



Interior Design Advisory Board Meeting Minutes

April 27, 2020 | 4:00 PM | Zoom

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Coordinate resources and provide professional development for effective online instruction and remote delivery of student support services and college processes to advance equitable student outcomes.

Interior Design Advisory Board

Members Present (voting):

Jill Hornbeck
Nancy Guyette
Yoko Oda
Kiara Romano
Kelly Tivey
Michelle Webber

Members Present (non-voting):

Elizabeth McWhorter

Members Absent:

Susan Duthie
Melanie Hannigan
Veronica Fenchel
Karin King
Rita Lezama
Melissa Martinez
Amy Mattern (NV)
Sarah Holtzclaw (NV)

Guests:

Meeting Minutes

1. Call to Order

Jill Hornbeck called the meeting to order at 4:02 pm.

2. Review and Approval of Agenda

Michelle motioned to accept; Jill seconded. Motion carried.

3. Review and Approval of Minutes

Michelle motioned to accept; Jill seconded. Motion carried.

4. Faculty Report

Enrollments (classes via Zoom):

Int Des. HIST class (Jill)

22 students

- Takes a while to get responses
- Holds the class at the same time as usual
- She gets a lot of questions emailed to her at all hours now
- Hard to get engagement. Some students signed in but not sitting there!

Lighting (Kia)

22 students

Drafting (Jill)

24 students

Kitchen & Bath (Jill)

28 students

Online transition:

- Laptop loans have helped
- EWD; C/NC offer late into semester
- Using Canvas platform
 - o Able to annotate their 11x14 plan online; likes it
- Playing with testing online now (timed tests)
- Investigating use of Proctorio
- Chat box / Q in the middle of the lecture ~ to help maintain engagement
- Summer all online; Fall: Hybrid option
- CAD class – no prereq
- Wants to set up drop-off box on campus for students to drop off ID projects
 - o The scale is tricky (w/ hand-drawing)
- Note: People aren't really wanting to spend \$ right now... Tough comeback
- K&B designer jobs at Lowe's & Home Depot still essential (but lower pay)

Virtual field trips

- Just did a Daltile showroom recording; sharing with students soon
- Future: Maybe Shea homes, Home Depot or Lowe's, Bay Area Tile (Kelly's bf)

5. Industry Updates

- Nancy
 - New faculty; owns her own business in Alamo
 - Spends a lot of time in webinars; shares projects via Zoom & MyDoma (incl. mood boards, proposals – client can sign in / approve)

- Rita
 - Scheduled FaceTime appt. w/ a client (She's been to client's home before. She understands it won't be perfect. Rita has set ground rules. Will give her a frame of reference to lay out space.)

- Kelly
 - Have students print projects at Studio Blue
 - Huge bump in the Virtual Assistant area

- Yoko
 - Marketing to her existing clients (e.g., window treatments)
 - Moving away from house renovation
 - Some projects being canceled/put on hold
 - Some do Google Hangouts, others Zoom
 - Sign via DocuSign
 - Ships samples

6. Adjournment

Adjourned by Jill Hornbeck at 5:00 pm

7. Next Regular Meeting:

October, 4:00-5:30 pm range preferred