health & Wellness Center provides a model for community collaboration by collaborating with Stanford Health Care - ValleyCare to provide exceptional medical care on-campus. Las Positas College Educational Master Plan – 2015-2020. B3. Develop and strengthen private and public sector partnerships.

The Student Life Office would benefit from assessing its Service Area Outcome (SAO) in order to better serve student leaders and student clubs.

The Student Health & Wellness Center would benefit from having stability with the number of mental health interns assigned to help with behavioral and mental health services for students. There has been a lot of turnover with the mental health interns, which has caused instability with program offerings.

Program Review Division Summary 2019

Please describe the most important themes, accomplishments and challenges for your division/area in each of the following categories. If a category does not apply to your division/area, or if that category was not discussed in your division/area's Program Reviews, please write "Not Applicable."

Category	Themes, Accomplishments and Challenges
<p>Community Relationships and Partnerships</p>	<p>The Student Life Office should be commended for their continued collaboration with the Alameda County Community Food Bank for the monthly food distribution that takes place at the college. The food distribution known as "The Market" began in May 2018 and serves students, employees, and community members alike. Monthly dates have been confirmed for the 2019-2020 Academic Year.</p>
<p>Such as outreach, recruitment, internships, industry collaborations.</p>	<p>The Student Life Office should also be commended for their partnership with the Livermore Amador Valley Transit Authority for the Wheels bus program. The Las Positas College Student Government was instrumental in initiating this program. The Livermore Amador Valley Transit Authority has reported approximately 60,000 rides per semester during the 2018-2019 Academic Year. A subsequent two-year agreement between the Chabot-Las Positas Community College District and the Livermore Amador Valley Transit Authority (LAVTA) is currently being worked on for the next two years.</p> <p>The Student Health and Wellness Center should be commended as a great example of college and community partnership given that Stanford Health Care - ValleyCare, administers the center. The Chabot-Las Positas Community College District signed a two-year renewal contract in spring 2019.</p>
<p>Curriculum Committee Items</p>	<p>Not applicable.</p>
<p>Changes made through the curriculum committee, such as changes to course outlines, degrees and DE status.</p>	
<p>Course Offerings</p>	<p>Not applicable.</p>

Program Review Division Summary 2019

Changes to section offerings, such as adding/removing sections or increasing/lowering class size.	
External Factors	Not applicable.
Such as state/ accreditation mandates or advisory board directives.	
Facilities, Supplies, and Equipment	The Student Life Office underwent an office reconfiguration in fall 2019 to make the office a more welcoming environment for campus visitors since it also serves as the college's Welcome Center. The office reconfiguration also allowed for the creation of equity workspaces for student officers and student senators within the assigned facility.
Purchasing or upgrading	
Financial/ Budgetary	The Student Life Office will be working with the Chabot-Las Positas Community College District Office and Chabot College to interpret and apply a new state law that may affect the collection and disbursement of the Student Representative Fee currently set at \$1 per semester per student. New state law requires California community colleges to begin to assess \$2 Student Representation Fees for all students. Additional guidance is forthcoming from the California Community Colleges Chancellor's Office.
Program budgets or special funding.	
Human Resources	The Student Life Office hired a full-time, permanent Classified Professional to serve in the role of Program Coordinator of Student Life and Leadership in August 2019. This complements the hiring of a full-time, permanent Classified Professional who serves in the role of Administrative Assistant that was hired in December 2018 and who is assigned to support the

Program Review Division Summary 2019

Hiring and staffing needs.	Student Life Office in addition to the Athletics Department.
Learning Support	The Student Life Office does not provide direct academic support to students but does provide financial assistance to students by means of distributing green books and scantrons, supporting the textbook loaner program, and supporting the Prep-2-Pass program in coordination with the Tutorial Center.
Services provided to support student learning, such as tutoring and library support.	The Student Health & Wellness Center does not provide direct academic support but does host activities and events aimed at educating students about the importance of well-being, general health, and community-based resources.
LPC Collaborations	The Student Life Office has collaborated with the LPC Library to administer the textbook loaner program.
Collaborative projects bringing together different programs/areas within LPC	The Student Life Office has collaborated with the Child Development Center, EOPS/CARE/CalWORKs programs, and the Veterans First Program to expand the reach of the monthly food distribution on-campus. The Student Health & Wellness Center has collaborated with the Counseling Department and Psychology Department to address behavioral and mental health needs by students on-campus.
LPC Planning Priorities	The Student Life Office has supported the efforts of the Guided Pathways Steering Committee and Student Equity & Achievement Committee by helping the Las Positas College Student Government assign student representatives to the committees.
Available here: https://goo.gl/LU99m1	Las Positas College Student Government is working with the Student Equity & Achievement Committee to establish a subcommittee to specifically address disproportionate impact by students.
Pedagogy/ Teaching Methods	Not applicable.
The process of teaching students. Not limited to	

Program Review Division Summary 2019

<p>instructional programs/ areas. Might include teaching/counseling/ tutoring methodology, class activities or course design.</p>	
<p>Professional Development</p>	<p>The Student Life Office produced a Student Club Handbook and hosted a breakout session in fall 2019 to help introduce the new handbook to student club advisors that consist of faculty and classified professionals.</p>
<p>Activities and resources to enhance employee knowledge and skills.</p>	<p>The Student Health & Wellness Center has facilitated in-class and breakout sessions throughout the fall 2019 to help educate college employees and students alike of the many resources and services provided by the center.</p>
<p>Services to Students</p>	<p>The Student Life Office provides numerous services to students including the distribution of green books and scantrons, textbook loaner program, and support for the Prep-2-Pass in coordination with the Tutorial Center.</p>
<p>Non-instructional services provided to students. Not limited to Student Services programs/areas.</p>	<p>The Student Health & Wellness Center provides services to students that include over the counter medication, contraceptives, physical examinations, flu shots, and off-campus referrals.</p>
<p>SLOs/SAO Process</p>	<p>The Student Life Office has created a Service Area Outcome (SAO) and plans to assess the SAO during the 2019-2020 Academic Year. The SAO was developed in coordination with the SAO liaison assigned to Student Services and has been entered into eLumen.</p>
<p>The process of creating, recording and assessing SLOs/SAOs (not the SLO findings; those could appear under pedagogy, curriculum, enrollment management, equipment, etc.)</p>	<p>The Student Health & Wellness Center has created a Service Area Outcome (SAO) and plans to assess the SAO during the 2019-2020 Academic Year. The SAO was developed in coordination with the SAO liaison assigned to Student Services and has been entered into eLumen.</p>

Program Review Division Summary 2019

Student Equity	<p>The Student Life Office has actively supported the creation or reactivation of over 30 student clubs during the past two academic years. Many of the student clubs address or include significant number of disproportionately impacted students. Student clubs help students feel connected to the college and provides academic, career, and personal assistance and support.</p> <p>The Student Life Office has supported, coordinated, and hosted the monthly food distribution to students, employees, and community members alike to help address food insecurity.</p> <p>The Las Positas College Student Government has assigned student representatives to the newly created task force to address housing for students in the future. This is being done collaboratively with the Chabot-Las Positas Community College District Office.</p> <p>The Las Positas College Student Government has assigned two student representatives to the Student Equity & Achievement Committee and is planning for create a subcommittee to specifically outreach to students who are disproportionately impacted.</p>
<p>Actions taken to increase equitable access and outcomes for underserved groups.</p>	
Technology Use	<p>The Student Life Office introduced the usage of SARS Grid to help track the number of visitors to the office and to record what kind of service was rendered. The data collected should help with the allocation of financial and personnel resources to meet the needs of students and community members alike.</p>
<p>How technology is used to instruct/serve students or for other college functions.</p>	