



# Las Positas College Student Government

## Executive Board Meeting Minutes Approved

### Monday, September 13, 2021 | 2:00 PM | Zoom

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#### I. CALL TO ORDER (1 min)

*-President Kyle Johnson calls the meeting to order at 2pm*

#### II. ROLL CALL

##### EXECUTIVE OFFICER

Kyle Johnson	-	President	-P
Lara Wiedemeier	-	Vice President	-P
Yasmeen Ibrahim	-	Director of Legislation	-P
Jacqueline Carrillo	-	Director of Communication	-P
Amy Attia	-	Director of Events	-P
Tyler Rivas	-	Inter-Club Council (ICC) Chair	-P

##### ADVANCED SENATORS

Vacant	-	Director of Finance	-N/A
Vacant	-	Director of Programs & Services	-N/A

##### STUDENT TRUSTTEE

Sara Kim	-	Las Positas College (LPC) Student Trustee	-P
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##### ADVISORS

Shawn Taylor	-	Director of Student Equity and Success	-A
Josué Hernández	-	Program Coordinator of Student Life & Leadership	-P

#### III. QUORUM (1 min)

*Quorum is established with 8 out of 9 voting members and 1 advisor*

#### IV. APPROVAL OF THE AGENDA

*Motion: Lara Wiedemeier moves to approve agenda; Yasmeen Ibrahim seconded; approved by consensus*

#### V. APPROVAL OF MINUTES

*Motion: Jacqueline Carrillo moves to approve minutes for August 30<sup>th</sup> Senate meeting; Tyler Rivas seconded; approved by consensus*

#### VI. GUEST SPEAKERS

- VII. PUBLIC COMMENT (3 minutes per person)** *Students and members of the public are encouraged to speak on any topic during public comment. Each individual is limited to three minutes. If students or members of the public wish to address an item on the agenda during the meeting or ask questions during the meeting, they need to be recognized by the Chairperson by both raising their hand and speaking out their name. Their comment is limited to three minutes. (CA Education Code 72121.5 and Government Code 54954.3)*

## IX. OLD BUSINESS

<p><b>LPCSG Goals</b></p> <p>-</p> <p>Kyle Johnson</p>	<p>Kyle Johnson will seek approval of the LPCSG Goals.</p> <p>-</p> <p><i>Kyle Johnson give a short presentation on LPCSG goals. Lists future events, LGBTQ+ inclusion, diversity and inclusion, and mental health.</i></p> <p><a href="https://tinyurl.com/ddkc8e6t">[https://tinyurl.com/ddkc8e6t]</a></p>	<p>5 minutes</p>
<p>Constitution Day</p> <p>-</p> <p>Amy Attia</p>	<p>Amy Attia will provide an update on the Constitution Day event.</p> <p>-</p> <p><i>Amy Attia shared updates on Constitution Day event. Amy thanks volunteers who will be present and the support she received to make the event possible.</i></p>	<p>5 minutes</p>

## X. NEW BUSINESS

<p><b>LPCSG Events Schedule</b></p> <p>-</p> <p>Amy Attia</p>	<p>Amy Attia will go over the schedule of events for the year and will open the floor for discussion for changes and additions.</p> <p>-</p> <p><i>Amy Attia shared the event calendar and opens the floor for discussion and comment. Kyle Johnson shares that the calendar will serve as a great reminder and it is open for editing and adding of new events. Josué Hernández mentioned it would be a good idea to add the market on the calendar.</i></p>	<p>10 minutes</p>
<p><b>Professional Habits</b></p> <p>-</p> <p>Josué Hernández</p> <p>Adria Anderson-Kelly</p>	<p>Josué Hernández and Adria Anderson-Kelly will share professional habits and resources for the Executive Board to adopt.</p> <p>-</p> <p><i>Josué Hernández shared his suggestions for organization and professionalism for LPCSG Executive Board. Josué shared ways to implement self-care and self-reflection tips for officers. Adria Anderson-Kelly shared tips for identifying emails that are scams and are not secure to open. Adria reminds officers to watch for suspicious emails and to let advisors know about it as soon as possible.</i></p>	<p>10 minutes</p>

<p><b>The Market Update</b></p> <p>- Josué Hernández</p>	<p>Josué Hernández will share information for the Market on September 21, 2021.</p> <p>- <i>Josué Hernández shared the Market will be happening September 21, and encourages officers to make an announcement about this in classes. Josué is in conversation about the Market as the location might change to a different parking lot.</i></p>	<p>5 Minutes</p>
<p><b>Inclusion and Diversity Advisory Committee</b></p> <p>- Kyle Johnson</p>	<p>Kyle Johnson will present the idea of creating an Inclusion and Diversity advisory committee.</p> <p>- <i>Kyle Johnson shared information about this advisory committee. Kyle wants to increase student input and have more places for students to go to when they do not feel included. This gives students an option to go to a meeting and share their voice on things that could be changed or added on campus. This can help create more resolutions for students.</i></p> <p><i>-Jacqueline Carrillo commented that this would be a great idea for students to be able to have their voice and opinion prioritized and valued.</i></p> <p><i>-Yasmeen Ibrahim asked: If it is a formal or informal presentation? Kyle mentioned this would be informal and an open space for students to share anything that is happening that may be concerning.</i></p> <p><i>-Tyler Rivas suggested anonymous reporting for students during these meetings.</i></p> <p><i>- Josué Hernández suggested inviting VP Wilson to develop a system around this advisory committee and help it be shared to the college president.</i></p> <p><i>-Kyle will share this feedback at his meeting next Monday with VP Wilson and President Foster.</i></p>	<p>10 minutes</p>
<p><b>Shared Governance Report Form</b></p> <p>- Kyle Johnson</p>	<p>Kyle Johnson will seek approval to establish a new reporting format, for the purpose of tracking committee attendance and reporting to the Senate floor.</p> <p>- <i>Kyle Johnson shared this idea to keep a record of Executive Officers and Senators who are attending committees. This will help keep track of what was said and done at external committees to help with accountability of officer reports at senate meetings.</i></p>	<p>5 minutes</p>

<p><b>Photo Opportunity at the Market</b></p> <p>- Kyle Johnson Jacqueline Carrillo</p>	<p>Kyle Johnson and Jacqueline Carrillo will ask all Executive Board members to attend the upcoming Market so that we can update photos and create social media posts.</p> <p>- <i>Jacqueline Carrillo shared the photo opportunity at the Market. Jacqueline encouraged all executive officers to be present for future social media posts regarding getting free groceries at the Market. Jacqueline also notes that individual photos will be taken as well as engaging volunteers if they choose to be featured in the photos. Jacqueline will create a short script for videos of LPCSG officers sharing resources and information, which will be taken at the market.</i></p>	<p>5 minutes</p>
<p><b>LPCSG Social Media</b></p> <p>- Jacqueline Carrillo</p>	<p>Jacqueline Carrillo will share her goals and ideas for the year as well as seek ideas for future social media posts.</p> <p>- <i>Jacqueline shared the posts and current goals for social media. Jacqueline screen shared small flyers she created about LPCSG and clubs. Jacqueline received suggestions and ideas for engaging posts that will be implemented throughout the year.</i></p>	<p>10 minutes</p>
<p><b>LPCSG Textbook Relevancy Ad-hoc</b></p> <p>- Yasmeen Ibrahim</p>	<p>Yasmeen Ibrahim will provide a report on how the outreach efforts within the ad-hoc are going.</p> <p>- <i>Yasmeen Ibrahim shared a document that organized the responses of instructors regarding textbooks that may be used in their classes that are needed, and not needed. Yasmeen organized a list that had all the textbooks that are being discarded from the library. Everyone thanked Yasmeen for the close attention to detail regarding textbooks.</i></p>	<p>5 minutes</p>
<p><b>LPCSG Monthly Newsletter</b></p> <p>- Lara Wiedemeier</p>	<p>Lara Wiedemeier will seek approval of creating a monthly newsletter of LPCSG activities.</p> <p>- <i>Lara Wiedemeier discussed creating a monthly newsletter for LPCSG. This action would help with transparency on actions being taken by LPCSG. People do not know how they are being represented and would like to have more information. Jacqueline Carrillo is willing to help with this project. Lara is seeking approval to bring this idea to the senate. Jacqueline shared that transparency is highly important. Motion: Jacqueline Carrillo, Tyler Rivas seconded; motion carried.</i></p>	<p>5 minutes</p>

<b>Executive Board Office Hour</b>	Lara Wiedemeier will discuss the need to have office hours for the Executive Board.	5 minutes
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Lara Wiedemeier	<i>Lara Wiedemeier introduced office hours to the Executive Board. Lara highlights that they are very important as mentioned in the bylaws. Lara mentioned there will be 2 office hours per week per person on zoom. Lara is reaching out and making sure scheduling times work for everyone.</i>	

## XI. OFFICER REPORTS

### EXECUTIVE OFFICERS

Kyle Johnson - President (Chair)

*-Thanks everyone, mentions there will be a chancellors council meeting tomorrow as well as board of trustees meeting. Board of trustees is passing a budget.*

*-Please send Kyle an email to include anything specific on the agenda for the meeting with Dr.Foster and VP Wilson. Agenda requests must be submitted by Wednesday by 3pm.*

Lara Wiedemeier - Vice President

*-Reminds everyone to check their emails.*

*-Mentions that Tyler Rivas and Sara Kim have yet to be assigned to shared governance committees.*

Yasmeen Ibrahim - Director of Legislation

*- One amendment to the Brown Act will expire on September 30<sup>th</sup>, regarding the way we hold our meetings due to COVID. Yasmeen is in communication with SSCCC to find a way to continue having meetings.*

*-Discussed having a Ballot Bowl between LPC and Chabot to track to see who has the most registered voters, the winner will win a prize.*

Jacqueline Carrillo - Director of Communication

*-Jacqueline will be attending the SEA Committee this Thursday.*

*-Shares about possible Game Room idea for LPC to help create diversity and informal relationships among students. This would take place in the spring, and help aid students feel welcomed and accepted in a non-judgmental space as they return in person. Jacqueline will email research she conducted on social interaction and belonging regarding game rooms at other college and university campuses.*

Amy Attia - Director of Events

*-Amy met with officials from Hispanic club as they needed help with flyers she tried her best to assist them within a short notice.*

*-Program Review Committee is very helpful and established a timeline with how program reviews will happen in the future.*

*-Spoke with a counselor to find a possible speaker for the wellness events, they are helping find someone who will speak on deeper topic than yoga or meditation.*

Tyler Rivas - Inter-Club Council (ICC) Chair

*-Tyler was able to find a time to meet for the Ad-Hoc committee with Lara Wiedemeier.*

### ADVANCED SENATORS

Vacant - Director of Finance

Vacant - Director of Programs & Services

### STUDENT TRUSTTEE

Sara Kim - Las Positas College (LPC) Student Trusttee

*-Had technical difficulties will email everyone for further comments.*

## **ADVISORS**

Shawn Taylor - Director of Student Equity and Success

Josué Hernández - Program Coordinator of Student Life & Leadership

*-Asks Executive Officers to send their goals through email by Friday to be able to support and assist each officer.*

*-Excited for the photo day at the Market*

*-Thanked Tyler for her hard work, and shared news about reinstating the \$500 to clubs.*

*-Will be establishing a budget without a Director of Finance by meeting with Kyle Johnson and Tyler Rivas.*

## **XII. ANNOUNCEMENTS (3 mins)**

## **XIII. GOOD OF THE ORDER**

*-Kyle Johnson reminds everyone if they would like to add anything to the Board of Trustee meeting to send an email by 1pm tomorrow.*

*-Kyle also reminds everyone to email him tonight by midnight if anyone would like to add an agenda item for the meeting with Dr.Foster.*

## **XIV. ADJOURNMENT (1 min)**

*-President Kyle Johnson adjourns the meeting at 3:59*