



**International Student Program**

3000 Campus Drive  
Livermore, CA 94551-7650

Tel: 925.424.1540

Fax: 925.424.1877

Web: [www.laspositascollege.edu/international](http://www.laspositascollege.edu/international)

**PROGRAM EXTENSION FORM**

In order to extend my program and extend my Form I-20, I must apply to my Designated School Official (DSO) for an extension **before my program end date**. In order to have my program extended, I must show that my delay in completion is caused by compelling academic or medical reasons, such as a change of major, time initially spent studying ESL, or a documented illness. I must provide the following:

1. Complete the following describing the compelling valid academic or medical reasons why your program could not be completed within the allotted time (3 years). Please also specify an expected date of completion of your program.

I \_\_\_\_\_ (*name*) request that my Form I-20 be extended. The reason I need to extend my program is:

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My anticipated program completion date is: \_\_\_\_\_

2. Updated financial statement (showing **at least \$17,010** and bank statement must be dated within 3 months)

3. Take this form and meet with Gilberto Victoria, Counselor in Building #700. Have your counselor complete the following. Then return this completed form along with your **updated Student Educational Plan** to the International Student Program.

This student IS making normal progress towards completion of his/her degree. A copy of the student's Student Education Plan is on file. I recommend that the student have his/her program extended. The student is expected to complete all degree requirements by \_\_\_\_\_ (date).

This student is NOT making normal progress and I can not recommend that he/ she have additional time to complete his/her program.

Counselor Notes:

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Counselor Signature: \_\_\_\_\_

Date \_\_\_\_\_